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Sponsor/Group:	Partnerships, Communication and Maaori

External Funding Policy

Te Puukate - Purpose

1. This Policy sets out guidelines for the seeking and use of external funding for Hamilton City Council projects.

Te Whanauitanga – Scope

2. This Policy applies to the Council elected members and staff.

Ko ngaa Tikanga Whakahaere Kaupapahere – Principles

3. Council will seek funding from individuals, trusts, organisations, and government for investment in priority projects that improve the wellbeing of Hamiltonians.
4. Council will only seek funding from Gaming Trust Funds when the application is being made in partnership with another organisation and the project delivers community outcomes.
5. Any applications to Gaming Trusts are to be considered through an ‘equity and community benefit’ lens.

Kaupapa Here - Policy

1. The external funding programme is overseen by the City Investment Programme Leadership Forum to bring a city-wide lens. This group comprises of the Mayor, 3 nominated elected members, CE, GM Partnerships, Communication and Maaori and 4 private and philanthropic sector leaders and funders.
2. The City Investment Leadership Forum will make recommendations to Council via the Community and Natural Environment Committee on priority projects for external funding.
3. Priority projects for which external funding is sort must have Councils contribution approved and funded in Council’s Long-Term Plan budget or be approved through an Annual Plan budget.
4. Council will seek no more than 70% of the total project cost from external funding sources.
5. Council can apply to multiple external funders for a project.
6. A status report on the City Investment Programme will be provided 6 monthly to the Community and Natural Environment Committee.

Monitoring and implementation

7. Implementation of this policy will be monitored by the General Manager of Partnerships, Communication and Maaori.
8. This policy will be reviewed in October 2026 or when Council balances its books (whichever occurs earlier) through the relevant Committee identified in the Governance Structure Terms of Reference and Delegations.

Definitions

Definition	Detail
External funder	Means any individual or organisation, including government, which provides grants, services, sponsorship or in-kind support for projects.
Gaming Trust Funds	Funds from a corporate society as defined in the Gambling Act 2003 (including reference to section 33), which has an operator's licence for a Class 4 venue or the holder of a casino venue licence and a casino operator's licence.
Gaming Machines	As defined in the Gambling Act 2003 but excluding any device operated by the Lotteries Commission.