

FINANCIAL AID PROCEDURES

Institutional aid may be awarded under the following conditions:

1. To a full-time undergraduate with eligibility remaining;
2. To a full-time undergraduate who is within six years of initial enrollment and has not yet received aid for five years; or
3. To a graduate student who is eligible under NCAA rules.

The grants-in-aid are allocated by the Office of Scholarships and Financial Aid based upon the recommendation of the Head Coach with the approval of the Athletic Director. The aid is awarded on an annual basis and cannot be reduced or cancelled during the period of the award for any athletically related reason.

Athletic scholarship values:

A grant-in-aid consists of tuition, room, board, fees and required course-related books. The tuition, room and board costs are determined by the University of Nebraska Board of Regents. The value of the grant-in-aid is calculated by the Office of Financial Aid.

Scholarship renewal and non-renewal procedures:

1. The Head Coach or designee notifies the Compliance Office of the status of each student-athlete's scholarship for the next academic year.
2. The information is sent to the Athletics Certification Officer to process renewal, reduction and non-renewal letters. Per NCAA Bylaw 15.3.5.1, the institution must notify a student-athlete by July 1 of the status of his or her aid for the ensuing academic year.
3. If a student-athlete's athletics aid is reduced or cancelled for the ensuing academic year he or she must be notified of the appeals process.

Reduction of cancellation during period of award:

Per NCAA Bylaw 15.3.4 a student-athlete's aid can be reduced or cancelled during the period of award if the recipient:

- Renders himself or herself ineligible for intercollegiate competition;
- Fraudulently misrepresents any information on an application, letter of intent or financial aid agreement;
- Engages in serious misconduct warranting substantial disciplinary penalty; or
- Voluntarily withdraws from a sport at any time for personal reasons.

If a student-athlete's aid is reduced or cancelled during the period of the award, Compliance will notify the student-athlete of the appeals process in writing.

1. If the student-athlete wishes to voluntarily terminate aid, the athlete must meet with the Assistant Director of Compliance for Student Athlete Services. The student-

athlete will sign a voluntary aid termination form. This is forwarded to the Director of Financial Aid for signature.

2. When all signatures are obtained a letter and a copy of the form will be sent to the Athletics Certification Officer.

Procedures:

1. Student-athletes sign and return scholarship agreements to the head coach or designee prior to August 1. The agreement is forwarded to the Assistant Director of Compliance for Student Athlete Services to monitor scholarship limitations for each sport and that each student athlete received the proper non-renewal or renewal letter. The agreements are sent to the Athletics Certification Office for approval and posting to the student-athletes' university accounts. If necessary to comply with NCAA regulations, the Athletics Certification Office will reduce a student-athlete's athletics aid if outside aid is received and countable aid exceeds NCAA limitations.
2. The Assistant Director of Compliance for Student Athlete Services notifies the Housing Office of current student-athletes and those on room and board scholarship. The Housing and Athletics Certification Offices are notified of the student-athletes living on or off campus and if the student-athlete has elected to have the training table meals automatically deducted from his or her room and board stipend.
3. On the last day of each month the student-athletes that receive a room and board stipend will receive the applicable amount on his or her AccelaPay Visa card.

Squad list procedures:

1. The Assistant Director of Compliance for Student Athlete Services enters the new student-athlete information into the Compliance Assistant Internet (CAi) database. In addition, the continuing student-athletes from the previous year will be rolled over into the new academic year. The sports notify the Compliance Office of changes throughout the year and CAi is updated as these changes occur.
2. The Associate Director of Compliance obtains all signatures required and submits the squad list to the Big XII Conference prior to the first competition. Subsequent list are also submitted, with the final report sent by July 15th following the academic year sent by the Assistant Director of Compliance.



University of Nebraska
Financial Aid Agreement



Name

Sport

NU ID#

Resident

Non Resident

Independent Study Course:

Period of Award: 2010-11

Conditions of Athletically Related Financial Aid

The University of Nebraska will award you the athletically related financial aid in this agreement for the period of award indicated above. You will receive this award if you meet and maintain the eligibility requirements for the NCAA, Big 12 Conference and the University of Nebraska.

2010-11 COSTS (August 1 – July 31)

Undergraduate

\$224.75/credit hour

Fees

\$75

Graduate

\$262.50/credit hour

Books

Vary per course

Nursing (UNMC)

\$278.75/credit hour

ATHLETIC AID OFFERED

You will receive the financial aid below. These amounts are based on the 2010-11 costs outlined above.

| | Dollar Amount | | OR | Percent of Full Grant-In-Aid (Equivalency) |
|--------------|----------------------|-----------------------|----|---|
| | Total Costs | Amount Awarded | | Percent |
| Tuition | \$0.00 | \$0.00 | | |
| Fees | 0.00 | 0.00 | | |
| Books | 0.00 | 0.00 | | |
| TOTAL | 0.00 | 0.00 | | |

Recommended by

Director of Athletics or Designee

Approved by

Director, Office of Scholarships and Financial Aid

I have read, understand, and accept the educational grant under the terms stated above. I have received and read the Conditions and Regulations of receiving an Athletic Grant-in-Aid. Further, by signing this form, I am hereby signifying my intention to participate in intercollegiate athletics at the the University of Nebraska.

Student

Date

Parent/Guardian (if student is under 19)

Date



University of Nebraska Financial Aid Agreement



Name

Sport

NU ID#

Resident

Non Resident

Period of Award

2010-11

Fall Semester

X

Spring Semester

X

Conditions of Athletically Related Financial Aid

The University of Nebraska will award you the athletically related financial aid in this agreement for the period of award indicated above. You will receive this award if you meet and maintain the eligibility requirements for the NCAA, Big 12 Conference and the University of Nebraska.

2010-11 COSTS

Costs per Credit Hour

| | <u>Resident</u> | <u>Non-Res.</u> |
|---------|-----------------|-----------------|
| Tuition | \$198.25 | \$588.25 |

Grant-in-Aid

| | <u>Resident</u> | <u>Non-Res.</u> |
|------------|-----------------|-----------------|
| Tuition/hr | 198.25 | 588.25 |
| Fees | 1,364.00 | 1,364.00 |
| Room | 4,485.00 | 4,485.00 |
| Board | 3,621.00 | 3,621.00 |
| Books | 400.00 | 400.00 |

Total for 12 hrs. per semester 14,628.00 23,988.00

ATHLETIC AID OFFERED

You will receive the financial aid below. These amounts are based on the 2010-11 costs outlined above.

| | <u>Dollar Amount</u> | | |
|--------------|----------------------|----------------|--------------|
| | <u>1st Sem</u> | <u>2nd Sem</u> | <u>Total</u> |
| Tuition | \$0.00 | \$0.00 | 0.00 |
| Fees | 0.00 | 0.00 | 0.00 |
| Room | 0.00 | 0.00 | 0.00 |
| Board | 0.00 | 0.00 | 0.00 |
| Books | 0.00 | 0.00 | 0.00 |
| TOTAL | 0.00 | 0.00 | 0.00 |

OR

Percent of Full Grant-In-Aid (Equivalency)

_____ Percent

Recommended by

Director of Athletics or Designee

Approved by

Director, Office of Scholarships and Financial Aid

I have read, understand, and accept the educational grant under the terms stated above. I have also received and read the additional page of Conditions and Regulations of receiving an Athletic Grant-in-Aid. Further, by signing this form, I am hereby signifying my intention to participate in intercollegiate athletics at the University of Nebraska.

