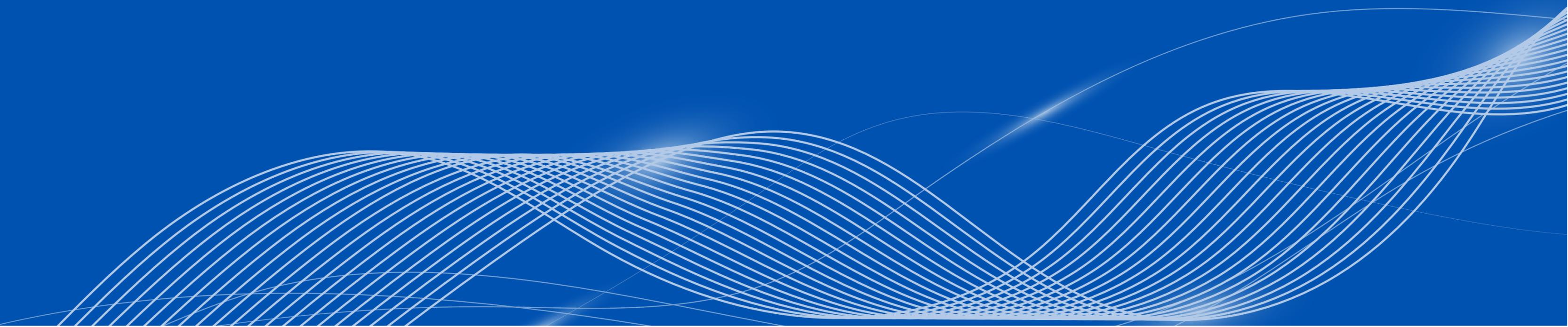




HO CHI MINH CITY SECURITIES CORPORATION

ANNUAL GENERAL MEETING OF SHAREHOLDERS FY 2022

GUIDELINE FOR REGISTERING, VOTING AND ELECTING



STEP 1: PREPARATION



Computer/tablet/smart phone with adequate speakers, microphone, camera



Mobile phone with your phone number/email registered in the list of shareholders that is stored at VSD (to receive OTP)



Necessary documents such as ID card/Passport that were used to open the securities account owning HCM shares, Power of attorney if you are authorized to attend the AGMAGM on behalf of others.



