



Coláiste Pobail Bhun Clóidí
Bunclody Community College

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Bord Oideachais agus Oiliúna
Phort Láirge agus Loch Garman
*Waterford and Wexford
Education and Training Board*



Critical Incident Policy and Management Plan



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an Aontas Eorpach
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Introduction

Bunclody Community College aims to protect the well being of its students and staff by providing a safe and nurturing environment at all times.

The Board of Management through the Principal, has drawn up a critical incident management plan as one element of the college's policies, plans and procedures. Our aim is to establish a Critical Incident Management Team to steer the development and implementation of the plan.

The staff and management of Bunclody Community College recognise a critical incident to be "an incident or sequence of events that overwhelms the normal coping mechanism of the college". Critical incidents may involve one or more students or staff members, or members of our local community. Types of incidents might include:

- The death of a member of the college community through accident, violence, suicide or suspected suicide or other unexpected death
- An intrusion into the college
- An accident involving members of the college community
- An accident/tragedy in the wider community
- Serious damage to the college building through fire, flood, vandalism, etc
- The disappearance of a member of the college community

Confidentiality and good name considerations

The management and staff of Bunclody Community College have a responsibility to protect the privacy and good name of the people involved in any incident and will be sensitive to the consequences of any public statements. College staff will bear this in mind, and will seek to ensure that students do so also. For instance, the term 'suicide' will not be used unless there is solid information that death was due to suicide, and that the family involved consents to its use. The phrases 'tragic death' or 'sudden death' may be used instead. Similarly, the word 'murder' should not be used until it is legally established that a murder was committed. The term 'violent death' may be used instead.

Aim

The aim of this plan is to help college management and staff to react quickly and effectively in the event of an incident. The plan should enable us to maintain a sense of control and to ensure that appropriate support is offered to students and staff. Having a good plan should also help ensure that the effects on the students and staff will be limited. It should also enable us to return to normality as soon as is possible. While critical incidents by their very nature tend to occur without warning and at any time of the day or night, this policy provides guidance for those whose task it is to manage such incidents. However, it should also be noted that this policy is more advisory than prescriptive as each crisis may demand a different set of responses.

Creation of a supportive and caring ethos in our college

We have put systems in place to help to build resilience in both staff and students, thus preparing them to cope with a range of life events. These include measures to address both the physical and psychological safety of the college community.

Physical safety

The college endeavours to satisfy the requirements of all Health and Safety legislation and good practice insofar as is possible. This includes the following:

- An Evacuation plan in the event of a fire or other emergency
- Regular fire drills (1 per term recommended)
- Fire exits and extinguishers are regularly checked
- Good housekeeping practices by all members of staff
- Supervision of students at all relevant times
- CCTV – external and internal
- Clearly explained expectations and adherence to rules by all members of the college community

Psychological safety

The management and staff of Bunclody Community College aim to utilise available programmes and resources to address the personal and social development of students, to enhance a sense of safety and security in the college and to provide opportunities for reflection and discussion.

- Social, Personal and Health Education (SPHE) is integrated into the work of the college and the development of our students. SPHE addressed issues such as grief and loss; communication skills; stress and anger management; resilience; conflict management; problem solving; help-seeking; bullying; decision making and prevention of alcohol and drug misuse. Promotion of mental health is an integral part of this provision
- Staff have access to training for their role in SPHE
- Staff are familiar with the Child Protection Guidelines and Procedures and details of how to proceed with suspicions or disclosures
- Staff are informed in the area of suicide awareness and some are trained in interventions for suicidal students
- The college has developed links with a range of external agencies such as NEPS, NEWB, SCP, HSE, JLO, FDYS, and the NBSS.
- Programmes offered to students by external providers are carefully considered in the light of criteria surrounding student safety, the appropriateness of the content and the expertise of the providers. Outside presenters are briefed and relevant staff members may review material before it is presented to class groups. Teachers remain with class groups when an outside presenter meets a group.
- The college has a clear policy on bullying and deals with bullying accordingly.
- There is also a class teacher and a care system in place in the college. Bunclody Community College also implements the Meitheal Programme as part of its support network for first year students..
- Students who are identified as being at risk are referred to the designated staff member (e.g. guidance counsellor, Class Teacher, Principal or Deputy Principal). Concerns are explored and an appropriate level of assistance and support is provided. Parents are informed, and where necessary and appropriate, a referral may be made to a suitable outside agency.