Student

Date

Parent/Guardian (if student is under 19)

Date



University of Nebraska Financial Aid Agreement



Name _____ Sport _____ NU ID# _____

Resident _____ Non Resident _____

Period of Award 2010-11 Fall Semester X Spring Semester X

Conditions of Athletically Related Financial Aid

The University of Nebraska will award you the athletically related financial aid in this agreement for the period of award indicated above. You will receive this award if you meet and maintain the eligibility requirements for the NCAA, Big 12 Conference and the University of Nebraska.

2010-11 COSTS

Costs per Credit Hour

| | <u>Resident</u> | <u>Non-Res.</u> |
|---------|-----------------|-----------------|
| Tuition | \$198.25 | \$588.25 |

Full Grant-in-Aid (based on 15 hours/semester)

| | <u>Resident</u> | <u>Non-Res.</u> |
|--------------|------------------|------------------|
| Tuition | 5,947.50 | 17,647.50 |
| Fees | 1,364.00 | 1,364.00 |
| Room | 4,485.00 | 4,485.00 |
| Board | 3,621.00 | 3,621.00 |
| Books | <u>400.00</u> | <u>400.00</u> |
| Total | 15,817.50 | 27,517.50 |

ATHLETIC AID OFFERED

You will receive the financial aid below. These amounts are based on the 2010-11 costs outlined above.

| | Dollar Amount | | | OR | Percent of Full Grant-In-Aid (Equivalency) |
|--------------|----------------|----------------|--------------|----|--|
| | <u>1st Sem</u> | <u>2nd Sem</u> | <u>Total</u> | | _____ Percent |
| Tuition | \$0.00 | \$0.00 | 0.00 | | |
| Fees | 0.00 | 0.00 | 0.00 | | |
| Room | 0.00 | 0.00 | 0.00 | | |
| Board | 0.00 | 0.00 | 0.00 | | |
| Books | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | | |
| TOTAL | 0.00 | 0.00 | 0.00 | | |

Recommended by _____

Tom Osborne

Director of Athletics or Designee

Approved by _____

Craig Munger

Director, Office of Scholarships and Financial Aid

I have read, understand, and accept the educational grant under the terms stated above. I have also received and read the additional page of Conditions and Regulations of receiving an Athletic Grant-in-Aid. Further, by signing this form, I am hereby signifying my intention to participate in intercollegiate athletics at the University of Nebraska.

Student

Date

Parent/Guardian (if student is under 19)

Date



University of Nebraska
Financial Aid Agreement



Name

Sport

NU ID#

Resident

Non Resident

Period of Award

2011-12

Fall Semester

X

Spring Semester

X

Conditions of Athletically Related Financial Aid

The University of Nebraska will award you the athletically related financial aid in this agreement for the period of award indicated above. You will receive this award if you meet and maintain the eligibility requirements for the NCAA, Big Ten Conference and the University of Nebraska.

2010-11 COSTS

Costs per Credit Hour

| | <u>Resident</u> | <u>Non-Res.</u> |
|---------|-----------------|-----------------|
| Tuition | \$198.25 | \$588.25 |

Full Grant-in-Aid (based on 15 hours/semester)

| | <u>Resident</u> | <u>Non-Res.</u> |
|--------------|------------------|------------------|
| Tuition | 5,947.50 | 17,647.50 |
| Fees | 1,364.00 | 1,364.00 |
| Room | 4,485.00 | 4,485.00 |
| Board | 3,621.00 | 3,621.00 |
| Books | <u>400.00</u> | <u>400.00</u> |
| Total | 15,817.50 | 27,517.50 |

ATHLETIC AID OFFERED

You will receive the financial aid below. These amounts are based on the 2010-11 costs outlined above. These amounts will be adjusted when the 2011-12 costs are set by the Board of Regents.

Percent of Full Grant-In-Aid (Equivalency)

OR

Dollar Amount

_____ Percent

| | <u>1st Sem</u> | <u>2nd Sem</u> | <u>Total</u> |
|--------------|----------------|----------------|--------------|
| Tuition | \$0.00 | \$0.00 | 0.00 |
| Fees | 0.00 | 0.00 | 0.00 |
| Room | 0.00 | 0.00 | 0.00 |
| Board | 0.00 | 0.00 | 0.00 |
| Books | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL | 0.00 | 0.00 | 0.00 |

Recommended by

Director of Athletics or Designee

Approved by

Director, Office of Scholarships and Financial Aid

I have read, understand, and accept the educational grant under the terms stated above. I have also received and read the additional page of Conditions and Regulations of receiving an Athletic Grant-in-Aid. Further, by signing this form, I am hereby signifying my intention to participate in intercollegiate athletics at the University of Nebraska.

Student

Date

Parent/Guardian (if student is under 19)

Date



University of Nebraska Financial Aid Agreement



Name

Sport

NU ID#

Resident

Non Resident

Summer Independent Study Course:

Period of Award: Summer 2010

Conditions of Athletically Related Financial Aid

The University of Nebraska will award you the athletically related financial aid in this agreement for the period of award indicated above. You will receive this award if you meet and maintain the eligibility requirements for the NCAA, Big 12 Conference and the University of Nebraska.

2009-10 COSTS

Costs per Credit Hour

| | <u>Resident</u> | <u>Non-Res.</u> |
|---------|-----------------|-----------------|
| Tuition | \$187.00 | \$555.00 |

Full Grant-in-Aid (based on 15 hours/semester)

| | <u>Resident</u> | <u>Non-Res.</u> |
|--------------|------------------|------------------|
| Tuition | 5,610.00 | 16,650.00 |
| Fees | 1,324.00 | 1,324.00 |
| Room | 4,195.00 | 4,195.00 |
| Board | 3,432.00 | 3,432.00 |
| Books | <u>400.00</u> | <u>400.00</u> |
| Total | 14,961.00 | 26,001.00 |

ATHLETIC AID OFFERED

You will receive the financial aid below. These amounts are based on the equivalency you receive in your 09-10 athletic scholarship

| | Dollar Amount | | OR | Percent of Full Grant-In-Aid (Equivalency) |
|--------------|----------------------|-----------------------|----|---|
| | <u>Total Costs</u> | <u>Amount Awarded</u> | | Percent |
| Tuition | \$0.00 | \$0.00 | | |
| Fees | 0.00 | 0.00 | | |
| Books | <u>0.00</u> | <u>0.00</u> | | |
| TOTAL | 0.00 | 0.00 | | |

Recommended by

Director of Athletics or Designee

Approved by

I have read, understand, and accept the educational grant under the terms stated above. I have received and read the Conditions and Regulations of receiving an Athletic Grant-in-Aid. Further, by signing this form, I am hereby signifying my intention to participate in intercollegiate athletics at the the University of Nebraska.

Student

Date

Parent/Guardian (if student is under 19)

Date

| |
|--|
| EXHAUSTED ELIGIBILITY — CROSS COUNTRY / TRACK AND FIELD |
|--|

Bylaw 15.5.1.6.1 — A student-athlete who is awarded athletically related financial aid and who has exhausted eligibility in either cross country, indoor track and field, or outdoor track and field, but has eligibility remaining in any of the other sports is not a counter in the cross country/track and field limitations, provided the student-athlete subsequently does not practice or compete in any of the sports that he or she has eligibility remaining in during the academic year in which the aid was awarded.

