

# CHINONYERANYI E. KALU

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## **EDUCATION:**

Undergraduate Senior, ADVERTISING MAJOR, University of Nebraska-Lincoln, Expected Graduation: August 2009.  
International General Certificate of Secondary Education, University of Cambridge, U.K.

## **EXPERIENCE:**

*UNL Parking and Transit Services*, Spring 2007 to Present.

- Operate campus shuttle/bus service.
- Maintain excellent customer relations and rapport.
- Demonstrate knowledge about the campus and community
- Demonstrate work-ethic and dependability.

*Computer Lab Consultant*, UNL Instructional Technology Group (ITG) Spring 2006 to Spring 2007.

- Assist lab users.
- Demonstrate computer proficiency.
- Ability to troubleshoot and problem solve.
- Maintain orderly lab and positive environment.

*Lab Assistant*, Department of Chemical Engineering, Othmer Hall, University of Nebraska-Lincoln, Summer 2005 to Spring 2006.

- Assist with various experiments.
- General lab upkeep and maintenance.
- Responsible for general cleaning responsibilities.

*Shop Manager*, Aviation Female and Male Hair Salons, Zaria, Nigeria, January to December 2004.

- Supervise, evaluate and manage employees.
- Ensure daily income and expenses are properly logged
- Balance accounts on monthly basis.

## **QUALIFICATIONS:**

- Cambridge International Examinations Skills Award Certificates: Word Processing, Spreadsheets, Database, and Access. Excellent knowledge of Microsoft Office, Photoshop and In Design
- Commercial Driver's License

## **EXTRA-CURRICULAR:**

- University of Nebraska-Lincoln Track and Field Student-Athlete
- Lincoln Advertising Club
- African Students Association

**REFERENCES:** Available upon request.