- Staff are informed as to how to access support for themselves. The Employee Assist Scheme operated by the Department of Education and Skills can be contacted by phoning 1800 411 057 or by email at www.carecallwellbeing.ie.

Critical Incident Rooms

In the event of a critical incident,

- The staff room will be the main room used to liaise with staff members.
- The Gym will be used for meeting with large groups of students.
- Career Guidance Office and/or the Principals Office will be used for consultations with individual parents.
- Guidance office will be available for individual sessions with students as appropriate.
- HSCL's office will be used by students who wish to take time to reflect quietly.
- The Home Economics room may be used to provide refreshments for students.
- Room 12 may be used for other visitors.

Critical Incident Management Team

To respond effectively to any crisis that it may encounter, the Principal will establish a Critical Incident Management Team comprising the following:

Team member	Role	Key responsibilities
Principal	<i>Team Leader, Garda liaison, Media liaison</i>	<p>Alerts the team members to the crisis and convenes a meeting.</p> <ul style="list-style-type: none"> • Coordinates the tasks of the team. • Liaises with the Board of Management; DES; NEPS; SEC. • Liaises with the bereaved family. • Liaises with the Gardaí. • Ensures that information is checked out for accuracy before being shared. • In advance of an incident, will consider issues that may arise and how they might be responded to. • In the event of an incident, will liaise where necessary with the SEC; relevant teacher unions etc. • Will draw up a press statement, give media briefings and interviews (as agreed by WWETB and/or BOM).
Deputy Principal	<i>Staff liaison</i>	<ul style="list-style-type: none"> • Leads briefing meetings for staff on the facts as known, gives staff members an opportunity to express their feelings, ask questions, and outlines the routine for the day. • Advises staff on the procedures for identification of vulnerable students. • Provides materials for staff (from their critical incident folder). • Keeps staff updated as the day progresses. • Makes individual contact staff members who appear more in need of support, if any. • Reminds staff of the availability of the EAS and gives them the contact number.
Guidance Counsellor	<i>Student liaison, NEPS contact</i>	<ul style="list-style-type: none"> • Co-ordinates information from tutors and year heads about students they are concerned about. • Alerts other staff to vulnerable students (appropriately). • Provides materials for students (from their critical incident folder). • Keeps records of students referred by the college to external agency staff following a critical incident. • Looks after setting up and supervision of 'quiet' room where agreed. • Liaises with NEPS and the HSE for support and onward referral. • Coordinates the involvement of NEPS and the HSE and updates team members on their involvement.

HSCL	Parent liaison Community liaison	<ul style="list-style-type: none"> • Maintains up to date lists of contact numbers of - Key parents, such as members of the Parents Council • Visits the bereaved family with the team leader • Arranges parent meetings, if held • Manages the 'consent' issues in accordance with agreed college policy • Ensures that sample letters are typed up, on the college's system and ready for adaptation • Sets up room for meetings with parents and maintains a record of parents seen • Meets with individual parents • Provides appropriate materials for parents (from their critical incident folder)
College Secretary	<i>Administrator</i>	<ul style="list-style-type: none"> • Maintenance of up to date telephone numbers of: Parents or guardians, Teachers, Emergency services • Takes telephone calls and notes those that need to be responded to • Ensures that templates are on the colleges system in advance and ready for adaptation • Prepares and sends out letters and emails • Photocopies materials needed • Maintains records
RE/SPHE Teacher		<ul style="list-style-type: none"> • Provides an environment for quiet reflection and remembrance
Home Ec. Teacher		<ul style="list-style-type: none"> • Provides refreshments for students as appropriate.
Relevant Class Teacher*	<i>Student liaison under direction of Guidance Counsellor</i>	
Safety Co-ordinator **	<i>Emergency services liaison under direction of Principal – coordinates evacuation of buildings if necessary</i>	
<p>*on team when incident directly affects students in a particular year or class group ** on team when incident relates to evacuation or other Health and Safety incident.</p>		

Record keeping

In the event of an incident each member of the team will keep records of phone calls made and received, letters sent and received, meetings held, persons met, interventions used, material used etc.