Student-Athlete Name: _____

Seasons Used:

Cross Country (if applicable) _____

Indoor Track _____

Outdoor Track _____

By signing this form I assert that I have read and fully understand the bylaw listed above. I acknowledge that I am forfeiting my remaining athletic eligibility in _____ but will continue to receive the financial aid which I have been awarded. Forfeiting the remainder of my eligibility signifies that I will no longer be allowed to practice, compete, or take part in any other countable athletically related activity for the remainder of my time at the University of Nebraska.

Student-Athlete Signature

Date

Coach Signature

Date

Compliance Approval

Date

HEARING OPPORTUNITY: NCAA BYLAW 15.3.2.4

NCAA Bylaw 15.3.2.4 “Institutional Financial Aid”

The institution's regular financial aid authority shall notify the student-athlete in writing of the opportunity for a hearing when institutional financial aid based in any degree on athletics ability is to be reduced or cancelled during the period of the award, or is reduced not renewed for the following academic year. Any reduction or cancellation of aid during the period of the award may occur only after the student-athlete has had an opportunity for a hearing. The institution shall have established reasonable procedures for promptly hearing such a request and shall not delegate the responsibility for conducting the hearing to the university's athletics department or its faculty athletics committee. The written notification of the opportunity for a hearing shall include a copy of the institution's established policies and procedures for conducting the required hearing, including the deadline by which a student-athlete must request such a hearing.

ATHLETICS APPEALS COMMITTEE

An athletics appeals committee has been established for those Nebraska student-athletes who have had their institutional financial aid reduced or cancelled during the period of the award, or is not renewed.

If a student-athlete wants to appeal the decision of the Department of Athletics, the following procedures must take place:

1. The student-athlete must submit in writing to the UNL Athletic Grant-In-Aid Appeals Committee a request for an appeals board hearing within 30 days of the notification of the action.
2. The letter should be submitted to Craig D. Munier, Director of the Office of Scholarships and Financial Aid, 17 Canfield Administration, City Campus.
3. An appeals board meeting date will be established by the Appeals Committee, which consists of : (1) Vice Chancellor of Student Affairs; (2) Director of the Office of Scholarships and Financial Aid; (3) UNL Faculty Athletics Representative to the NCAA and Big 12 Conference; and (4) Chair of the Intercollegiate Athletic Committee.
4. Minutes will be kept of the meeting, and the student-athlete will have the opportunity to explain his/her situation and express their concerns.
5. The Athletic Department/coach will be asked to prepare a written and/or verbal report indicating basis for the reduction or cancellation.
6. The Athletics Appeals Committee will caucus following the hearing to determine the outcome of the appeal.
7. The decision of the Athletics Appeals Committee will be submitted to the Athletics Department for appropriate action.

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| <p>PROCEDURES FOR SCHOLARSHIP INCREASE DURING PERIOD OF THE AWARD</p> |
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- Head coach must send the Assistant Athletic Director for Compliance a signed memorandum stating why their sport would like to increase a scholarship during the period of the award. The memo must be accompanied by the *unsigned* revised scholarship that is being proposed.
- Assistant AD for Compliance will review if increase is congruent with NCAA legislation and approve when applicable.
- Memo and scholarship will be forwarded to Athletics Director and Faculty Athletics Representative for additional approval.
- Once scholarship is approved by all three representatives, Assistant Director of Compliance for Student Athlete Services will contact the student-athlete to sign the new award.
- Assistant Director of Compliance for Student Athlete Services forwards a copy of the approved, signed scholarship to the head coach for their files.

| |
|---|
| LOST/STOLEN/RETAIN TEXTBOOK POLICY & PROCEDURE |
|---|

If your textbook has been lost, stolen or you would like to retain your textbook for future use you must receive approval from an Academic Counselor or a Compliance representative.

Please check the box below that best relates with your situation:

☐ Lost Textbook(s) ☐ Stolen Textbook(s) ☐ Retain textbook(s) for future use

| Name of Class | Section Number | Term |
|---------------|----------------|------|
| | | |
| | | |
| | | |
| | | |
| | | |

It is against NCAA rules and University of Nebraska policy to sell your textbooks for profit.

Bylaw 15.2.3 – A member institution may provide a student-athlete financial aid that covers the actual cost of required course-related books.

Bylaw 15.2.3.1 – There is no dollar limit for books a student-athlete may receive, provided each book is required for a course in which the student-athlete is enrolled. The institution may provide the student-athlete with cash to purchase books, as long as the amount of cash provided is equal to the actual cost of the books purchased.

By signing this form, you certify that you have not and will not sell the textbooks you received from your athletic scholarship for profit. Your signature also indicates that you understand any money received for the textbooks is considered an impermissible benefit and could cause you to lose eligibility in your sport.

Student-Athlete Signature

Date

Academics/Compliance Approval

Date

| |
|--|
| REQUIRED COURSE SUPPLY REIMBURSEMENT PROCEDURES |
|--|

- Student athlete purchases required course supply
- SA brings receipt(s) from purchase and course syllabus to Compliance Associate
 - Compliance Associate must obtain written statement from professor saying that supplies are required for all students if course syllabus does not do so. (Either an email or a written statement on departmental letterhead.)
- Verify that the student is receiving book scholarship for semester
- Complete the business office Warrant Request by filling in the following areas:
 - “Date”
 - Check “Refunds” box
 - “Explanation” (e.g. required course supplies)
 - “Cost Object” for the sport of the SA
 - “Seq No” for each receipt that is submitted
 - “Name” – include full legal name and NU ID (do not provide SSN)
 - “Amount” of each receipt
 - Check “Pick up in A/P” box
 - Print and sign “Certification” line at top of page
- Submit white *and* pink copy of warrant request along with all documentation (receipts, syllabus, professor statement, etc.) to Business Office
- File copy of warrant request and documentation in file
- Check will arrive at UNL Accounting office (in Canfield) 1-2 weeks after ordered
- Business office will pick up check in accounting office and notify Compliance Associate that check has arrived
- Compliance Associate will email SA to let him/her know that the reimbursement check is available in the business office



University of Nebraska
Financial Aid Agreement
Summer 2010



Name _____ Sport _____ NU ID# _____

ATHLETIC AID OFFERED

Resident _____
Non Resident _____
Tuition _____
Fees _____
Room _____
Board _____
Books _____
Total _____
Equiv. _____
Hours _____

| Pre Sess. | 1st 5 Wks | 2nd 5 Wks | 8 Wks |
|-----------|-----------|-----------|--------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| \$0.00 | \$0.00 | \$0.00 | \$0.00 |

STUDENT-ATHLETE TO COMPLETE THIS SECTION

1. Where will you live while going to summer school? On-campus Off-campus With parents
2. Which session(s) do you plan to attend? PreSession 1st 5 Weeks 2nd 5 Weeks 8 Weeks
3. Number of hours you plan to take? PreSession _____ 1st 5 Weeks _____
2nd 5 Weeks _____ 8 Weeks _____

LOCAL ADDRESS _____

PHONE NUMBER _____ EMAIL ADDRESS _____

ATHLETIC ACADEMIC SERVICES TO COMPLETE THIS SECTION

If taking less than 3 hours or an "Arranged" class and requesting a full aid check, special authorization must be obtained:

Number of hours registered: PreSession _____ 1st 5 Weeks _____ 2nd 5 Weeks _____ 8 Weeks _____
Arranged _____

Rationalization: _____

Approved _____ Denied _____ Signed: _____


Senior Associate A.D./Academics & Compliance

POLICIES FOR SUMMER SCHOOL SCHOLARSHIP

The University of Nebraska will award you up to the equivalency awarded in the semester preceeding the summer term, with the following terms and conditions:

1. Meet and maintain the eligibility and requirements for the NCAA, Big 12 Conference and the University of Nebraska.
2. Withdrawal from class or leaving the Lincoln area during the session in which you are enrolled will result in repayment of room and board.

