



Position Description: Production/Technical Arts Supervisor

Reports to: Senior Program Director

FLSA Status: Full Time; Exempt

Job Summary

To supervise all Technical Arts and Hume Studios staff, and assist with all areas of live production (audio, video, lighting, and staging) for Hume Lake Ministries. To provide the program, speakers, bands and guest groups, with excellent, seamless production that conveys the message of the Gospel free from distraction at any and all Hume Ministries events. To provide engineering, studio oversight, and assist with creative direction of Hume Studios to support the Hume program as well as providing a resource to campers, musicians, and artists.

Organizational Strategy

- Supervise full time, part time, and volunteer Technical Arts and Studio staff
- Oversight of all live production, studios, and all equipment used in the Technical Arts department
- Responsible for operation of any and all audio, video, lighting, and staging equipment needed for any and all Hume Ministries events
- Organize and maintain all technical facilities on Hume Ministries campuses
- Responsible for planning and executing the repair, replacement, and improvement of equipment as necessary to maintain the Hume standard of excellence
- Plan, prepare, and execute all aspects of future live production systems throughout Hume Ministries
- Oversight and preparation of the Technical Arts Operations budget, Deferred Maintenance budget and Capital Investment projects
- Oversight of seasonal installations and system builds for various camp themes and activities
- Mentor and train Joshua student interns and Summer Staff
- Maintain and organize the studio facility
- Assist with booking band and artist recording sessions
- Engineer and produce artist recording sessions
- Produce and engineer Hume recording projects including video soundtracks, opener soundtracks, ADR and other studio projects
- Provide campers with a recording experience that communicates the importance of music ministry and worship of our Lord Jesus Christ

General Qualifications

- Evidenced commitment to the Christian faith and a desire to share the knowledge of Jesus Christ with others
- Able to agree with our Statement of Belief and abide by our Code of Conduct (see Employee Handbook)
- Commitment to excellence and attention to detail
- Manage camp resources with biblical view toward stewardship
- Willingness to adjust hours to accommodate the needs of the job

Specific Qualifications

- Must be a spiritual leader, a team player and a decision maker
- Strong creative, strategic, analytical, organizational and personal/relational skills
- Experience or knowledge of Christian Camping
- Remain current in general office technology; computer literacy in word processing, Excel spreadsheets and database management
- Commitment to working with leadership as well as partnerships with the local church
- Strong oral and written communications skills
- Ability to manage multiple tasks, projects and responsibilities within deadlines
- Must have a track record of success in Christian live and studio production

Physical Demands

- Must be able to stand for extended periods of time; may be on uneven or rugged terrain
- Must be able to live and work in extreme weather conditions
- Must be able to lift and/or move up to 50 pounds; increased amounts of weight may be required
- Must be able to live at high altitude and in small living quarters
- Some out-of-town and/or overnight travel may be required

Educational

- College Degree BA or BS, or equivalent experience
- must have experience in leading technical production teams

Other

- Reasonable accommodations may be made to enable individuals with disabilities to perform the functions of the position
- Perform other related duties and assignments as required; Hume Lake maintains the right to reassign or change duties as required