



This form is to be completed by student managers and accepted by the University administrative members listed below prior to beginning any of your responsibilities (volunteer or paid). This form indicates a student manager's agreement to abide by NCAA, Conference, University of Miami, and the Department of Athletics' rules and regulations.

NCAA Bylaw 11.01.7 - Manager - A manager is an individual who performs traditional managerial duties (e.g., equipment, laundry, hydration) and meets the following additional criteria:

- a) The individual shall be a full-time undergraduate or graduate student (see Bylaws 14.2.2 and 14.2.2.1.5, except that during his or her final semester or quarter of a degree program, he or she may be enrolled in less than a full-time program of studies, provided he or she is carrying (for credit) the courses necessary to complete the degree requirements;
- b) The individual may participate in limited on-court or on-field activities during practice (e.g., assist with drills, throw batting practice) or competition (e.g., assist with warm-up activities) involving student-athletes on a regular basis;
- c) The individual shall not provide instruction to student-athletes;
- d) The individual shall not participate in countable athletically related activities (e.g., practice player) except as permitted in Bylaw 11.01.7-(b); and
- e) In baseball, the individual shall forfeit any remaining eligibility in the sport at the institution at which the individual serves as a manager.

Name of Student Manager	Title (Position)	Sport/Area
Permanent Address	C #	Cell Phone
City, State, Zip, Country	E-mail Address	Start Date & Academic Year

EDUCATION INFORMATION:

Degree Program Enrolled In (Baccalaureate, Graduate, etc.):	Enrolled Full-Time?
Total Number of Credit Hours Enrolled in Currently:	Expected Graduation Date:

Describe daily responsibilities, if any.

Describe game-day responsibilities, if any.

STUDENT MANAGER ACCEPTANCE

My signature below indicates that I agree and understand the following parameters while serving as a student manager:

- I agree that the head coach or appropriate administrator shall determine the duties and responsibilities of this position.
- I agree to abide by all the rules and regulations of the NCAA, Conference, the University of Miami, and the Department of Athletics, as well as individual team rules and regulations.
- I understand that I must be enrolled **full-time** as an undergraduate or graduate student at University of Miami unless it is my final semester prior to graduation and I have received approval from the Office of Compliance Services to be enrolled less than full-time.
- I understand that student managers in the sport of baseball forfeit all remaining eligibility in the sport of baseball at the institution.



STUDENT MANAGER ACCEPTANCE

- I understand that under NCAA Bylaws I am prohibited from:
 - Contacting or evaluating prospective student-athletes off-campus (including reporting back to coaches how a particular prospective student-athlete played in a particular game or event)
 - Scouting opponents off-campus
 - Providing analysis or evaluation of videotape/film involving team, opponents, or recruits
 - Participating in any on-court or on-field duties that could be considered coaching (e.g. directing student-athletes in drills)
 - Preparing offensive/ defensive plays or strategy
 - Observing practice for evaluation purposes
 - Providing answers to class assignments or tests/exams and/or completing assigned work/papers for student-athletes
 - Place calls to or receive calls from prospective student-athletes
- I understand that under NCAA Bylaws I may:
 - Receive transportation to and from, and room and board expenses, at away competitions
 - Receive complimentary meals incidental to organized team activities (e.g., pre- or post-game meal, occasional meal) but NOT training table meals
 - Provide student-athletes occasional, infrequent transportation to and from practice or class
 - Receive two (2) complimentary admissions to home events in my sport. Additional tickets may be purchased at face value. It is NOT permissible for me to transfer my complimentary admissions to a student-athlete
 - Sit on team bench during competitions
 - Coordinate public service activities
 - Record practices and competitions
 - Observe practice (not for evaluation)
 - Assisting coaching staff in team drills (e.g. rebounding, passing drills)
 - Perform normal managerial duties (laundry, shag balls)
 - Arrange/coordinate team travel
 - Attending meetings involving coaching activities
 - Participate in on-campus recruiting activities
 - Coordinate complimentary admissions
 - Review (but not prepare) recruiting documentation

By signing this form, I understand that I may not live with a current University of Miami student-athlete during my duration of employment.

AGREEMENT: I have read, understand and agree to abide by all of the terms and conditions set forth per NCAA rules.

Signature of Non-Coaching Staff Member (Student-Manager)	Date
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INSTITUTIONAL ACCEPTANCE

Signature of Head Coach/Designee	Date
Signature of Athletic Compliance Office	Date