Recommended by 
Director of Athletics

Approved by 
Director of Financial Aid and Scholarships

By signing below, you signify that:

- a) you have read and understand the Athletic Department's Policies pertaining to summer school athletic aid and you agree to abide by these policies in the event you receive such aid;
- b) all of the information you have provided on this application is true and correct to the best of your knowledge;
- c) you will notify the Athletics Department as soon as possible and no later than the first day of classes, in the event that you decide not to or are unable to attend summer school at University of Nebraska.

Student _____ Date _____

Parent/Guardian (if student is under 19) _____ Date _____

SCHOLARSHIP ROOM AND BOARD CHECK ADJUSTMENTS

Restitution for Receipt of Improper or Impermissible Benefits

For violations of NCAA bylaws in which the value of the benefit is \$100 or less, the eligibility of the student-athlete (or prospective student-athlete) shall not be affected conditioned upon the student-athlete repaying the value of the benefit to a charity of his or her choice. The student-athlete, however, shall remain ineligible from the time the institution has knowledge of receipt of the impermissible benefit until the student-athlete repays the benefit. Violations of such bylaws remain institutional violations per Constitution 2.8.1 and documentation of the student-athlete's repayment shall be forwarded to the enforcement staff with the institution's self report of the violation.

Athletic Compliance Policy Regarding Team Functions/Extra Meals

If your team has a function in which the student-athletes receive an extra meal, it will be necessary for the cost of that meal to be paid for **by the student-athlete** before that meal is consumed. It will be the responsibility of each team to ensure proper collection and documentation of the cost of each meal and signatures of those paying.

| |
|--|
| STUDY ABROAD SCHOLARSHIP PROCEDURES |
|--|

| | |
|--------------------------|--|
| Form Used | Study Abroad Approval Form |
| Purpose | To verify that the scholarship is approved by the Head Coach and Sport Supervisor. Also, to determine what program costs are able to be covered by a scholarship. |
| Action | The student-athlete must obtain the requested information and the required signatures for approval for the Study Abroad scholarship. |
| Submit To | Compliance Office with all required signatures |
| Applicable Bylaws | 15.01.1; 15.01.1.1; 15.2.1.1; 15.2.8; 16.3.1.1(d); and 16.4.1 |

Study Abroad Scholarship

1. A student-athlete's scholarship may be used to cover permissible expenses to study abroad. The scholarship can cover the following elements:
 - Tuition
 - Fees
 - Room
 - Board
 - Books
 - Field Trips (if bylaw 16.3.1.1.1 (d) is met)
 - Insurance (if bylaw 16.4.1 is met)
2. If a student-athlete is studying abroad in the summer, the NCAA rules applicable to summer financial aid will apply.
 - The student has been in residence a minimum of one term during the regular academic year;
 - The student received aid during the previous academic year at the institution; and
 - The aid will be in proportion to the amount of athletically related financial aid received during the previous academic year.
3. A study abroad program must be one that is through the University of Nebraska or affiliated with the institution. A student-athlete interested in a study abroad program must contact International Affairs to discuss the program options.

Approval Process

1. The student-athlete must complete the Study Abroad Approval Form.
2. A brochure or a program outline that includes costs must be attached to the Study Abroad Approval Form.
3. The Head Coach and Sport Supervisor must approve the scholarship for the study abroad program before it will be processed.
4. Compliance will verify the costs that can be covered and process the scholarship.

Student-Athlete Study Abroad Approval Form

General Information

To be completed by student-athlete

Name _____

Sport _____

Phone Number _____ Email Address _____

Program Information

To be completed by student-athlete

Dates of Program _____

Location _____

Program of Study _____

UNL Program _____ Other (please specify program) _____

Scholarship Information

To be completed by Compliance Office

2010-11 Equivalency _____ Resident _____ Non - Resident _____

Amount Eligible to Receive for Study Abroad Time Period _____

Approval

Compliance Office Date

Head Coach Date

Sport Supervisor Date

| |
|--|
| SUMMER FINANCIAL AID PROCEDURES |
|--|

- Compliance reviews and updates Summer Max GIA report and policies and procedures (February).
- Compliance compares Summer GIA Access report with most current NCAA squad list
- Compliance forwards Summer Max GIA report to all sport contacts with the following email:
 - *Attached is a report of your sport's current roster of student athletes and the amount of financial aid they are permitted to receive per summer session. Please review this information and let me know if you do not want any of these students to receive summer athletic aid by checking the box to the right of the report. Please sign the bottom of the report and return to me on or before March 4. Please keep in mind that once the Financial Aid Agreement has been signed by the student athlete, we are obligated to honor the award for the summer. Please let me know if you have any questions.*
- Compliance emails sport counselors sport spreadsheet of who is eligible for summer athletic aid. Academic counselors return spreadsheet indicating the number of credit hours each athlete is planning on enrolling and which session(s) by mid-March
- Compliance will enter dollar values for each session into the Summer Financial Aid Agreement for each student athlete and save documents on shared folders.
- Compliance will forward Summer Financial Aid Agreements to the Certification Officer for initial review.
- Compliance will notify the Academic counselors when review is complete.
- The athletic academic counselor will remove any figures for the session(s) that the student athlete is not enrolled, obtain signatures for any exceptions and have the student complete and sign their section of the application award.
 - If no exceptions are applicable, athletics academic counselor will indicate N/A in the appropriate section.
- Once the form is complete, academic counselor will forward the original to the Compliance and a copy to the student athlete.
- Compliance will route the form as follows:
 - Original – Athletic Certification Office, Certification Officer
 - Copy – sport contact
 - Copy – Compliance (until approved original returns from Certification Office)
- Compliance will receive weekly “Add/Drop” reports from Assistant Director of Registration and Records and make any applicable adjustments to athletic scholarship.

April 19, 2010

Dear Summer Bridge Participant,

We are looking forward to you joining the University of Nebraska and Husker Athletics as you participate in the 2010 Summer Bridge Program. Our staff is here to make your transition to college as smooth as possible and have included some important information and documents in this packet. Please find the following enclosed:

1. Summer Bridge Program Policies and Agreement

This outlines the rules of the Summer Bridge Program and is your signed agreement that you will be attending. Please indicate which summer session you will be attending, when you will be arriving and sign the signature page. We need you to return just the signature page. The policies are for your reference.

2. Summer Bridge Scholarship

This is your scholarship agreement for the Summer Bridge Program. Please review it and sign both copies. Retain one copy for your records and return the other to our office.

3. Summer 2010 Residence Hall Contract

The Residence Hall Contract must be completed online. Please find below the instructions to complete this form. If you submit this contract and then later choose not to attend Summer Bridge you will be charged a cancellation fee and we cannot pay this fee per NCAA regulations.