Stable Wifi or Cellular Connection

STEP 2: LOGIN

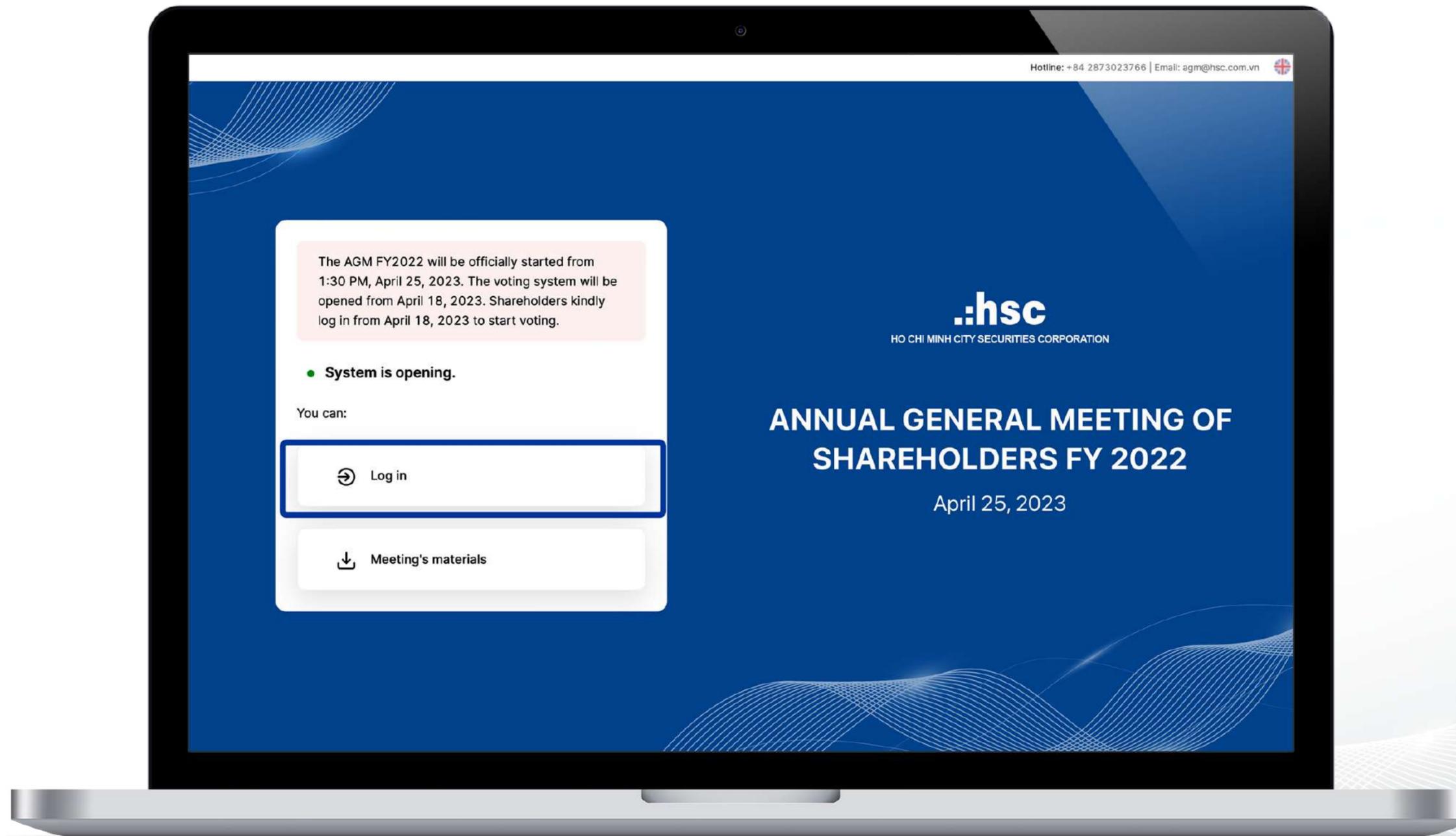
The shareholder access the link

<https://agm.hsc.com.vn>

and click on

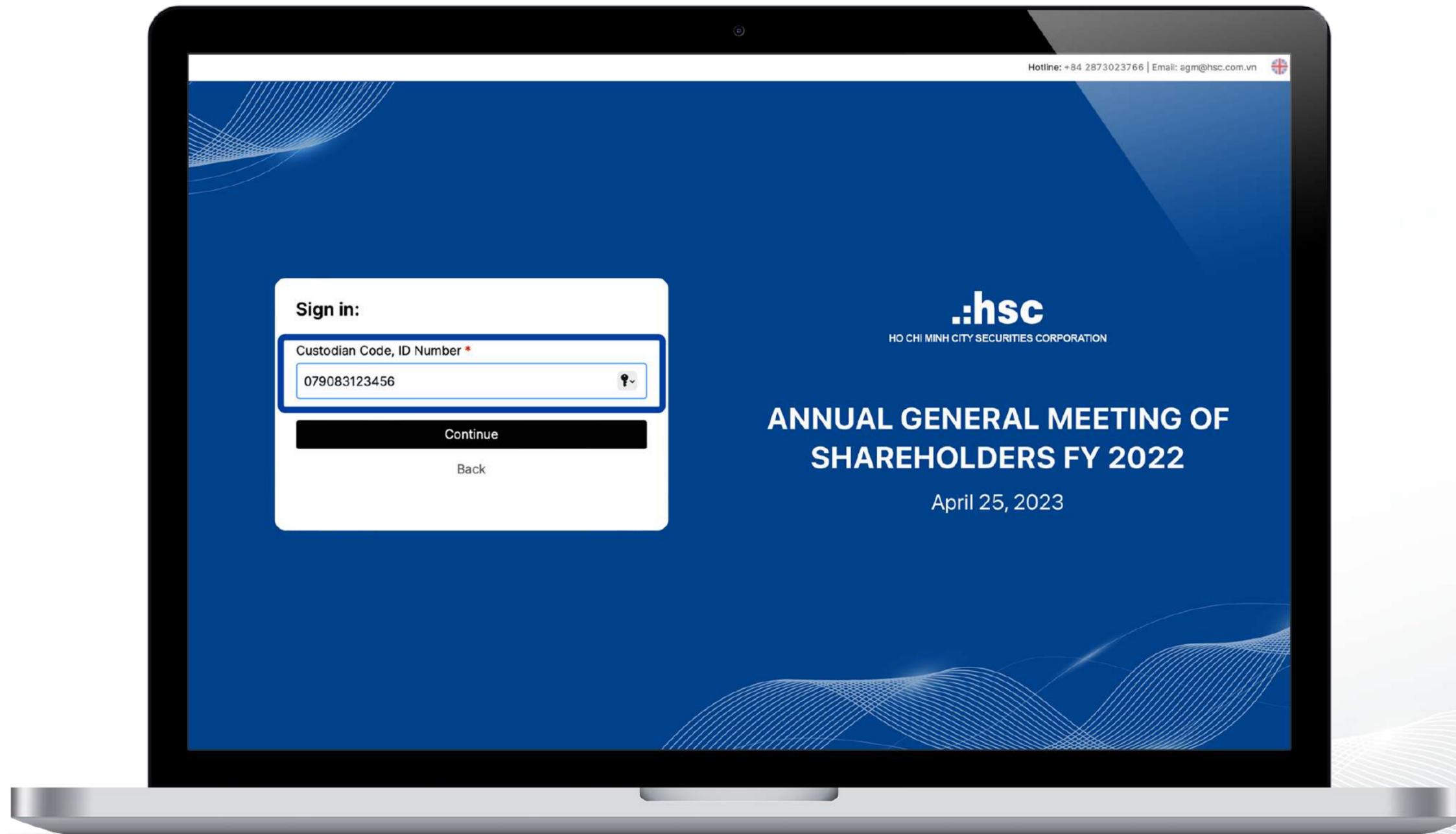
Log in

button.