Procedures to be followed in the event of a Critical Incident occurring during college time.

1. Hearing the News

Once a critical incident comes to the attention of a member of the college community, he/she should, where possible and practical, inform the Principal and/or Deputy Principal immediately. However, where it is apparent that an emergency situation exists, it may be necessary to call one or other of the emergency services in the first instance.

2. Establish the Facts

Before taking any action, it is crucial that the college has the correct information regarding the crisis. Therefore it is important that senior management and any other staff involved gather to establish the facts. This may involve contacting Hospitals, Gardaí, Emergency/Medical Services, Parents etc.

3. Senior Management to Convene a Meeting of the Critical Incident Management Team

Once the facts of the crisis have been established, a meeting of available members of this team should be called to agree an immediate plan of action which may involve:

- Informing staff and students – where feasible all staff should be informed in the first instance.
- Contacting parents.
- Visiting families most intimately touched by the crisis.
- Organising a college assembly.
- Liaising with the relevant support groups – Counsellors, HSE, NEPS, DES, etc.
- Agreeing a factual and sensitive statement with regard to the crisis so as to dispel rumours while not adding to the distress of those involved or invading their privacy.
- Assigning tasks to members of the Critical Incident Team.
- Principal or Deputy Principal to handle phone enquiries and to deal with the media.
- Organising a timetable for the college to respond to the crisis – wherever possible adhering to normal timetables and routines – while avoiding any signs of insensitivity to those most touched by the crisis.
- Where a funeral is involved and the college proposes to be involved in the funeral in some way, it will be necessary to liaise with the bereaved family regarding any such involvement; it should not be automatically assumed that the family will be happy to go along with whatever the college decides. Indeed, any public actions on the part of the college at the time of any such a bereavement should be discussed with the bereaved or their representatives before being embarked upon.
- Organising a staff meeting and deciding whether or not an outside professional will be invited to that meeting. Where students are going to be in the college, it is critical that appropriate supervision be put in place for all students whose teacher or supervisors may be involved in meetings.

4. Staff Meeting

All staff (including support staff) should be invited to the meeting. The following matters should be addressed by the meeting:

- A sensitive account of the facts as known, having regard for the privacy of those involved in the incident. Information needs to be provided on a need to know basis.
- The views and feelings of staff.
- How, by whom and in what setting students and other members of the college community should be informed of the incident.
- An outline of the timetable that the Critical Incident Management Team has drawn up for responding to the crisis – the timetable may, if necessary and feasible, be amended at this meeting.
- Details regarding the outside agencies that have been contacted and the support programme that will be put in place for staff, students and other members of the college community.
- Procedure for identifying vulnerable students.
- Staff should be reminded of the college sign out procedure i.e. that no student is allowed to leave the college unless they are collected by a parent/guardian or other adult nominated by their parent/guardian.
- Teachers will be asked to monitor class attendance regularly and closely and to report any missing students to the office immediately.

5. Informing Students.

It is important that all those needing to be informed of the incident receive the necessary information as soon as is feasible. In the course of preparing to brief students, the following matters should be taken in to account.

