



VOLUNTEER COACHING CONTRACT

As a volunteer coach for the _____ team at the University of Miami, I understand and agree to the following terms defined by the NCAA, Atlantic Coast Conference and University of Miami rules and regulations:

- A volunteer coach is prohibited from contacting and evaluating prospective student-athletes off-campus. This includes your attendance at any athletic event during which prospects (ninth grade and higher) participate
- A volunteer coach is prohibited from making calls to or receiving calls from prospective student-athletes.
- A volunteer coach is prohibited from scouting opponents off-campus.
- A volunteer coach is prohibited from coaching prospective student-athletes in the coach's sport.
- A volunteer coach may not receive housing benefits at any time (including preseason training camp), except during away-from-home contests.
- A volunteer coach may receive a maximum of 2 complimentary tickets to home athletic contests in the coach's sport.
- A volunteer coach may receive compensation from outside the athletics department for performing duties for another department or office of the institution provided:
 - The compensation received for those duties is commensurate with that received by others performing those same or similar assignments;
 - The time devoted to those duties is consistent with the time devoted by others receiving commensurate compensation for the same of similar assignments.
 - The individual is qualified for and is performing the duties for which the individual is compensated.

Additionally, my signature certifies that I understand and will adhere to all NCAA rules as they apply to full-time coaches.

Volunteer Coach:

Print Name

Signature

Date

Head Coach:

Print Name

Signature

Date

Compliance Authorization:

Print Name

Signature

Date

Coach, Volunteer – Bylaw 11.01.5

In sports other than football and basketball, a volunteer coach is any coach who does not receive compensation or remuneration from the institution's athletics department or any organization funded in whole or in part by the athletics department or that is involved primarily in the promotion of the institution's athletics program (e.g., booster club, athletics foundation association). The following provisions shall apply: *(Revised: 1/10/92 effective 8/1/92, 1/16/93, 1/11/94, 4/26/01 effective 8/1/01, 4/29/04 effective 8/1/04, 1/10/05 effective 8/1/05, 5/26/06)*

- (a) The individual is prohibited from contacting and evaluating prospective student-athletes off campus or from scouting opponents off campus and may not perform recruiting coordination functions (see Bylaw 11.7.2).
- (b) The individual may receive a maximum of two complimentary tickets to home athletics contests in the coach's sport.
- (c) The individual may receive complimentary meals incidental to organized team activities (e.g., pre- or postgame meals, occasional meals, but not training table meals) or meals provided during a prospective student-athlete's official visit, provided the individual dines with the prospective student-athlete.

BENEFITS TO STUDENT-ATHLETES

Extra Benefit – Bylaw 16.02.3

An extra benefit is any special arrangement by an institutional employee or representative of the institution's athletics interests to provide a student-athlete or the student-athlete family member or friend a benefit not expressly authorized by NCAA legislation. Receipt of a benefit by student-athletes or their family members or friends is not a violation of NCAA legislation if it is demonstrated that the same benefit is generally available to the institution's students or their family members or friends or to a particular segment of the student body (e.g., international students, minority students) determined on a basis unrelated to athletics ability. *(Revised: 1/10/91, 1/19/13 effective 8/1/13)*

Miscellaneous Benefits – Bylaw 16.11.1.7

An institution may provide or arrange for the following benefits for a student-athlete: *(Adopted: 4/26/01, 4/24/03 effective 8/1/03, 4/13/09, 4/26/12, 1/19/13 effective 8/1/13)*

- (a) The use of a return ticket at any time after the conclusion of a foreign tour;
- (b) Receipt of frequent flier points and/or miles earned while traveling to and from intercollegiate practice and/or competition;
- (c) Participation in receptions and festivities associated with championships, conference tournaments or all-star events hosted by and conducted on the institution's campus;
- (d) Occasional meals to team members provided by a student-athlete's family member at any location;
- (e) Telephone calls in emergency situations as approved by the director of athletics (or his or her designee);
- (f) Reasonable tokens of support and transportation, housing and meal expenses in the event of injury, illness, or death of a family member or another student-athlete;
- (g) Fundraisers for student-athletes (or their family members) under the following extreme circumstances:
 - (1) Extreme circumstances should be extraordinary in the result of events beyond the student-athlete's control (e.g., life-threatening illness, natural disaster);
 - (2) The proceeds must be designated for a specific purpose (e.g., payment of medical bills, purchase of medical equipment, replacement of items lost in a fire, etc.)
 - (3) The proceeds may be given to the beneficiaries, with receipt kept on file by the institution, which must include the amount of expenses incurred and the total amount received; and
 - (4) The excess proceeds must be given to a not-for-profit organization with the receipt kept on file by the institution
- (h) The payment of admission costs or a meal for any student-athlete being honored at a nonathletics awards ceremony.