STEP 2: LOGIN

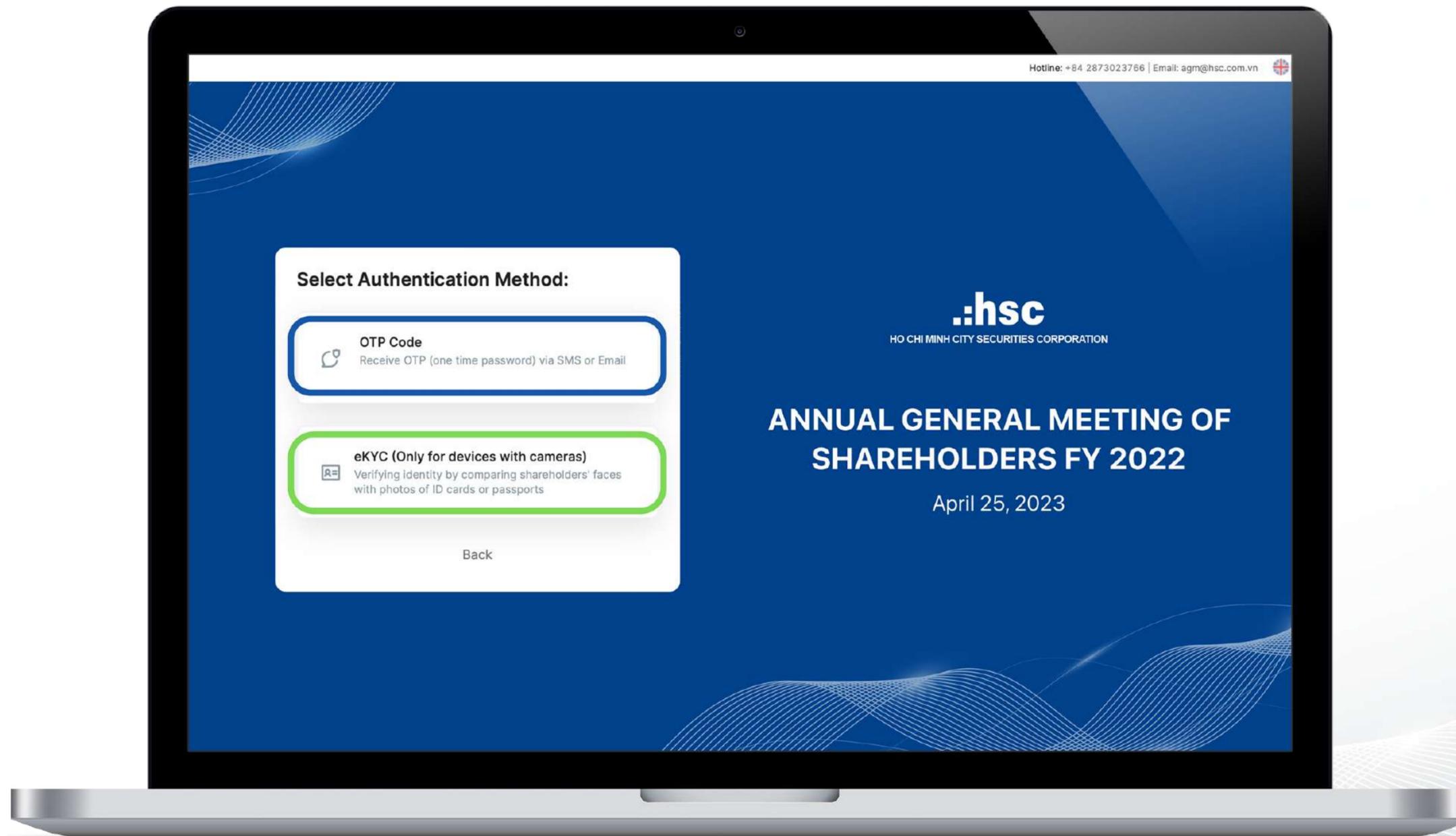
The shareholder fill the custodian code to the field and click on **Continue** button