- A common statement will be agreed before students are informed.
- Consideration should be given to providing those delegated the task of informing students with an agreed script. This does not discount the fact that each person may nevertheless have her/his own way of relating to his/her group of students.
- If possible, all students should be told at the same time in groups no larger than normal class size.
- The ideal person to inform a group of students is someone who knows them well and has their trust. Where a member of staff indicates that he/she would be uncomfortable undertaking the task of informing a group of students, his/her view should be respected. Where a member of staff feels, for whatever reason, that he/she is unable to be involved in the college's direct response to a serious trauma, he/she should be allowed to opt out readily.
- Clear unambiguous information (the facts as they are known) will reduce the spread of rumour. However, it is important to recognise that everyone does not have to be given full details of the event. Again, information needs to be provided on a need to know basis.
- Details of a critical incident will obviously need to be communicated to a group of students in a sensitive manner and those informing a group of students should check the list of those they are informing carefully and note if there are any students in the group who are likely to be more seriously affected by the information than others insofar as is possible.
- Those informing students of the details of the incident should spend a reasonable amount of time with the students to allow them to react to news of the incident.

- Where news of the death of a member of the college community is being communicated to students, it should be acknowledged that young and old will all find it difficult to cope with the sad news and that support will be provided through the Guidance Counsellor, Principal and Deputy Principal and other support services.
- The statement should highlight the support that will be available to students in respect of the incident – both in the immediate and longer term.
- Where a clear plan of action has been agreed in respect of the incident this should be conveyed to the students. Where a plan is in the process of being prepared the students should also be advised of this and of the time/date that they may expect to be advised of the details of such a plan.
- In the case of a suspected suicide, great care should be taken not to use the term “suicide” until it has been established categorically that the student’s death was as a result of suicide. Even then, it is important to respect the privacy and sensitivity of the deceased’s family and friends.
- Students should be reminded of the sign out procedure i.e. that no student will be allowed to leave the college unless they are collected by a parent/guardian or other adult nominated by them.

6. Where an Accident has occurred on a College Activity/Trip

Different situations will call for different responses but the following points should be considered:

- The preparation of a clear statement to assist those contacting the relatives of those who have been injured or affected by the incident.
- It is preferable to have a group of people involved so that all concerned are informed in or around the same time.
- Those contacted should be offered as much practical help as possible – transport, phone numbers, relevant contact persons and other resources.
- Those contacting the most affected by the incident should check to see if they are on their own and/or in need of support.
- Ideally, the most seriously affected should be spoken to face to face rather than by phone.
- The communication should contain some element which allows the person conveying it to check that it has been fully understood.

7. Liaising with the Press

It is important that the college plan for the distinct possibility that the media will enquire about the incident, by nominating one person only to act as the spokesperson. In preparing a press statement the following issues need to be considered:

- Priority should be given to the sensitivities and needs of those affected directly by the incident.
- Other than where it is manifestly in the interest of those affected by the incident, the names, addresses and phone numbers of those affected by the crisis should not be provided to the media.
- Statements should be confined to the facts as known and conjecture should be avoided – other than where it is manifestly in the interests of those affected to speculate on what may have happened.
- Give some thought, in advance, to the kinds of question that the media are likely to ask. Where possible and practical, seek the advice of someone who has experience in dealing with the media prior to talking to the media.

- Understand that the media are not necessarily the enemy. Reporters also have a job to do and the public is entitled to information that neither impinges on the privacy of those affected by the incident nor exacerbates the incident.
- Do not feel that you have to answer a question from a reporter simply because it is asked. Where there is good reason for not answering a question, the reporter should be informed politely that you do not wish to answer it.
- There are two ways in which the media may be spoken to on the record and off the record. When a matter is put on the record, you are essentially giving the journalist the right to report what you say. On the other hand, if you speak off the record to a reporter, you are not giving them the right to report what you say. It may be good idea to, at the outset, talk to the reporter off the record and then only go on the record when you are clear on what you are happy to see reported in the media. Indeed, before initiating any discussion with a reporter, it may be prudent to clarify the issue of “off the record” and “on the record”.
- Agree a specific time and place for media briefings – either on a once off or ongoing basis.
- A Press Statement should be simple and brief. It should, where appropriate, express the sorrow of the entire college community at the sudden death of one of their members and it should extend sympathy to the bereaved family. Other than where there is a clear need to do otherwise, the statement should be adhered to and not elaborated on in all communications with the media. It should also be familiar to every member of the college staff.