Occasional Meals – Bylaw 16.11.1.5

A student-athlete or the entire team in a sport may receive an occasional meal in the locale of the institution on infrequent and special occasions from an institutional staff member. An institutional staff member may provide reasonable local transportation to student-athletes to attend such meals. A student-athlete or the entire team in a sport may receive an occasional meal from a representative of athletics interests on infrequent and special occasions under the following conditions: *(Revised: 1/10/92, 4/25/02 effective 8/1/02, 4/29/10)*

- (a) The meal may only be provided in an individual's home, on campus or at a facility that is regularly used for home competition and may be catered; and

- (b) A representative of the institution's athletics interests may provide reasonable local transportation to student-athletes to attend the meal function only if the meal function is at the home of that representative.

Academic Counseling/Support Services – Bylaw 16.3.1.1

Member institutions shall make general academic counseling and tutoring services available to all student-athletes. Such counseling and tutoring services may be provided by the department of athletics or the institution's nonathletics student support services. In addition, an institution, conference or the NCAA may finance other academic support, career counseling or personal development services that support the success of student-athletes. *(Adopted: 1/10/91 effective 8/1/91, Revised: 4/25/02 effective 8/1/02, 5/9/06, 1/19/13 effective 8/1/13)*

BENEFITS TO PROSPECTS

Offers and Inducements – Bylaw 13.2.1

An institution's staff member or any representative of its athletics interests shall not be involved, directly or indirectly, in making arrangements for or giving or offering to give any financial aid or other benefits to a prospective student-athlete or his or her relatives or friends, other than expressly permitted by NCAA regulations. Receipt of a benefit by a prospective student-athlete or his or her relatives or friends is not a violation of NCAA legislation if it is determined that the same benefit is generally available to the institution's prospective students or their relatives or friends or to a particular segment of the student body (e.g., international students, minority students) determined on a basis unrelated to athletics ability. *(Revised: 10/28/97, 11/1/00, 3/24/05)* **NOTE: A prospect is any student that has begun classes for the 9th grade regardless if he/she participates in athletics.**

Prohibited Pre-College Expenses – Bylaw 13.15.1

An institution or a representative of its athletics interests shall not offer, provide or arrange financial assistance, directly or indirectly, to pay (in whole or in part) the costs of the prospective student-athlete's educational or other expenses for any period prior to his or her enrollment or so the prospective student-athlete can obtain a postgraduate education. *(Revised: 8/5/04)*

GAMBLING AND CONDUCT

Unethical Conduct – Bylaw 10.1

Unethical conduct by a prospective or enrolled student-athlete or a current or former institutional staff member, which includes any individual who performs work for the institution or the athletics department even if he or she does not receive compensation for such work, may include, but is not limited to, the following: *(Revised: 1/10/90, 1/9/96, 2/22/01, 8/4/05, 4/27/06, 1/8/07, 5/9/07, 10/23/07, 5/6/08, 1/16/10, 10/5/10)*