STEP 2: VERIFY INFORMATION

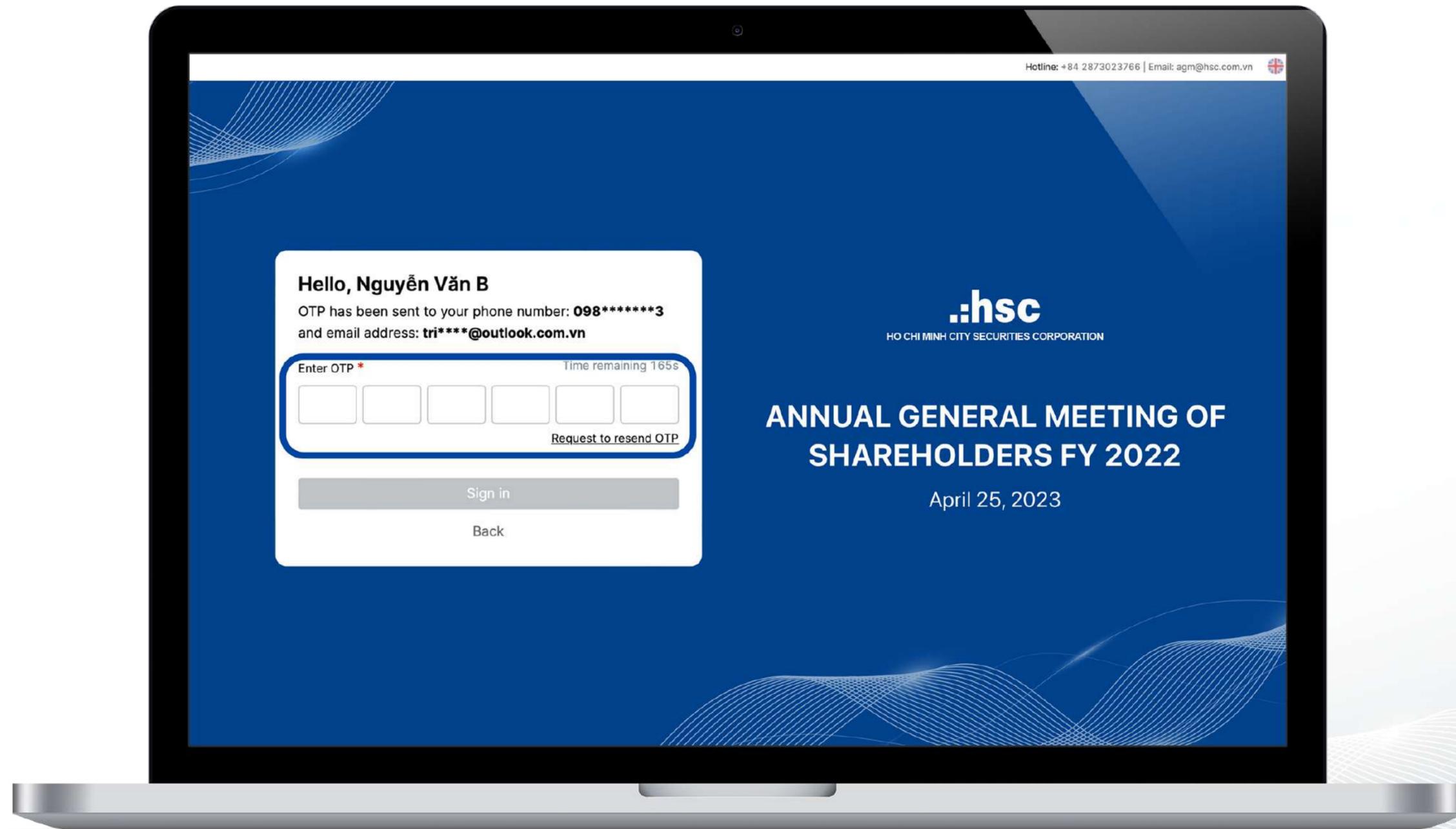
The shareholder can select between 2 options:

- **OTP** if having cellphone number or email registered with VSD.
- **eKYC** if not having cellphone number or email registered with VSD.



STEP 2: LOGIN BY OTP

Enter the OTP code sent via SMS or Email, then click **Sign In** button.

