

Appendix D:

Sample Grant Submission Scoresheet

The Green Initiative Fund (TGIF), University of California, Berkeley

Campus Green Fund Implementation Guide

Association for the Advancement of Sustainability in Higher Education (AASHE)
In Partnership with: the Campus Green Fund Collaborative

November 2013

FINAL GRANT SUBMISSION SCORESHEET

Project Name: _____

Minimum Criteria		
	Max Score	Your Score
Project Description & Overall Idea	12	
Project Implementation Steps	12	
Addresses Campus Sustainability Needs/Gaps	8	
Environmental Goals	12	
Measurability & Reporting of Metrics	12	
Education, Outreach, & Publicity Plans	8	
Student Involvement	8	
Project Approvals Secured	2	
Collaboration with Other Campus Entities	8	
Realistic Budget	4	
Sustainability of Project once TGIF funding ends	4	
Realistic Timeline	2	
Capability of Project Team	2	
Included or Addressed Committee Feedback from Abstract Stage	4	
Well-written application (answered all questions, proofread, etc.)	2	
TOTAL	100	

Budget		
Does the budget follow the guidelines?	Yes	No
Is the budget realistic? Are there changes you would make to the budget?		

Project Feasibility		
Is this project feasible?	Yes	No
Please explain the rationale for this answer.		

Miscellany...		
Application Strengths		
Application Weaknesses		
Questions for Project Applicants		
Recommend application for funding?	Yes	No

Scoring Rubric

Exceptional: will be the highest available score per question and indicates a response that consistently goes beyond what was requested and

- Provides a thorough response with close attention to the guidelines.
- Supports ideas with plans and connects them to goals.
- You can't figure out how to make it stronger.

For a scorecard item that has a max score of 2/4/8/12pts, an exceptional score is 2/4/8/12 respectively.

Strong: this rating indicates a quality project, one that is likely to be successful -- the proposed project is solid and has the potential for success. The response:

- Provides an answer to all the information requested.
- Provides a realistic description of how the activities will achieve the anticipated results.
- You could offer only minimal insight on how to make it stronger.

For a scorecard item that has a max score of 2/4/8/12pts, a strong score is 2/3/6/9 respectively.

Satisfactory: this rating indicates that the section only meets the requirements and has a reasonable chance of success as described. The proposed project:

- Covers most of the information requested, with few exceptions.
- The section is not particularly compelling, but they answered the question.

For a scorecard item that has a max score of 2/4/8/12pts, a satisfactory score is 1/2/4/6 respectively.

Weak: this rating indicates a sub-standard section, not good enough in ability, skill, or quality and is not likely to succeed as described. The response:

- Does not provide key pieces of information.
- Gives a vague description of how the proposed activities will achieve the anticipated results.
- Tends to "parrot" back the question, rather than answer it and explain ideas.
- Leaves you unsure or confused.
- Doesn't answer the question asked.

For a scorecard item that has a max score of 24/8/12pts, a weak score is 0/1/2/3 respectively.

No Answer: this rating indicates that no response was provided.

For a scorecard item that has a max score of 4/8/12pts, a score with no answer is 0/0/0 respectively.

For any additional questions, contact Katherine Walsh at kwalsh@berkeley.edu or 510.643.2992.

Rubric adapted from Youth Service America's grant review process.