- (a) Refusal to furnish information relevant to an investigation of a possible violation of an NCAA regulation when requested to do so by the NCAA or the individual's institution;
- (b) Knowing involvement in arranging for fraudulent academic credit or false transcripts for a prospective or an enrolled student-athlete;
- (c) Knowing involvement in offering or providing a prospective or an enrolled student-athlete an improper inducement or extra benefit or improper financial aid;
- (d) Knowingly furnishing or knowingly influencing others to furnish the NCAA or the individual's institution false or misleading information concerning an individual's involvement in or knowledge of matters relevant to a possible violation of an NCAA regulation;
- (e) Receipt of benefits by an institutional staff member for facilitating or arranging a meeting between a student-athlete and an agent, financial advisor or a representative of an agent or advisor (e.g., "runner");
- (f) Knowing involvement in providing a banned substance or impermissible supplement to student-athletes, or knowingly providing medications to student-athletes contrary to medical licensure, commonly accepted standards of care in sports medicine practice, or state and federal law. This provision shall not apply to banned substances for which the student-athlete has received a medical exception per Bylaw 31.2.3.2; however, the substance must be provided in accordance with medical licensure, commonly accepted standards of care and state or federal law;
- (g) Failure to provide complete and accurate information to the NCAA, the NCAA Eligibility Center or an institution's admissions office regarding an individual's academic record (e.g., schools attended, completion of coursework, grades and test scores);
- (h) Fraudulence or misconduct in connection with entrance or placement examinations;
- (i) Engaging in any athletics competition under an assumed name or with intent to otherwise deceive; or

- (j) Failure to provide complete and accurate information to the NCAA, the NCAA Eligibility Center or the institution's athletics department regarding an individual's amateur status.

Knowledge of Use of Banned Drugs – Bylaw 10.2

A member institution's athletics department staff members or others employed by the intercollegiate athletics program who have knowledge of a student-athlete's use at any time of a substance on the list of banned drugs, as set forth in Bylaw 31.2.3.1, shall follow institutional procedures dealing with drug abuse or shall be subject to disciplinary or corrective action as set forth in Bylaw 19.9.

Sports Wagering Activities – Bylaw 10.3

The following individuals shall not knowingly participate in sports wagering activities or provide information to individuals involved in or associated with any type of sports wagering activities concerning intercollegiate, amateur or professional athletics competition: *(Adopted: 4/26/07 effective 8/1/07)*

- (a) Staff members of an institution's athletics department;
- (b) Nonathletics department staff members who have responsibilities within or over the athletics department (e.g., chancellor or president, faculty athletics representative, individual to whom athletics reports);
- (c) Staff members of a conference office; and
- (d) Student-athletes.

You may not wager on ANY professional or ANY intercollegiate sporting events, including any team representing the University of Miami. Participating in 'fantasy football' and the March Madness college basketball pools that involve anything of monetary or inherent value is prohibited.

Conduct of Athletics Personnel – Bylaw 11.1

Responsibility for Violations of NCAA Regulations – Bylaw 11.1.1

Institutional staff members found in violation of NCAA regulations shall be subject to disciplinary or corrective action as set forth in the provisions of the NCAA enforcement procedures, whether such violations occurred at the certifying institution or during the individual's previous employment at another member institution.

Responsibility of Head Coach – Bylaw 11.1.1.1

An institution's head coach is presumed to be responsible for the actions of all assistant coaches and administrators who report, directly or indirectly, to the head coach. An institution's head coach shall promote an atmosphere of compliance within his or her program and shall monitor the activities of all assistant coaches and administrators involved with the program who report, directly or indirectly, to the coach. *(Adopted: 4/28/05, Revised: 10/30/12)*

Use of Association Name or Affiliation – Bylaw 11.1.2

Staff members of member institutions and others serving on the Association's committees or acting as consultants shall not use, directly or by implication, the Association's name or their affiliation with the Association in the endorsement of products or services.

Representing Individuals in Marketing Athletics Ability/Reputation – Bylaw 11.1.3

Staff members of the athletics department of a member institution shall not represent, directly or indirectly, any individual in the marketing of athletics ability or reputation to an agent, a professional sports team or a professional sports organization, including receiving compensation for arranging commercial endorsements or personal appearances for former student-athletes, except as specified in Bylaw 11.1.3.1, and shall not receive compensation or gratuities of any kind, directly or indirectly, for such services. *(Revised: 1/10/92, 1/11/94)*

Use of Tobacco Products – Bylaw 11.1.4

The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use. *(Adopted: 1/11/94 effective 8/1/94, Revised: 1/10/95, 1/14/97 effective 8/1/97)*

Athletically Related Income – Bylaw 11.2.2

Contractual agreements, including letters of appointment, between a full-time or part-time athletics department staff member (excluding secretarial or clerical personnel) and an institution shall include the stipulation that the staff member is required to provide a written detailed account annually to the president or chancellor for all athletically related income and benefits from sources outside the institution. In addition, the approval of all athletically related income and benefits shall be consistent with the institution's policy related to outside income and benefits applicable to all full-time or part-time employees. Sources of such income shall include, but are not limited to, the following: *(Revised: 1/10/92, 1/11/94, 1/10/95, 4/26/01 effective 8/1/01, 3/8/06)*

- (a) Income from annuities;
- (b) Sports camps;
- (c) Housing benefits (including preferential housing arrangements);
- (d) Country club memberships;
- (e) Complimentary ticket sales;
- (f) Television and radio programs; and
- (g) Endorsement or consultation contracts with athletics shoe, apparel or equipment manufacturers.