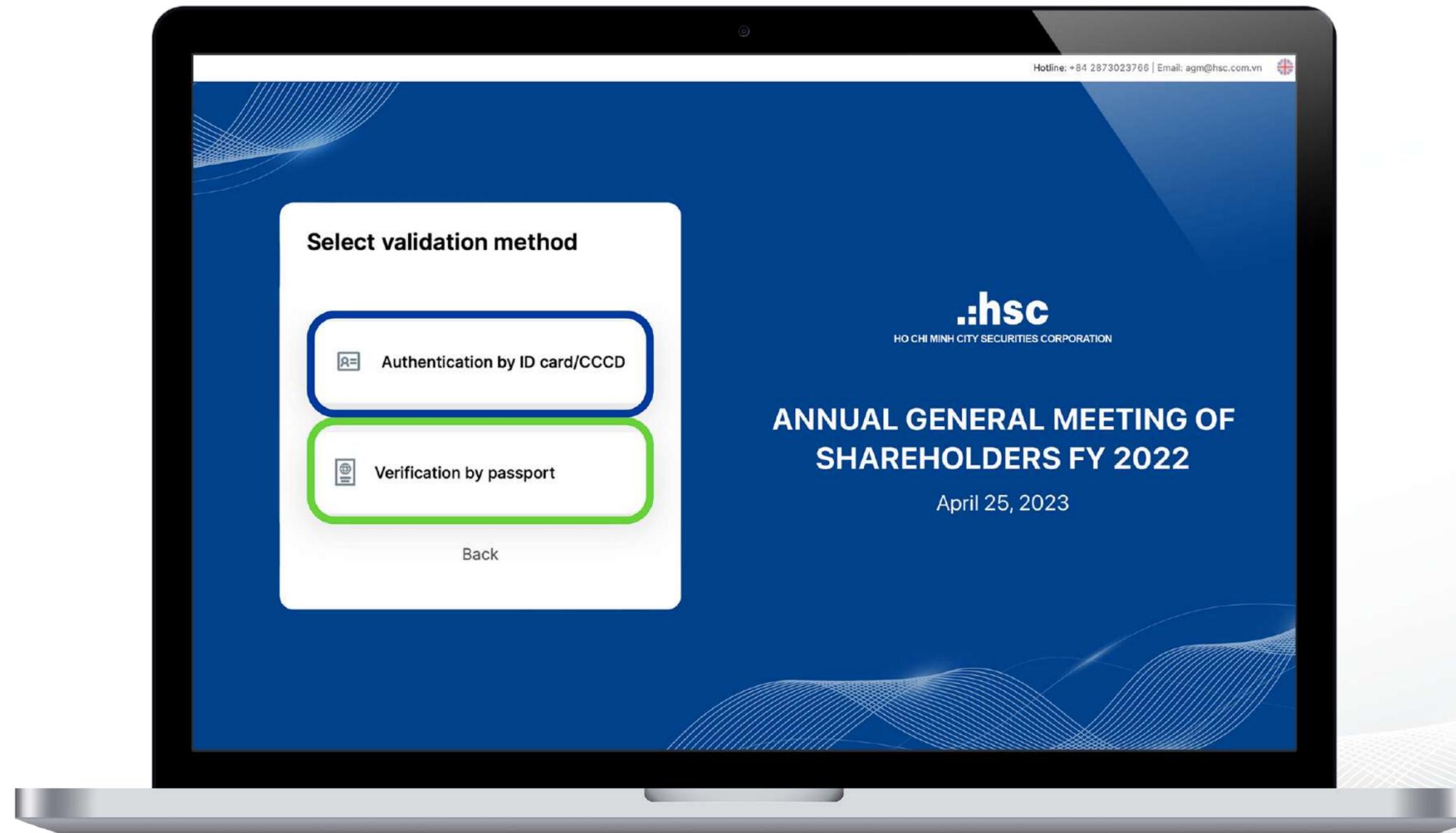


STEP 2: LOGIN BY EKYC

If not having phone number or email registered with VSD, the shareholder can use the eKYC authentication method.

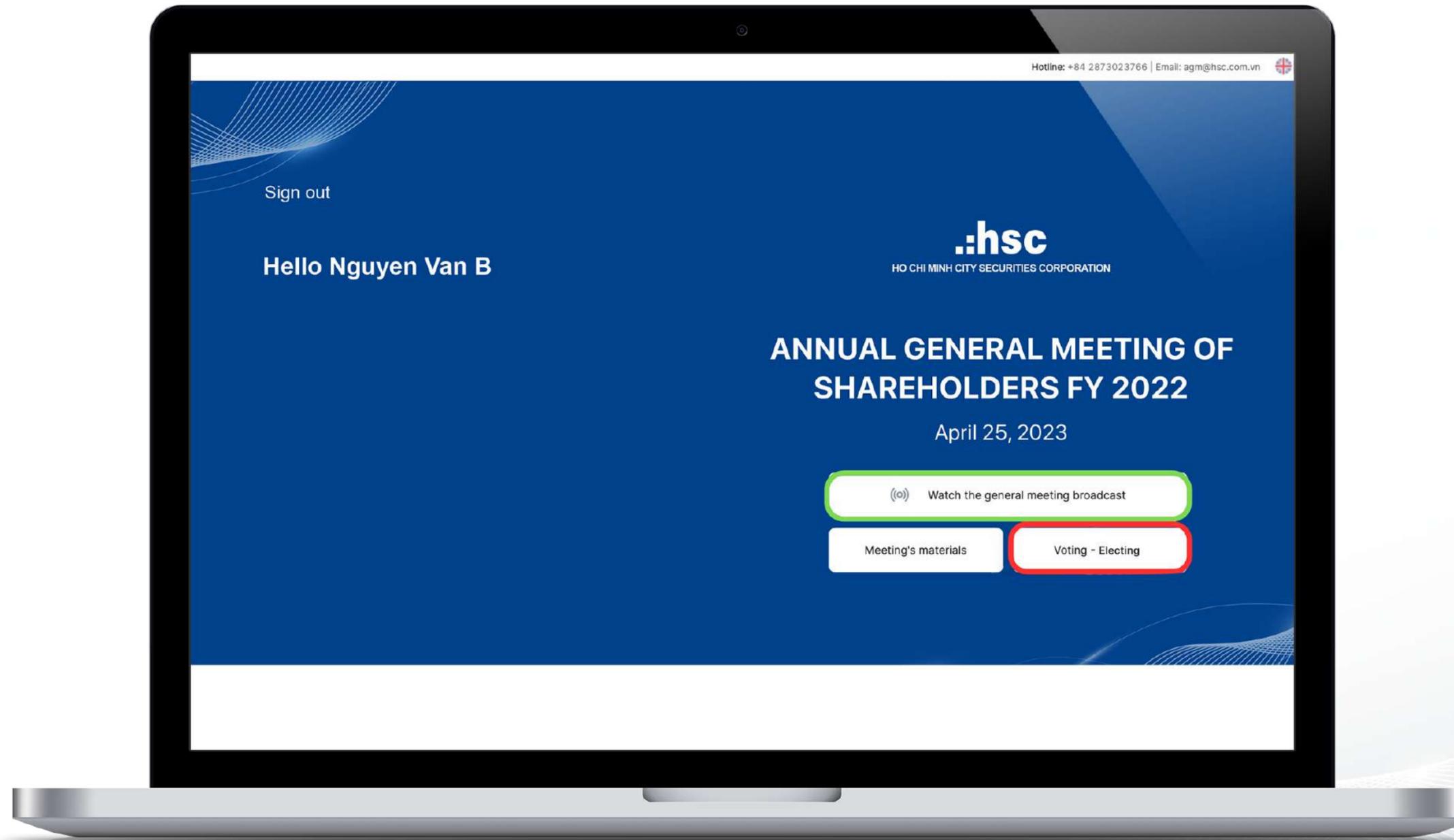
Shareholder can choose to use either their ID card/Citizen identification card or passport to verify their identity.

If not holding old ID card, the shareholder can use their chip-embedded ID card for authentication. In case of using Passport authentication, the passport must contain the same ID card number as shareholder's custodian code.