Steps to Complete Housing Contract

1. Access the MyRed page at myred.unl.edu
2. Enter student ID and MyRed password
3. Click on the link for WAM
4. Scroll down the Navigation Bar on the left side of the screen
5. Under "Other Student Services" select "Residence Halls"
6. Choose the contract for Summer 2010

Important Information

1. Choose 21 meals per week for your meal plan;
2. Choose Selleck Hall and a Double Room;
3. Under "Summer Group" select "Bridge Athletes";
4. Choose "Assign me a Roommate" (your coach will assign your roommate); and
5. If you are receiving a full grant-in-aid this summer, check "No Payment at This Time" under the "Payment" Section.

Please read the 2010 Summer Housing Contract Policies on the website so you are familiar with the policies, procedures and expectation while you are a resident on campus.

NCAA rules allow us to pay for your food and lodging only the night before the summer session begins. Therefore, if you will be arriving prior to Sunday before the session begins or are staying between sessions you must pay for your housing. You may request Guest Housing online at <http://housing.unl.edu/conferences>. Select "Summer Guest Housing" and then click on "Summer Guest Housing Reservation Form".

Please return the Summer Bridge Program Contract and Summer Bridge Scholarship to the address below. Please return these by May 7, 2010.

Univ. of Nebraska Athletics Department
Compliance Office
One Memorial Stadium
P.O. Box 880219
Lincoln, NE 68588-0219

We must have these three documents before you can begin participation in Summer Bridge. Please call our office at (402) 472-2042 if you have any questions about the Summer Bridge program or any of the documents that need to be returned. You may speak to either Jena Johnson or Laure Ragoss in the Compliance Office. We look forward to seeing you this summer!

Sincerely,

Laure Ragoss
Associate Director of Compliance

University of Nebraska Athletics
Summer Bridge Program
2010

1. The prospects in the Summer Bridge Program :
 - Must be admitted to UNL;
 - Must be enrolled in a minimum of 6 credit hours;
 - Will be subject to NCAA transfer rules should they choose to not enroll in UNL in the fall semester (Bylaw 14.5.2 h)
 - Cannot participate in organized athletics practice activities (Bylaw 17.02.1); and
 - Cannot use Summer Bridge coursework for the purpose of completing initial eligibility or continuing eligibility requirements (NCAA).
2. Summer Pre-session (May 17 through June 4) will not be open to those who recently graduated from high school. However, junior college transfers who are admitted may attend pre-session.
3. The Summer Bridge Program is open to all incoming freshmen if the Head Coach and Athletics Director believe it is important for the student-athlete's academic preparation for the fall semester. Preference will be given to those who will begin practice for athletic competition before the first day of the fall semester.
4. Subject to exceptions made by the Athletics Director for special circumstances, participants in Summer Bridge will receive the same percentage of athletically related financial aid as they would receive during the academic year.
5. Coaches who have student-athletes participating in the Summer Bridge Program must be available to those student-athletes. Sport representatives and academic representatives should have daily contact with Summer Bridge Participants to review the student-athlete's adjustment academically and socially to campus life.
6. There will be no voluntary sport activities during the first two days of classes. This time is needed for the Summer Bridge participants to take care of academic, housing and financial responsibilities.
7. All Summer Bridge participants, including transfers, will be required to live in the dorms. Exceptions may be made for participants who are from Lincoln and want to live at home; in this event, however, there will be no room and board provided. This must be approved by the sport administrator.
8. Participation must be confirmed no later than Monday, April 19, 2010.
9. Summer Bridge contracts and the Summer Financial Aid Agreement must be returned with all required signatures prior to the beginning of the session the prospect is attending. The scholarship will not be processed without these documents.
10. The Athletics Director may take exceptions to this policy where warranted by special circumstances and consistent with NCAA authorizing legislation.

University of Nebraska

Summer Bridge Program Policies

Philosophy of the Summer Bridge Program – In an effort to provide incoming student-athletes the opportunity to begin coursework toward the degree program of their choice, the University of Nebraska, in accordance with the NCAA bylaws and policy, will offer incoming student-athletes the opportunity to participate in the Summer Bridge Program.

Summer Bridge Program Policies

1. **NCAA requirements for Bridge Program.** To participate, students must be admitted to UNL; enrolled in at least 6 hours; cannot participate in countable athletically related activities (Bylaw 17.02.1); and cannot use hours in Summer Bridge to meet initial or continuing eligibility requirements (for initial enrollment at UNL). Transfer students participating in the Bridge Program are subject to all transfer requirements.

Also, participants in Summer Bridge are treated as student athletes (not prospects) for purposes of Bylaw 13 for the contact regulations and all of Bylaw 16.

2. **There will be no voluntary sport activities, including medicals, during the first two days of classes. The time is needed for the Summer Bridge participants to take care of academic/housing/financial responsibilities.**
3. Bridge Program participants that are incoming freshman are not eligible to enroll in the 3-week pre-session; transfer students may with permission from the sport administrator.
4. The Summer Bridge Program is open to all incoming freshmen if the Head Coach and Athletics Director believe it is important for the student-athlete's academic preparation for the fall semester. Preference will be given to those teams who will begin practice for athletic competition before the first day of the fall semester.
5. All Summer Bridge participants, including transfers, will be required to live in the dorms. Exceptions may be made for participants who are from Lincoln and want to live at home; in this event, however, there will be no room and board provided. This must be approved by the sport administrator.
6. Summer Bridge participants will have daily contact with academic and sport representatives to review the student-athlete's adjustment academically and socially to campus life.
7. Summer Bridge participants will be required to attend weekly meetings with the coach and academic counselor to review the student-athlete's academic progress.
8. Summer Bridge participants will be required to attend class, daily mentor meetings, and structured academic activities such as tutorials, supplemental instruction, and study halls.
9. Study times and academic commitments take priority over all other activities, including voluntary workouts.
10. Student-athletes who choose to participate in the Summer Bridge Program need to confirm their participation, through their coach, **no later than Monday, April 19, 2010. Any student-athlete who fails to show up for the program or who withdraws from classes will be responsible for a Housing contract cancellation fee.**

11. If a Summer Bridge participant chooses to go home for a visit, (s)he must receive the academic counselor's permission at least two weeks in advance and notify the head coach. If a Summer Bridge participant leaves for the weekend, that student-athlete must not leave campus prior to his or her last academic obligation of the day and must return to campus the night before classes resume.
12. All Summer Bridge participants may check into the dorms between 2:00 and 6:00 pm on the Sunday before the start of the summer session for which (s)he is enrolled (Note: early flight arrivals may leave their belongings at a designated location in the dorms until check-in time is allowed).
13. If a Summer Bridge participant arrives prior to the Sunday before the start of the summer session, guest housing on campus is available for \$38 per day for the room. The participant is responsible for these charges as NCAA rules preclude the Athletics Department from paying these costs. If a participant remains on campus between the 1st and 2nd 5-week sessions, guest housing is available for \$27 per day for food and lodging. **The participant is responsible to make all guest housing arrangements and may contact the Housing Office at (402) 472-3561 to reserve space. Please refer to your request for summer guest housing when calling the Housing Office.**
14. All Summer Bridge participants must attend a mandatory orientation on Sunday June 6, 2010 at 6:00 pm (orientation location will be determined at a later date).
15. The Athletics Director may make exceptions to this policy where warranted by special circumstances and as consistent with NCAA authorizing legislation.

Summer Bridge Program Agreement

My signature verifies that I have read and understand the Summer Bridge policies. I agree to attend the sessions indicated below and agree to abide by the policies of the Summer Bridge program.

