

School Cleaner Job Specification

Position: School Cleaner

Contract Type: Part-time

Hours: 20 hours per week (Evening work, times to be arranged)

Reports to: Principal/Designated person

Job Purpose

To provide a high standard of cleanliness and hygiene across the school premises, ensuring a safe, tidy, and welcoming environment for students, staff, and visitors.

Key Responsibilities

- **Daily Cleaning Tasks:** Sweep, mop, and vacuum floors; polish surfaces; and empty waste bins in assigned areas (classrooms and corridors). Ensure rubbish is disposed of in the designated external collection points.
- **Classrooms:** Dust and wipe down desks, chairs, windowsills and glass partitions. Ensure all desks and chairs are arranged neat and tidy
- **Sanitisation:** Thoroughly clean and disinfect toilets, washbasins, and changing areas. Replenish soap, toilet rolls, and paper towels. Remove any graffiti
- **Deep Cleaning:** During school closures you may be required to participate in "deep clean" operations, which may include stripping and polishing floors, cleaning windows/walls, skirting boards.
- **Health & Safety:** Ensure all equipment is used safely and stored correctly.
- **Security:** Ensure windows are closed and doors are locked in assigned areas after cleaning is completed and all lights are turned off.
- **Reporting:** Notify the Principal or designated person of any repairs needed, breakages, or low stock levels of cleaning supplies.
- **Additional duties may be added to the job specification if required**

Working Environment & Physical Demands

- **Physicality:** This role involves significant walking, bending, lifting (chairs/desks) standing and perform repetitive tasks.
- **Safeguarding:** Schools are unique environments; the successful candidate must maintain professional boundaries and adhere to the school's safeguarding policy at all times. Garda Vetting must be obtained and must work in a professional manner around students and staff.
- **Punctuality** is essential to ensure the school is ready for the next day
- Candidate must have the ability to follow written and verbal instructions and work effectively as part of a small team.

Note: Because this role is in a school, the 20 hours are often scheduled after the school day ends to ensure the safety of the children and to allow for unobstructed cleaning. The role may involve some lone working in specific sections of the building