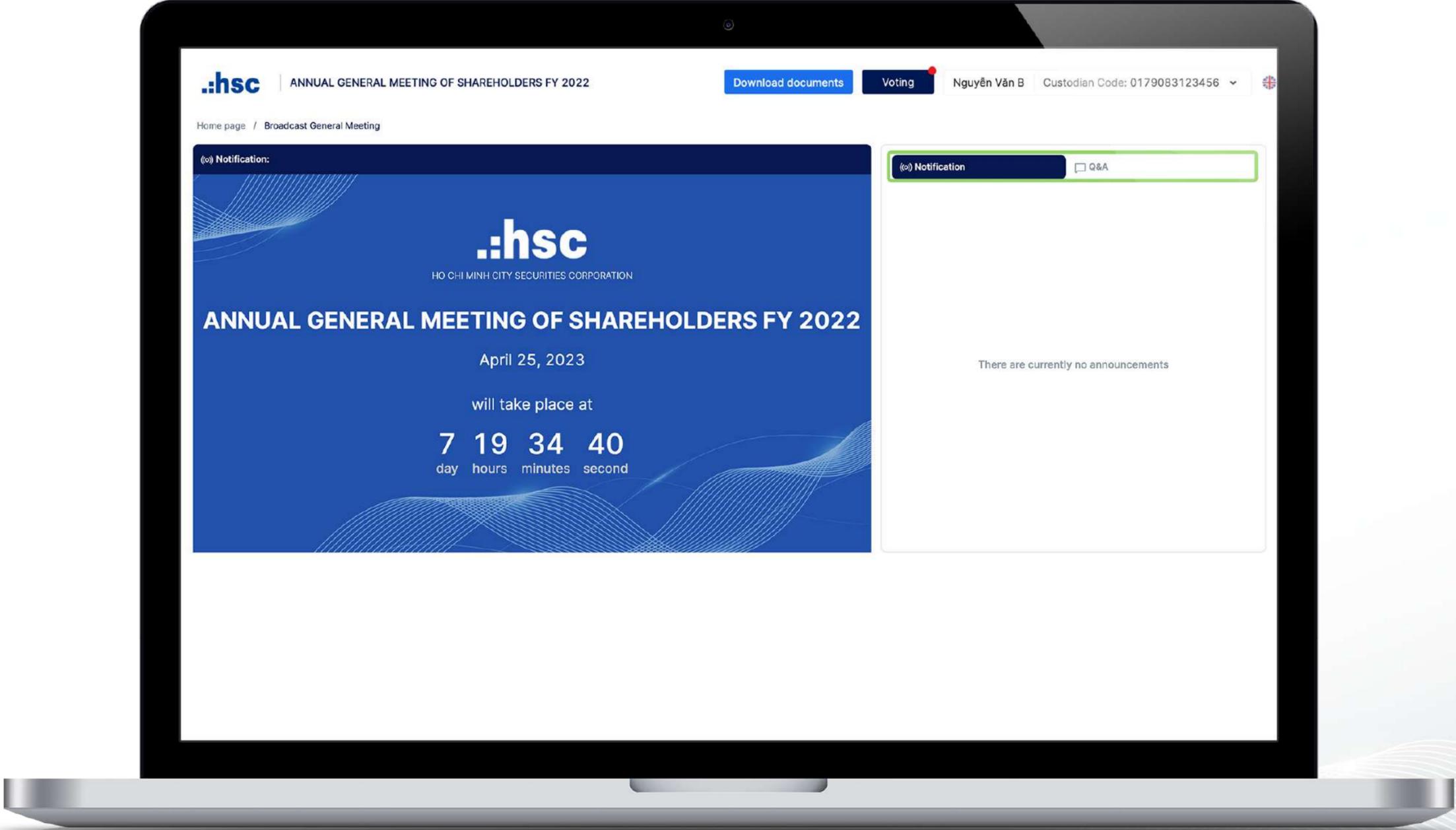
STEP 3: JOINING AGM

The shareholder choose to **watch AGM broadcast** or cast their vote by clicking on **voting - electing** buttons