I understand that if I sign this agreement and do not attend the session(s) indicated that I am responsible to pay the Housing cancellation fee.

I am enrolling in the following session(s):

| | |
|---|--------------------|
| _____ Pre-session – May 17-June 4 (transfers only) | Arrival Date _____ |
| _____ 1 st 5 week session – June 7-July 9 | Arrival Date _____ |
| _____ 2 nd 5 week session – July 12-Aug.12 | Arrival Date _____ |

Student-Athlete (Print Name) _____ Sport _____

Student-Athlete Signature _____
Date _____

Parent Signature _____
(If student-athlete is under 21) Date _____

Compliance or Academics _____
Date _____

CC: Dennis Leblanc, Academics
Head Coach

| |
|-------------------------------|
| SUMMER SCHOOL POLICIES |
|-------------------------------|

When a student-athlete is enrolled in course that is less than 3 credit hours, s(he) must be required to attend class on a daily basis in order to receive his/her room and board scholarship check.

A student-athlete enrolled in an "Arranged" course must provide compliance with a course syllabus and a statement from the professor stating that the athlete is required to meet with him/her often throughout the entire summer session in order for the athlete to receive his/her room and board scholarship check.

When a course (less than 3 hours or Arranged) does not require daily classroom time, the student-athlete must prove that s(he) is staying at Lincoln for the entire duration of the summer session (e.g. meet with counselor or compliance at least twice per week) in order to receive his/her room and board scholarship check.

When a course does not meet for a full summer session, the room and board will be prorated to reflect the actual number of days of the course.

Student athletes traveling on a foreign tour and enrolled in less than 3 credit hours or an Arranged course will be permitted to receive the full room and board check amount as long as the student athlete is representing the University of Nebraska.

Student athletes selected to compete for his/her National Team in his/her collegiate sport will be permitted to receive the full room and board check amount as long as he/she is in Lincoln for at least 60% of the class time. For student athletes who will not be in Lincoln for more than 60% of the class time, his/her room and board check will be prorated to reflect the actual days spent in Lincoln. [This policy includes student athletes who are registered full time, in less than 3 credit hours or in an Arranged course.]

| |
|----------------------------|
| X COURSE PROCEDURES |
|----------------------------|

X Courses are classes that are generally taught through blackboard. Registration and charges for these courses will show in SIS+ like any other class. However, the books can only be received at the Extended Education & Outreach Office (instead of the University Bookstore). Below are the procedures:

- Receive notification from student, counselor or Extended Ed office that the student athlete is enrolled in X Course
- Verify that the student athlete is receiving book scholarship
- Fax the student athlete's scholarship to Extended Ed office (2-1901) for verification that the athlete is approved for books
- Fax student athlete's scholarship to business office as they will receive a separate bill for X courses
- Use "FAXED" stamp as note that scholarship was faxed; include date and who was faxed

Contact: Debra Adams
 Extended Education & Outreach
 2-4671
 2-1901 (fax)

| |
|--|
| MEDICAL EMERGENCY FUND PROCEDURES |
|--|

- Student athlete will report emergency dental, optical or medical problem(s) to the Director of Athletic Medicine. SA must bring documentation from doctor performing procedure including the proposed treatment plan and cost.
 - Director of Athletic Medicine will review medical problem and procedure and will then approve, partially approve or deny treatment plan and amount.
 - Director of Athletic Medicine will forward approval form to Compliance.
 - Includes: medical diagnosis, approved treatment plan, amount approved and signature of Director of Athletic Medicine.
 - Assistant Director of Compliance for Student Athlete Services will review student-athlete financial need and remaining Medical Emergency Fund amount and will approve, partially approve or deny treatment plan.
 - Compliance Staff obtains bill from vendor, completes requisition and sends to business office, who will directly pay the vendor.
 - [If payment is due to UNL Health Center or Dental Office, forward to Sarah McGrath who will conduct a payment transfer]
- OR**
- Compliance staff obtains bill and proof of payment from student athlete. Then staff completes Mass Payment Request form and forwards to Accounting.
 - GL: 526400 (to reimburse doctors)
 - GL: 562700 (to reimburse athletes)
 - Cost Object #: 2377010006

2010-11 Notes

Each student athlete will be limited to use \$1,000 of this fund unless otherwise approved by compliance. There is belief that student athlete will be more aware of the fund and we anticipate more requests. Student athletes will be encouraged to use their SAOF and/or SAF to pay for remaining balance if needed.

| |
|---|
| NCAA STUDENT-ATHLETE MEDICAL EMERGENCY FUND APPLICATION FORM |
|---|

The NCAA Student-Athlete Medical Emergency Fund is intended to assist student-athletes in meeting financial needs that arise in conjunction with dental, optical and other medical emergencies (not covered by the university or medical insurance). All applications for this fund must be approved by Director of Athletic Medicine and the Compliance department.

Name: _____ NU ID#: _____
Sport: _____ Phone #: _____

Athletic Medicine Approval

Estimated Approved Charges: \$ _____

Diagnosis:

Treatment Plan:

Approval: _____
Director of Athletic Medicine Date

Compliance Approval & Payment

Actual Amount: \$ _____

Date Procedure Completed: _____

Payment Method:

- ☐ Check to SA
-include receipt/ bill & proof of payment
☐ Direct Payment to Vendor
-include receipt/ bill & requisition

Approval: _____
Compliance Date

2010-11 Student-Athlete Opportunity Fund Policies and Procedures

Purpose

The Student-Athlete Opportunity Fund (SAOF) is intended to assist student-athletes in meeting financial needs that arise in conjunction with participation in intercollegiate athletics and enrollment in an academic curriculum.

Eligibility

- Scholarship student-athletes
- Walk-on student-athletes who have completed one full semester

Amount

- \$580.00 for academic year 2010-11
- \$290.00 for first year walk-ons after completion of one full semester
- \$290.00 for mid-year enrollees

Disbursements

- Refunds will be disbursed onto the AccelaPay Visa card
- The Application Form can be submitted to the Compliance office **at any time**.
- To receive a refund in the applicable month, application form must be submitted **by 5:00 on the 5th of the month**
- **Student athletes will receive refunds on or around the 20th of each month**
- April 5 at 5:00 is the final opportunity to submit an application for the 2010-11 academic year

Approval

- The Compliance office will review all application forms for permissibility and approve the request.
- All Receipts must be attached to the Application Form
- Form must accurately be submitted or the student-athlete request will be denied
- Verification of debit/credit card is required

Permissible items

- **Expenses must be incurred by the student-athlete**
- Items not specifically listed as permissible, will be reviewed on an individual basis.
- Dates of receipts must be after August 19, with the exception of sports who reported before school began.
- Permissible uses:
 - Accessories: backpacks, umbrellas, watches
 - Bills: utility, cell phone, cable
 - Cell phones **up to \$100**
 - Clothes, dry cleaning & toiletries
 - Furniture
 - Household items: cleaners, deposits, utensils, dishes, cookware, vacuum, broom, curtains, linens
 - Medical: glasses, contacts, necessary dental work, medicine, doctor's appointments
 - Personal care: haircuts/stylings, electric razor
 - School supplies
 - Transportation: car repairs/maintenance, car wash, insurance, gas for local travel, bicycle, UNL parking permit, city bus pass
 - Travel: bus, train, plane and ground transportation for self/immediate family for visits and/or competition
- Impermissible uses:
 - **Food**
 - Credit cards
 - Headphones
 - Ipods
 - Jewelry
 - Make-up
 - Parking tickets
 - Perfume/Cologne
 - Rent
 - Required textbooks
 - Student fees
 - Sunglasses (unless incidental to participation)
 - Tanning
 - Textbooks
 - Tuition

2010-11 Student-Athlete Opportunity Fund Policies and Procedures

Eligibility:

- **Scholarship student-athletes**, including red-shirts, those on exempt scholarships, and those whose athletic scholarship was reduced to zero due to other countable aid.
- **Walk-on student-athletes who have completed one full semester** will receive half of the yearly amount
- Scholarship student-athletes that enroll in January will be eligible for half the yearly amount.
- Must be listed as a current squad member on the date of request and the date refund is ordered.