8. Others to be Informed

Others will need to be informed of the incident in due course.

- ***CEO of WWETB –and Chairperson of the Board of Management***

As soon as is practical, the CEO of WWETB and the Chairperson of the Board of Management should be informed and it will be the responsibility of the Chairperson to decide whether an emergency meeting of the Board is necessary. Whether or not to close the college will depend on the judgement of the CEO and the Principal. Should it be decided to close the college, it is advisable to do so ONLY after informing the students both of the details of the incident and of the routine that the college will follow over the coming days.

- ***Parent Body.***

As soon as is practical, all parents should be informed in writing of all relevant details of the incident – again on a need to know basis. The correspondence to parents should also provide clear information in respect of the following; how the college proposes to respond to the incident in the short, medium and long term, and how parents may assist both their own child and other students in recovering from any trauma that the incident may have caused them.

- ***College Insurers***

Some incidents may require the college to inform their insurers.

9. Review

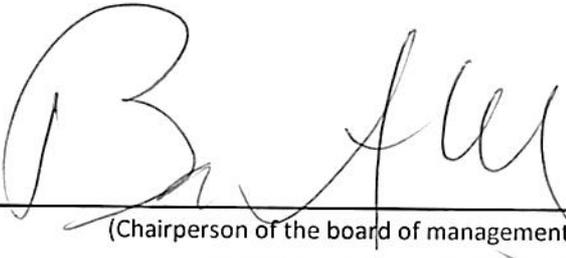
It is important to regularly review this policy and set of procedures in the light of experience. Indeed, it is particularly helpful to take time to evaluate the effectiveness of policies and procedures subsequent to their application. It is also a good idea to make contact with other colleges and professionals to compare the effectiveness of their Crisis Response Policy/Plan and assess courses of action both proposed and taken.

10. Proactively

It is not sufficient to plan merely to respond to crises when they occur. Rather, it is essential that all members of the college community be provided, on an ongoing basis, with the skills, knowledge and sensitivity to prevent the occurrence of crises. This can be done through the provision of in-service for teachers and other support staff, information meetings for parents and an effective pastoral/student support structure within the college.

11. Conclusion

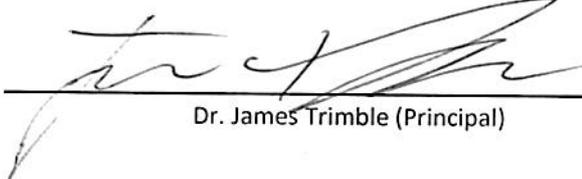
While it is hoped that this policy will be of assistance in the event of a crisis occurring in our college community, it is nevertheless important to recognise that this policy cannot replace the most vital qualities needed in dealing with such personal issues as suicide, bereavement and loss i.e. the sensitivity, care and compassion we offer to one another and to our students on a daily basis.

Signed: 
(Chairperson of the board of management)
Ms. Barbara Anne Murphy

Date:

27/11/25

Signed:


Dr. James Trimble (Principal)

Date:

27/11/2025

Emergency Contact List

Agency	Contact Numbers
Garda Bunclody Garda Enniscorthy	053 9377102 053 9242580
Wexford General Hospital	053 9142233
Fire Brigade	999 or 112
Local GP's (Dr Dunne, Dr Farrell, Dr Byrne)	053 9377124
Gorey Health Centre	053 9430100
HSE Duty Social Worker - Wexford	053 9185660
HSE Duty Social Worker - Carlow	052 6177302
HSE Duty Social Worker - Wicklow	0404 63400
NEPS Psychologist – Deirdre Starr	087 709 3858
Department of Education and Skills	01 8896400
Teachers Union of Ireland	01 4922588
Parish Priest/Clergy	053 9377319
State Exams Commission	090 6442700
Employee Assist Scheme	1800 411057



Student Contact Record



This form can be used by school staff or external agency staff to record the details of students seen following a critical incident.