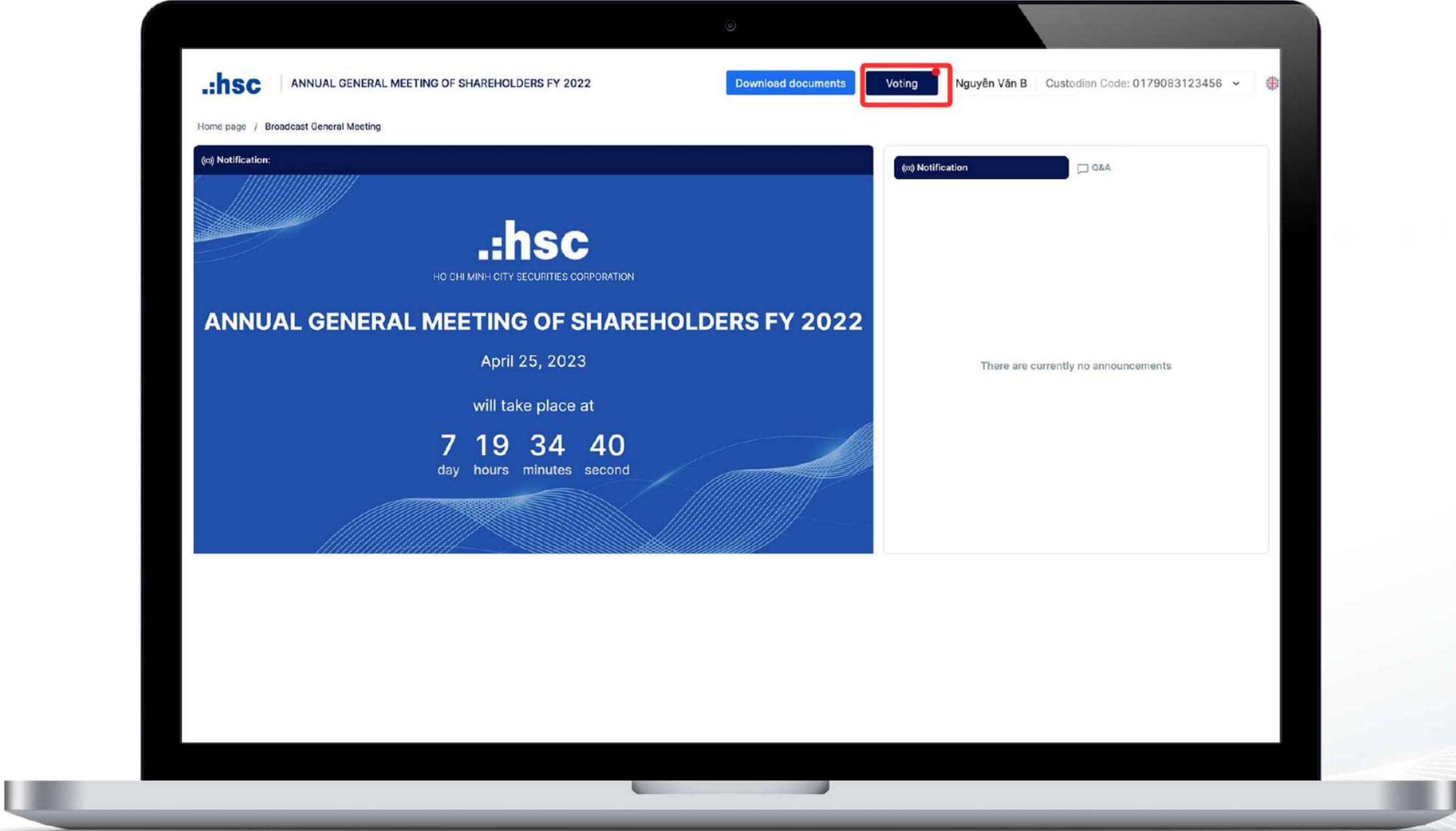
STEP 3: JOINING AGM

The shareholder can keep track of announcements from the Organizing Committee or ask questions directly to the Presiding Board under the Notifications and Q&A sections.