Amount:

- \$580.00 for academic year 2010-11
- \$290.00 for first year walk-ons after completion of one full semester
- \$290.00 for mid-year enrollees
- No carry-over amount will be permitted unless a student-athlete has requested special permission due to an anticipated purchase/expense greater than the allotted amount, which will be reviewed on an individual basis by the Faculty Athletics Representative and the Athletic Director.
- Unused amounts will revert back to the fund for distribution for all eligible student-athletes the next academic year.

Disbursements:

- Qualified student-athletes must fully complete the “NCAA Student-Athlete Opportunity Fund Application Form” in order to receive money. The form can be found in the AI Papik Compliance Center.
- The Application Form can be submitted to the Compliance office at any time.
- Refunds will be ordered on the 5th of each month (or the date closest to the 5th)

Approval:

- The Compliance office will review all application forms for permissibility and approve the request.

Permissible items:

- Must be associated with the cost of attending the institution or participation in collegiate athletics.
- Items not on the following list will be reviewed separately:

| | | |
|--|--|---|
| School supplies | Clothes, dry cleaning and toiletries | |
| Accessories: Backpacks, umbrellas, watches—no jewelry | Transportation: Car repairs/maintenance, insurance, gas for local travel, bicycle, UNL parking permit, city bus pass | Bills: utility, telephone charges, cable—excludes charge cards—submit copies of the bills as receipts aren’t issued |
| Phone cards | Furniture | Hair cuts/styling, electric razor—no tanning |
| Household items: cleaners, deposits, hook-up fees, utensils, dishes, cookware, vacuum, broom, curtains, linens | Travel: Bus, train, plane and ground transportation for self/immediate family for visits/competition, | Medical—glasses, contacts, necessary dental work, medicine, doctors appointments |

- **NO tuition, student fees, room (rent), board (food), required textbooks or parking tickets**

**NCAA STUDENT-ATHLETE OPPORTUNITY FUND
APPLICATION FORM**

Name: _____
(Legal)

NU ID#: _____

Sport: _____

Phone #: _____

☐ International Student-Athlete

- Input the total dollar amount in the appropriate line.
- **Receipts must be attached in order to verify use of funds.**
- Debit/Credit card must be verified by Compliance staff *before* submission of form
- Only one form per month is permitted

\$ _____ Car Insurance
\$ _____ Car Maintenance
\$ _____ Clothing
\$ _____ Educational Supplies (e.g. laptop computers, education computer programs)
\$ _____ Expendable Supplies (e.g. pens, pencils, notebooks, etc.)
\$ _____ Fuel
\$ _____ Furniture
\$ _____ Household Items (e.g. cleaners, utensils, dishes, linens, etc)
\$ _____ Health Insurance
\$ _____ Medical/Dental/Vision Expenses (not covered by insurance premiums)
\$ _____ Medical Expenses for Student-Athletes' Spouses/Dependents
\$ _____ Other Health Expenses (not covered by insurance premiums)
\$ _____ Parking Permit
\$ _____ Toiletries (e.g. shampoo, soap, razors, deodorant, etc.)
\$ _____ Travel Home
\$ _____ Utility Bill

All "Other" items must be pre-approved by a member of the Compliance staff:

\$ _____ Other Items: _____ **Compliance office Approval** _____
\$ _____ Other Items: _____ **Compliance office Approval** _____
\$ _____ Other Items: _____ **Compliance office Approval** _____
\$ _____ Other Items: _____ **Compliance office Approval** _____

Total: \$ _____

Income Tax (internationals only): \$ _____

Net Reimbursement: \$ _____

***I attest that the above information is correct and accurate. I will contact the Compliance office immediately if any changes occur.**

Student-Athlete Signature

Date

Compliance Approval

Date

**CREDIT CARD VERIFICATION
BY COMPLIANCE STAFF:**

Type:
Exp date:

Last 4 digits:
Verified by:

Type:
Exp date:

Last 4 digits:
Verified by:

NATIONAL COLLEGIATE ATHLETIC ASSOCIATION SPECIAL ASSISTANCE FUND

The following student-athletes are eligible to apply for funds:

1. Pell-eligible student-athletes, including student-athletes whom have exhausted their athletics eligibility or no longer are able to participate because of medical reasons.
2. Student-athletes who are receiving countable aid and who have demonstrated financial need, including student-athletes whom have exhausted their athletics eligibility or no longer are able to participate because of medical reasons.
 - a. Demonstrated financial need is defined as the cost of attendance minus expected family contribution prior to any athletics related aid or other aid being awarded.
 - b. Domestic student-athletes will have demonstrated financial need if they qualify for a Pell Grant or have demonstrated financial need determined annually by the institution's financial aid department using the federal methodology or the needs analysis methodology used to award institutional need-based funds to all students.
 - c. Demonstrated financial need for foreign student-athletes must be determined and certified annually in writing by the official foreign student entity of the institution outside of the athletics department.

The following student-athletes are not eligible to apply for the funds:

1. Student-Athletes (domestic or foreign) who receive countable aid (i.e., aid that counts against team limits), are not Pell-eligible, and do not have a demonstrated financial need.
2. Student-Athletes (domestic and foreign) who do not receive any countable aid (i.e., aid that counts against team limits) and are not Pell-eligible.
3. Non-qualifiers in their initial year of residence.

A student-athlete must qualify for the fund on an annual basis.

The following are permissible uses of the fund:

1. Cost of clothing, travel from campus to home and other essential expenses (not entertainment) up to \$500.

2. Cost of expendable academic course supplies (e.g., notebook and pens) and rental of nonexpendable supplies (e.g., computer equipment and cameras) that are required for all students enrolled in the course.
3. Medical costs not covered by another insurance program (e.g., premiums for optional medical insurance, hearing aids, vision therapy and off-campus psychological counseling).
4. Costs associated with student-athlete or family emergencies.

The following are restrictions on the use of the fund:

1. Financing any portion of an institutional grant-in-aid that could have been awarded to the student-athlete is prohibited.
2. Entertainment expenses for student-athletes are not permissible.
3. The purchase of disability, illness or injury insurance to protect against the loss of potential future professional sports earnings is not permissible.
4. The funds may not be used for administrative purposes (conferences may not charge an administrative fee nor may salary or staff expenses for administration of the funds be paid from these moneys).

The responsibility for oversight and administration of the fund, including interpretations, rests solely with the conferences. The guiding principles of the fund are to meet the student-athletes' needs of an emergency or essential nature for which financial assistance otherwise is not available. Conference interpretations not addressed by the Division I Management Council should stay within this intended purpose.

