

# Making a Further Submission

## on a Limited Notified Plan Change

The Hamilton City Council has now prepared a summary of all submissions to Proposed Plan change 7 – Rotokauri North Private Plan Change which was notified on the 21 February 2020 and open for submissions until 23 March 2020.

The summary is now available to the parties that were limited notified so further submissions can be made. Further submissions close at 4.30pm Friday 18 December 2020.

### **What is a submission?**

A further submission is a submission made in support of, or opposition to, another person's submission. It provides an opportunity to assess the effect an original submission may have on you, and to have your views considered by the Council along with the original submission.

### **Who can make a submission?**

Only the relevant local authority, those who were directly notified about the plan change, or those given a copy of the plan change may make a further submission on a limited notified plan change; you don't have to be an expert or a resident or ratepayer of Hamilton. You do not need to have made an original submission to make a further submission.

### **How can I view the summaries of submissions?**

The summary of submissions and full copies of the submissions listed in the summary are available at [hamilton.govt.nz/planchange7](http://hamilton.govt.nz/planchange7).

### **What can I say in my further submission?**

Your further submission can only support or oppose an existing submission. You cannot raise new issues. Be specific and use examples where you can, especially if you are requesting that the Council change the provisions.

### **How do I make a submission?**

A copy of the further submission form is included with the letter sent to you, you can request additional forms from [districtplan@hcc.govt.nz](mailto:districtplan@hcc.govt.nz).

The best way of making a further submission is by using the further submission form, however the Council will accept other forms of submissions provided the following information is included:

- To (Hamilton City Council)
- The name of the document you are submitting on
- Your details (name, email, address and phone number) so information can be sent to you
- Further submitter relevance (relevant local authority; given limited notification under clause 5A(3) or given copy of plan change under clause 5A(8))
- The specific part of the original submission to which the further submission relates
- Whether you support or oppose the specific part of the original submission
- The reasons for your support or opposition
- What decision you seek from the Council on this submission (allowed/disallowed)
- Whether or not you wish to be heard in support of your submission at a Council hearing
- If others make a similar submission, whether you would be prepared to consider presenting a joint case with them at any hearing (Yes or No)

- Signature of the submitter (dated)

A copy of your further submission must also be served on the person who made the original submission within five working days after lodging a further submission to Council. This is your responsibility. Addresses of original submitters are available online at [hamilton.govt.nz/planchange7](http://hamilton.govt.nz/planchange7).

#### **When can I make a submission?**

Your opportunity to make a submission on Plan Change 7 is now. The submission period is open until **Friday 18 December 2020 at 4.30pm.**

#### **Where do I send my submission?**

Submissions can be:

Emailed to: [districtplan@hcc.govt.nz](mailto:districtplan@hcc.govt.nz)

Sent to: Plan Change 7 Submissions  
Freepost 172189  
City Planning Unit  
Hamilton City Council  
Private Bag 3010  
Hamilton 3240

Delivered to: City Planning Unit, Hamilton City Council, Municipal Offices

**Remember**, submissions must reach the Council by **4.30pm on Friday 18 December 2020.**

#### **What happens after I have made a further submission?**

The Council will consider the further submission to inform the evidence for the Plan Change hearing.

All hearings are open to the public and will be conducted by independent commissioners. If you have indicated, you wish to speak at the hearing you will be given a chance to explain your submission and may be questioned about it.

#### **What happens after the hearing?**

Following the hearing, the Commissioners will make (or reserve) their decisions. You will be sent a copy of the decisions and the reasons they were made. The decisions will also be publicly notified. The plan change will be amended from the date the decisions are notified.

As a submitter, you will have a right of appeal to the Environment Court if you are not happy with the decisions. You may refer any matter you raised in your submission to the Environment Court. Once all the submissions and appeals have been resolved the proposed plan change will be made operative.

#### **What if I have questions about the further submission process?**

Staff are available to discuss any concerns with you and can be contacted on (07) 838 6699 (City Planning Unit).