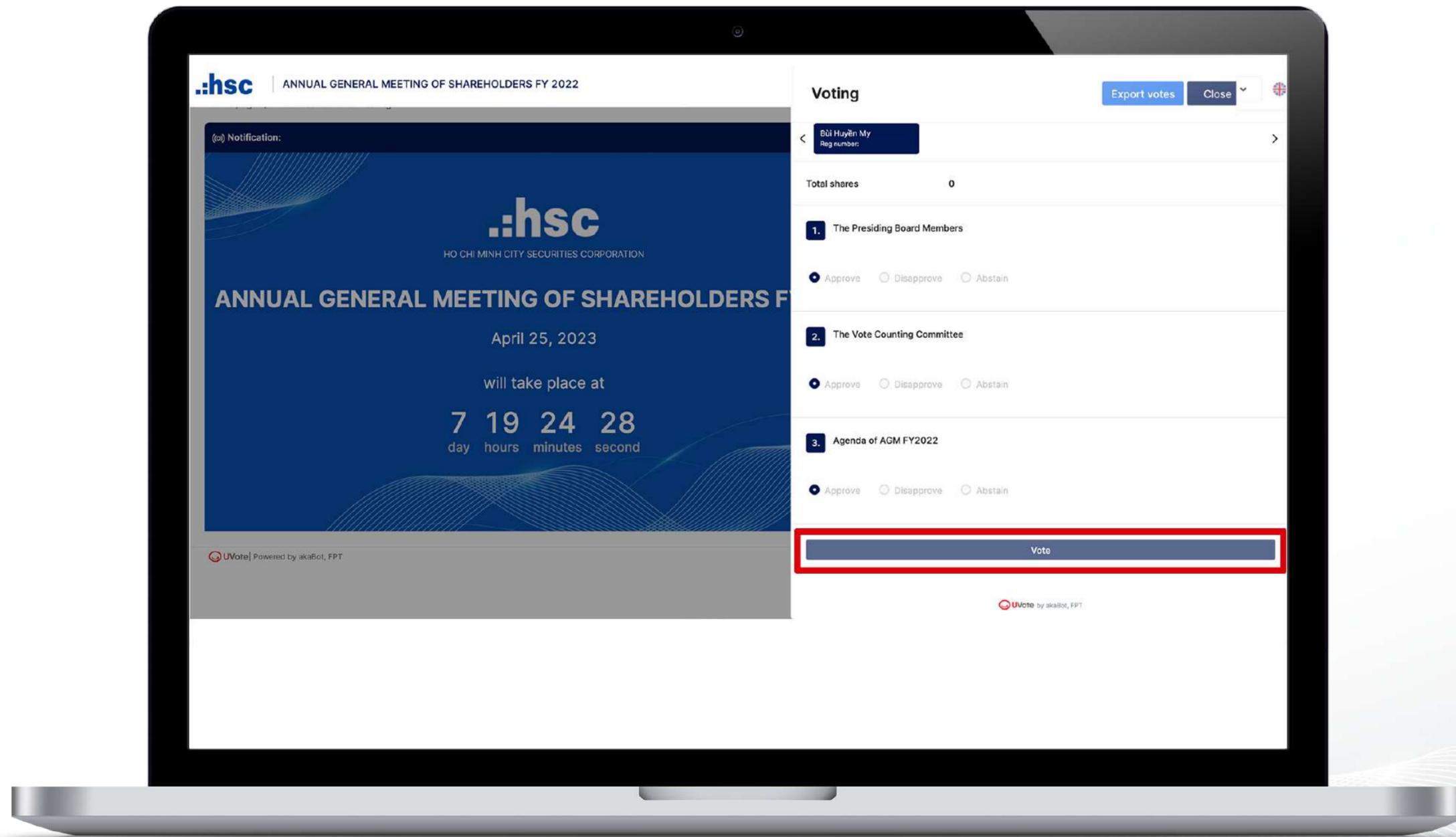
STEP 4: VOTING AND ELECTING

The shareholder can cast their voting ballot while watching AGM broadcast by clicking on **Voting** button



STEP 4: VOTING

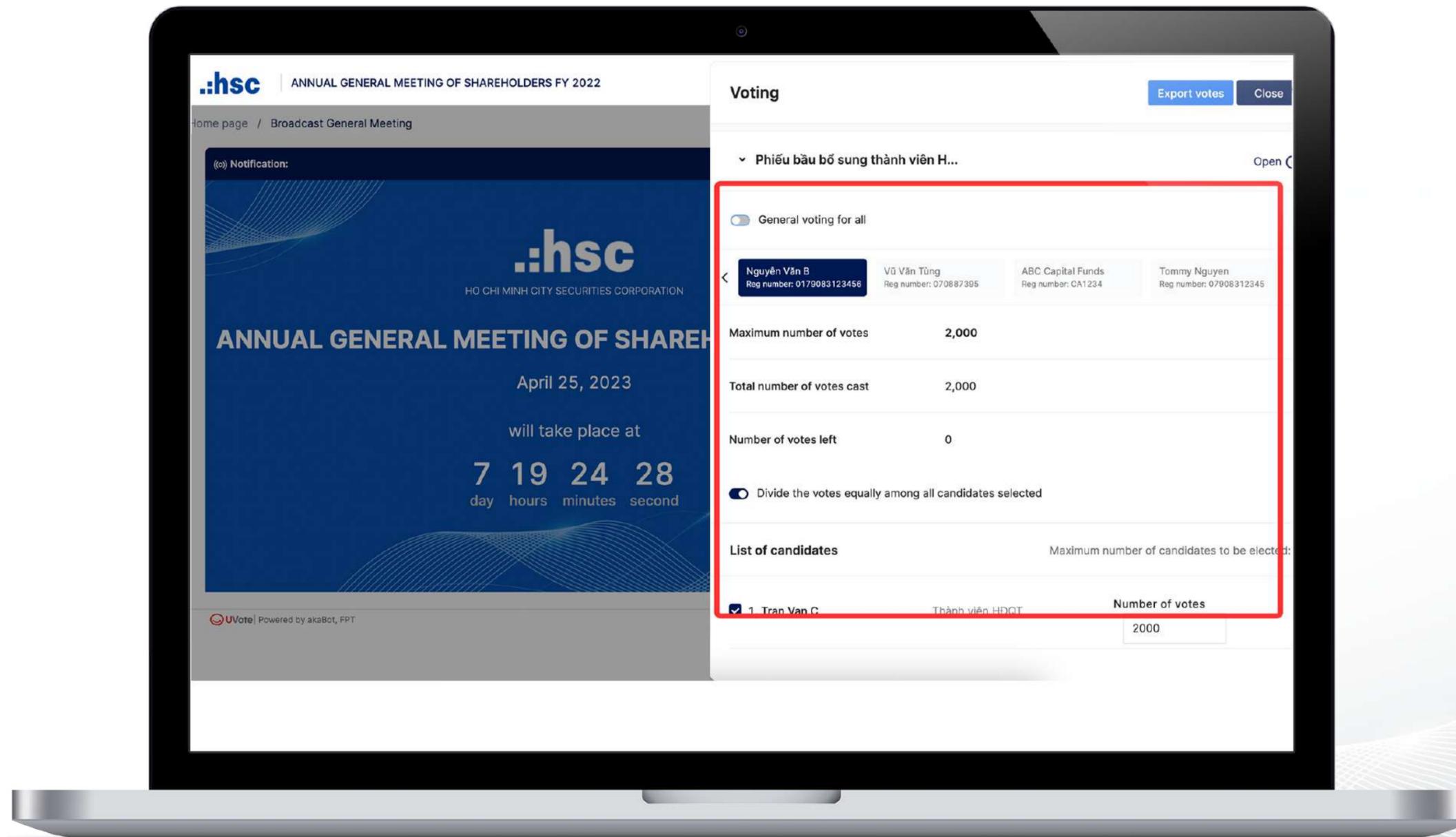
The shareholder can select **"For"**, **"Against"** or **"Abstain"**, then click on **Submit** or each voting content.



STEP 4: ELECTING

In case of having proxies, shareholders have two options to vote:

- Voting for each shareholder by selecting the name of each shareholder on the screen and click on **Vote** button.
- Voting collectively for all shareholders by clicking on the **General voting for all** button.





HO CHI MINH CITY SECURITIES CORPORATION

