

**Covid Recovery Plan for Volunteer Workforce June 2020**

**Risk mitigation subject to reviews as appropriate and comms plan.**

1. After consultation with our Public Health Consultant we have taken the decision not to place volunteers in bedded units until at least September 2020 and after further review .
2. Silver Command to review process of withdrawing volunteers if Covid cases escalate.
3. **Volunteers of any age who are in receipt of a Shielding letter** will only be able to volunteer in there own homes until shielding restrictions are lifted.
4. **Volunteers who are over 70** who have a LTC will be strongly advised not to volunteer for the time being (However they may volunteer at home). If they **do not** have a LTC, they can volunteer in a secure site\* with no access to patients or public. To get to this secure site\* they will have to wear a mask in any public areas. Volunteers who do have a LTC can obviously volunteer in their own homes using relevant technology.
5. **Volunteers between 60-69** years of age who **do not** have a LTC will be advised they can return to volunteer but not in bedded units currently and only in the roles in **table 1** below.Volunteers in this age group with a LTC can volunteer in their own homes using relevant technology or in a secure site\*.
6. **Under the age of 60** all volunteers can return but not in bedded units currently and, again if they do not have a LTC. Volunteers in this age group with a LTC can volunteer in their own homes using relevant technology or in a secure site\*. (**see below table 2 but can also have the option of table 1**)
7. All volunteers returning to any role will be required to complete a disclaimer.
8. Updated Risk Assessments will be undertaken on each volunteer role and this will include training on PPE and further infection control measures related to COVID as appropriate

All volunteers will be risk assessed according to SCFT Covid Health Questionnaire.

**Volunteer roles will have a low, medium, high risk score**

* + Low risk: (green) Volunteering in the home or secure site with no pts or public and does not require wearing of mask, except potentially in transit through buildings (e.g. from main door to secure office area)
  + Medium risk: (amber) roles requiring short exposure to individual members of the public/patients e.g. meet and greet or booking in. Sessional mask use will be required.
  + High risk: ( red ) supporting patients/work in intermediate care units

***\*Secure Site is volunteering in a room with no access to patients or public***

**Table 1**

**Potential roles for volunteers from no. E subject to Viability of role /Covid Restictions and service agreement**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Admin Support | Admin Support Childrens | Aphasia Befriender | Breast Feeding Peer Support  ( virtual ) Home | Café/Tea Bar Assistant |
| Minor Injury Units meet and greet | Urgent Treatment Centres meet and greet | Young Persons support | Laboratory Support | Hospital SALT  Hospital SALT childrens |
| Chaplaincy  ( telephone )  Home | Community Aphasia Group Support ( virtual)  home | Community Children's SALT Support | Community Children's Support | Community Exercise Support |
| Community COPD Peer Supporter | FFT Supporter MIU/UTC only | Gardener | General Groundskeeper | Remote Ward Support |
| Community Health champion and  Wellbeing Supporter | Community Homeless Support Women/Mixed | Meet and greet hospital | Community Meet greet baby weigh | Nursery helper virtual role.  home |
| Patient experience Admin | Patient rep/speaker | Play assistant | Prosthetic peer support | Community Sensory play children |
| Telephone Feedback | Community chat befriender telephone  Home | Community resource list coordinator  Secure site/at home | Discharge telephone support line  Secure site | Discharge activity pack  Secure site/at home ? |
| Donation hub driver/donation hub support | Facities support | Serv driver | Transport of PPE/Equipment | PPE Packer |
| Pharmacy Support |  |  |  |  |

**Table 2.Potential roles for volunteers from no F only but can also access roles above, subject to Viability/Covid Restictions and service agreement**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Activity Group helper | |  | | --- | | Blood test booking | | Book Trolley | Breakfast club |
| Coffee trolley | Ward helpers | Visitor support | Trolley shop assistant/purchaser |
| Hospital Exercise Support | Hospital support 1:1 | Hospital exercise circuit support | FFT Hospital Ward |
| Hospital to Home group Co-ordinator | Reminiscence lead//helper | Therapy Dogs | Health Champion |
| Poetry group | Chaplaincy support ( wards ) Chaplaincy team leads/chaplains |  |  |

**Voluntary and Community Development Communication Plan for Volunteers**

**National Volunteer Week 1-7th June 20**

Advise volunteers that we entering a recovery phrase to see how we can get volunteers back safely and will be in touch very soon ( sent on newsletter )

**Week of 1st June -30th June 20- Scoping of Demand from services**

All services to be contacted to assess demand and viability of roles. Some roles may no longer exist but opportunities for new roles.

**Week of 29th June 20- *subject to change according to above***

All volunteers will receive a letter explaining the categories for return and asking them to contact us if they would like to return,amd confirming that they fall into the appropriate categories. Also explanations that previous role may not exist but other opportunities. Supported by SCFT Public Health Consultant . Letter being formalised currently, will be sensitive as ever changing picture.

**Second week of July 20**

Start to place volunteers in services apart from our intermediate care units (all risk assessments updated/roles agreed and discussed with services/extra training given). Dependent on Covid-19 rate and further spikes.