Income in Addition to Institutional Salary – Bylaw 11.3.2

Supplemental Pay – Bylaw 11.3.2.2

An outside source is prohibited from paying or regularly supplementing an athletics department staff member's annual salary and from arranging to supplement that salary for an unspecified achievement. This includes the donation of cash from outside sources to the institution earmarked for the staff member's salary or supplemental income. It would be permissible for an outside source to donate funds to the institution to be used as determined by the institution, and it would be permissible for the institution, at its sole discretion, to use such funds to pay or supplement a staff member's salary.

Non-institutional Publications That Report on Athletics Program – Bylaw 11.3.2.4

Athletics department staff members shall not endorse (either orally or in writing) any non-institutional publication dedicated primarily to reporting on an institution's athletics activities, except as provided in this section, and shall not write for such publications. *(Adopted: 1/16/93, Revised: 1/11/94, 4/26/01 effective 8/1/01)*

Educational Articles – Bylaw 11.3.2.4.1

Athletics department staff members may write educational articles related to NCAA rules and crowd control for non-institutional publications dedicated primarily to reporting on an institution's athletics activities. *(Adopted: 1/11/94)*

Recruiting Service Consultants – Bylaw 11.3.2.5

Institutional athletics department staff members may not endorse, serve as consultants or participate on advisory panels for any recruiting or scouting service involving prospects. *(Adopted: 1/16/93)*

REMINDERS FOR VOLUNTEER COACHES

- A volunteer coach is prohibited from contacting and evaluating prospective student-athletes off-campus. This includes your attendance at any athletic event during which prospects (ninth grade and higher) participate.
- A volunteer coach is prohibited from scouting opponents off-campus.
- A volunteer coach may not receive housing benefits at any time (including preseason training camp), except during away-from-home contests.
- A volunteer coach may receive a maximum of 2 complimentary tickets to home athletic contests in the coach's sport.
- A volunteer coach may receive compensation from outside the athletics department for performing duties for another department or office of the institution provided:
 - The compensation received for those duties is commensurate with that received by others performing those same or similar assignments;
 - The time devoted to those duties is consistent with the time devoted by others receiving commensurate compensation for the same of similar assignments.
 - The individual is qualified for and is performing the duties for which the individual is compensated.

WHAT THE INTERPRETATIONS STATE:

10/14/98 34

34. Graduate Assistant Coach, Volunteer Coach Purchasing Additional Tickets to Institution's Contest: (I) The membership services staff confirmed that a graduate assistant coach in I-A football or volunteer coach is permitted to purchase additional tickets (at face value) to an institution's athletics event above the allotted complimentary number, provided such tickets are not resold at a price greater than their face value. [Note: This minute replaces Official Interpretation, 12/03/92, item 9, which has been archived.] [References: NCAA Bylaws 11.02.6 (coach, volunteer) and 11.02.4 (coach, graduate assistant)] STAFF

10/14/98 33

33. Volunteer Coach Employed at an Institution's Summer Camp or Clinic: (I) The Membership services staff confirmed that it is permissible for an individual to receive compensation from an institution's sports camp or clinic during the summer prior to the academic year in which that individual will begin initial employment as a volunteer coach, provided that individual is paid the going rate as a camp employee and does not perform any institutional coaching duties. [Note: This minute replaces staff minute, 08/18/93, item a, which has been archived.] [Reference: NCAA Bylaw 11.02.6 (coach, volunteer)] STAFF

02/23/94 Column 8 #2

1994 Convention Proposal No. 57 -- Volunteer Coach: Division I institutions should note that with the adoption of Proposal No. 57 (effective immediately), in sports other than football and basketball, it is permissible for an institution to pay expenses for a volunteer coach to travel with the team and engage in coaching activities at away-from-home contests.

