



Position Description: Support Services Crew Member

Reports to: Support Services Coordinator/ Assistant Supervisor

FLSA Status: Full-time; Non-exempt

Job Summary

A Hume Lake Support Services Crew Member prepares rooms, cleans restrooms and areas of camp to Hume standards for guests and staff in a timely manner. He or she must be prepared to meet the spiritual needs of guests and staff.

Organizational Strategy

- Develop and maintain a strategic perspective--based on organizational needs
- Build healthy relationships with all people who work in and for support services
- Ability to project a friendly attitude; to meet the needs of all support services customers

Managing

- Manage Joshua students and weekend workers as needed
- Manage a team of summer staff during the summer
- Must be prepared to meet the spiritual needs of guests and staff

General Qualifications

- Evidenced commitment to the Christian faith and a desire to share the knowledge of Jesus Christ with others.
- Must be able to agree with our statement of belief and abide by our code of conduct.
- Must be able to live in available Hume Lake housing or provide private accommodations.

Specific Qualifications

- Preparation and cleaning of guest rooms, restrooms
- Cleaning and setting up of chapels, dining rooms, meeting rooms
- Laundry
- Stocking of support services and guest items throughout the various facilities.
- Snow removal
- Sweeping and raking
- Supervise any weekend and or summer help
- Must be prepared to meet the spiritual needs of guests and staff
- Perform other related duties and assignments as required. Hume maintains the right to reassign or change duties as needed.

Physical Demands

- This position must regularly lift and/or move up to 50 lbs. and occasionally lift and/or move up to 100 lbs.
- Must be able to stand, kneel and bend for extended periods of time
- Must be able to live and in extreme weather conditions and at a high altitude.

Other

- Reasonable accommodations may be made to enable individuals with disabilities to perform the functions of the job.