A conference may accumulate not more than the total allocation received over the previous two years. The conference will not receive any additional dollars if it has exceeded the two-year cap amount.

Independent institutions' funds have been assigned to a conference office for administrative purposes, based on the same assignments made for administration of the National Letter of Intent.

Conferences annually will be required to report to the NCAA national office the number of Special Assistance Fund recipients by sport, purposes for which the moneys were used and the specific amounts for each purpose.

Example
Special Assistance Fund
Eligible Student-Athletes Chart

| Aid & Need Status | Eligible for Fund Including \$500 Clothing |
|--|---|
| Countable aid & Pell-eligible | YES |
| Countable aid, Not eligible for Pell, & Demonstrate Need | YES |
| Countable Aid, Not eligible for Pell, & No Demonstrated Need | NO |
| No Countable aid & Pell-eligible | YES |
| Countable aid, Pell-eligible and exhausted eligibility or no longer able to compete due to medical reasons. | YES |
| No Countable aid, Pell-eligible and exhausted eligibility or no longer able to compete due to medical reasons. | YES |
| No Countable aid, Not eligible for Pell, & Demonstrate Need | NO |
| Non-qualifiers in their initial year of residence | NO |

Special Assistance Fund for Student-Athletes (SAFSA)

Purpose

- To assist Division I student-athletes with special financial needs. The guiding principles of the fund are to meet the student-athletes' needs of an emergency or essential nature for which financial assistance is otherwise unavailable.

Eligibility

- **Pell Grant eligible student-athletes**, including student-athletes who have exhausted their athletics eligibility or no longer are able to participate because of medical reasons.
- Receipt of monies from the Student-Athlete Opportunity Fund do not affect a student-athlete's eligibility for SAFSA funds.
- *Eligibility requirements for international student-athletes differ from those of U.S. citizens, therefore they should consult the "Special Assistance Fund Guidelines for International Student-Athletes."*

Amount

- Eligible student-athletes are entitled to \$500.00 for the 2010-11 academic year.

Disbursement

- Receipts may be submitted at any time to Jena Johnson, Assistant Director of Compliance for Student Athlete Services.
 - If you use a credit or debit card, you must bring that card along with your itemized sales receipts.
- Student-athletes may turn in receipts as they accumulate throughout the year or they may be reimbursed for entire allowed amount at one time.

Approval

- The Compliance office will review all receipts for permissibility and approve the reimbursement.

Permissible Use of Funds

- **Expenses must be incurred by the student-athlete.**
- Permissible uses:
 - Clothing
 - Travel (flight, bus, train, **fuel**)
 - Essential expenses (e.g. shampoo, soap, toothpaste, etc; not entertainment)
 - Educational expenses
 - Medical costs not covered by another insurance program
 - Costs associated with student-athlete or family emergencies.

Any questions may be directed to Jena Johnson, Assistant Director of Compliance for Student Athlete Services at (402) 472-8253 or jjohnson@huskers.com.

NCAA SPECIAL ASSISTANCE FUND APPLICATION FORM

Name: _____
(Legal)

NU ID#: _____

Sport: _____

Phone #: _____

☐ International Student-Athlete

- The amount of assistance available for the 2010-11 academic year is **\$500**.
- Input the total dollar amount in the appropriate line.
- **Receipts must be attached in order to verify use of funds.**
- Debit/Credit card must be verified by Compliance staff *before* submission of form

\$_____ Clothing

\$_____ Travel (flight, bus, train, fuel)

\$_____ Essential expenses (e.g. shampoo, soap, toothpaste, etc; not entertainment)

\$_____ Educational expenses

\$_____ Medical costs not covered by another insurance program

Total: \$ _____

Income Tax (internationals only): \$ _____

Net Reimbursement: \$ _____

***I understand that the above amount is taxable income and must be reported on my income tax return.*

Student Athlete Signature

Date

To the best of my knowledge, the information provided above is correct and distribution of the Special Assistance Fund is consistent with the NCAA guidelines.

Compliance Approval

Date

CREDIT CARD VERIFICATION
BY COMPLIANCE STAFF:

Type: Last 4 digits:

Type: Last 4 digits:

Exp date: Verified by:

Exp date: Verified by:

| |
|--|
| <p style="text-align: center;">NCAA SPECIAL ASSISTANCE FUND GUIDELINES FOR INTERNATIONAL STUDENT ATHLETES</p> |
|--|

For an international student-athlete to be eligible for funds, an official international student-athlete advisory entity of the institution outside the Athletic Department must certify in writing that the student-athlete has a financial need.

The University of Nebraska's Office for International Student Affairs will approve or deny completed applications and return them to the Compliance Associate.

Each student-athlete eligible for the NCAA Special Assistance Fund at the University of Nebraska may receive **\$500 for the 2010-11 academic year**. The student-athlete must provide receipts for permissible items that have been purchased in order to be reimbursed. The student-athlete may receive the entire amount at one time, or he/she may accumulate receipts throughout the academic year and be refunded at his/her own discretion.

The NCAA Special Assistance Fund may be used for the following:

- Clothing
- Travel (flight, bus, train, **fuel**)
- Essential expenses (e.g. shampoo, soap, toothpaste, etc; not entertainment)
- Educational expenses
- Medical costs not covered by another insurance program

In order to qualify for the Special Assistance Fund, the below procedures need to be followed:

1. Submit the completed Application Form to the Compliance Associate, who will then forward the form to the International Student Head Scholar Advisors in the International Affairs Office.
2. Approved and denied applications will be sent back to the Compliance Associate.
3. Approved student-athletes will be notified via email that he/she may submit receipts for reimbursement at any time.

Please contact Jena Johnson in the Compliance office if you have any questions:
jjohnson@huskers.com or (402) 472-8253.

**NCAA SPECIAL ASSISTANCE FUND
INTERNATIONAL STUDENT-ATHLETE APPLICATION FORM**

Name _____

Student ID# _____

Sport _____

E-Mail Address _____

Phone # _____

Country of Citizenship _____

Visa Classification _____

| | YES | NO | NOTES: |
|---|--------------------------|--------------------------|---------|
| 1. Were you born before January 1, 1986? | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2. Will you be enrolled in a graduate or professional program (beyond bachelor's degree) during the 2010-11 academic year? | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3. Are you married? | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4. Do you have legal dependents that you pay more than 50% of their support? | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5. Total number of persons in family household? (including parents, grandparents, etc.) | | | _____ |
| 6. Total number of persons in household currently attending college? | | | _____ |
| 7. Parents' total income for the 2009 year, converted to U.S. currency? | | | \$_____ |
| 8. Parents' 2009 taxes or other payments to government converted to U.S. currency? | | | \$_____ |
| 9. Student's 2009 income converted to U.S. currency? (e.g. room and/or board in athletics scholarship) | | | \$_____ |
| 10. Student's 2009 taxes or other payments to government in U.S. currency? (e.g. taxes withheld from NCAA Special Assistance Fund, Student Athlete Opportunity Fund, room and board stipends, etc.) | | | \$_____ |

I attest to the fact that I am requesting these funds based on the lack of family resources and my financial need. The purchase of these items would be a financial hardship to my family without this assistance.

Signature – Student-Athlete

Date

Compliance Office Review

Date

Signature – Office of International Affairs

Date

International Affairs Use Only:

Approved ☐

Denied ☐

Brief explanation for denial _____