05/13/92 a.

a. Alternating Different Individuals During Academic Year as Volunteer Coach: Reviewed a situation in which an institution wishes to utilize more than one individual in the capacity of volunteer coach during the academic year, noting that at no time will more than one individual be serving as volunteer coach; determined that this arrangement would not be permissible, inasmuch as an individual designated in a coaching category would assume that position for the duration of the academic year unless the coach was temporarily replaced due to extenuating circumstances per NCAA Bylaw 11.7.1.1.1.2 or through normal attrition. [References: Bylaws 11.7.1.1 (designation of coaching category); 11.7.1.1.1.2 (replacement due to extenuating circumstances); 11.7.4.1.3 (volunteer coach)] STAFF

08/22/91 6.

6. Employment of part-time and/or volunteer coach by alumni association that receives funds from its institution's booster club. Reviewed the provisions of Bylaws 11.02.6 (volunteer coach) and 11.3.4.1 (compensation for part-time coach performing other institutional duties) and a previous Council decision (reference: Item No. 9-a-(1) of the minutes of the Council's August 1, 1990, meeting), and determined that a volunteer coach or part-time coach who has reached the limit on permissible compensation from the institution's athletics department may not be employed for compensation by an institution's alumni association that receives any funding from an institution's booster club. OFFICIAL

02/21/90 c.

c. Volunteer Coach's Employment with Athletics Alumni Association: Reviewed Bylaw 11.02.6 (coach, volunteer) and 87/03/04 staff minutes, Item No. 1-(d), in regard to an institution's volunteer coach who wishes to become director of the athletics alumni association, noting that the salary for the position will be funded through the institution's athletics alumni association department; determined that such an arrangement would be precluded, inasmuch as the source of the funds would be provided inadvertently by the institution's athletics department through the athletics alumni association, therefore, contrary to Bylaw 11.02.6. STAFF

07/19/89 d.

d. Bonus for Specific and Extraordinary Achievement for Volunteer Coach: Reviewed Bylaw 11.3.2.3 (bonus for extraordinary achievement) and Bylaw 11.02.6 (definition of volunteer coach) in regard to whether an institution may permit an outside group to provide a direct cash payment in recognition of an extraordinary achievement to a volunteer coach; determined that this arrangement would be precluded inasmuch as Bylaw 11.02.6 lists the limits of remuneration

applicable to a volunteer coach and does not permit a direct cash payment in recognition of an extraordinary achievement. In a related matter, determined that this principle also applies to an institution's part-time, graduate assistant and undergraduate assistant coaches. STAFF

09/23/88 f.

f. Volunteer Coach Participating in a High School Alumni Contest: Determined that Case No. 214 (tryout rule -- coaches' participation and officiating) would preclude a member institution's volunteer coach from participating in a high school alumni contest involving prospective student-athletes, inasmuch as the provisions of Bylaw 1-6-(d)-(6) [recognized state, regional, national and international training programs and competition] are not met. STAFF

09/16/88 a.

a. Coaching Uniforms and Equipment Provided to Volunteer Coach: Determined that Bylaw 7-1-(c)-(1) [volunteer coaches] would not preclude an institution from providing items (e.g., shoes, shirts, jackets and shorts) to a volunteer coach, that are incidental to coaching duties. STAFF

11/18/87 13.

Reviewed the application of Bylaw 7-1-(c)-(1) [volunteer coach] to a situation in which an institution's volunteer coach has been asked to serve as color commentator for the Tip-Off Classic; concluded that in this instance, the restriction in Bylaw 7-1-(c)-(1) against scouting opponents would not preclude the volunteer coach from serving as color commentator, inasmuch as the institution utilizing the volunteer coach is not scheduled to compete this year against either of the participants in the Tip-Off Classic. OFFICIAL

02/19/87 17.

Determined that the provisions of Bylaw 7-1-(e) permit a member institution to utilize temporarily (and pay) a volunteer coach in a full-time assistant coaching position under circumstances in which the regular full-time assistant coach has left the program; further, that the volunteer coach then may return to his original position once another permanent full-time assistant coach is employed by the institution. OFFICIAL