

## Residential Property Valuer – Melbourne (South Eastern Suburbs)

Herron Todd White is a respected market leader with a positive and focused future. Our people are the key to maintaining our strong reputation for providing high quality property valuations and exceptional customer service for key clients across Australia. We have an unrivalled national presence while maintaining a local focus, prioritising teamwork, flexibility, challenge and fun across our 65 offices and 900 employees.

An opportunity exists within our Melbourne metropolitan area for either a full time or part time Residential Property Valuer. The role will be based within the south eastern suburbs and Mornington Peninsula. With the support of a dedicated administration officer to coordinate your valuations, and reporting to the Valuer Manager, you will be responsible for conducting valuations on residential properties and responding to our clients' needs and expectations.

Key tasks of the role include:

- Conducting valuations and preparing high quality detailed reports within stipulated timeframes.
- Assessing current market activity and analysing comparable sales data.
- Utilise mobile technology for field inspection.
- Building effective business relationships internally and externally.
- Adhere to quality reporting standards and audit processes.
- Ensure compliance with service level agreements and maintain client relations.

To be successful in this role, you will ideally meet the following criteria:

- Certified Practising Valuer (CPV) qualification
- API Membership, Certificate of Compliance, and Risk Management Certificate.
- Proven experience in a similar role.
- Strong attention to detail.
- Strong interpersonal, written and verbal communication skills.
- Highly organised and efficient.
- Ability to work within tight timelines and under pressure.
- Team player with a positive outlook.
- Exceptional customer service ethic.

For enquiries or to apply please email [suzie.karanasios@htw.com.au](mailto:suzie.karanasios@htw.com.au) citing reference RVMEL03