Name of staff member: _____

Date	Student's Name	Class/Year	Outcome (include need for follow up)



Bunclody Community College Critical Incident Meeting Record



Date:

People Present:

What was discussed?

What was decided?

Who will do what for the next meeting?

What will we discuss at the next meeting?

Date of next meeting:

APPENDICES

Appendix 1

PRINCIPAL'S CHECKLIST

The following is a checklist of things to consider in the event of a tragedy. Note they are not written in order of priority. It is important for a Principal to take time to plan what he/she must do and what is appropriate to say to all concerned.

- Gather the facts-who, what, when, and where?
- Contact appropriate agencies
- Convene the Critical Incident Management Team
- Organise for the supervision of students
- Inform staff
- Inform WWETB and Chairperson of the Board of Management
- Agree on a statement of the facts
- Identify high risk students
- Appoint someone to deal with phone enquires
- Organise timetable for the day

MAINTAIN THE NORMAL COLLEGE ROUTINE WHEN AT ALL POSSIBLE

- Inform parents/guardians
- Inform students
- Make contact with the bereaved family
- Organise support
- Respond to the media.
-

MEDIUM TERM ACTION (24-72 HOURS)

- Review the events of the first 24 hours.
- Arrange support for individual students, groups of students, and parents, if necessary.
- Bell is rung and classes commence. Teachers will be encouraged, where comfortable, to inform their class or recognise the event by discussion, a prayer etc. The timetable for the day will be followed insofar as possible.
- Announcement to group most likely to be affected as soon as possible in their classroom by Principal and/or Deputy Principal and/or Career Guidance Counsellor.
- Lighting of candle outside Principal's Office.
- Maintain contact with NEPS and continue to seek advice/assistance through the Career Guidance Counsellor and /or Principal. From 11.00 a.m. to the end of the day the following sequence should be followed:
- Career Guidance Counsellor together with the NEPS representatives will continue to identify, with the help of all staff, students/staff most deeply affected and in need of support.
- All staff need to be mindful that at a time like this they too may need support and should feel comfortable accessing that support. The Principal will be supportive in accessing suitable professionals on a confidential basis when that need arises.
- The Principal and/or a representative of the college, will visit the family.

- During the last period, the class/year group/students identified as needing most support will be brought together again by the Principal and / or Deputy Principal and / or Career Guidance Counsellor. They will be encouraged to talk about the events of the day and their feelings with their parents/guardians or anyone else who might support them at this time.
- All students have a letter to bring home at the end of the college day. (see appendix 4 or 5)

APPENDIX 2

SAMPLE LETTER TO PARENTS/GUARDIANS – SUDDEN DEATH/ACCIDENT

Dear Parents/Guardians,

The school has experienced (the sudden death, accidental injury, etc.) of Name of student(s). We are deeply saddened by the deaths/events. (Brief details of the incident, and in the event of a death, perhaps some positive remembrances of the person lost).
Our thoughts are with (family name) at this time.

We have support structures in place to help your child cope with this tragedy. (Elaborate). It is possible that your child may have some feelings and questions that he/she may like to discuss with you. It is important to give factual information that is appropriate to their age. You can help your child by taking time to listen and by encouraging them to express their feelings. All children are different and will express their feelings in different ways. It is not uncommon for children to have difficulty concentrating or to be fearful, anxious, or irritable. They may become withdrawn, cry, complain of physical aches and pains, have difficulty sleeping or have nightmares. Some may not want to eat. These are generally short term reactions. Over the course of the days to come, please keep an eye on your child and allow him/her to express their feelings without criticism.

Although classes will continue as usual, I anticipate that the next few days will be difficult for everyone.

(Optional) An information night for parents is planned for (date, time and place). At that time, further

Information about how to help children in grief will be given.

We have enclosed some information which you may find useful in helping your child through this difficult time.

If you would like advice you may contact the following people at the school. (Details).

Principal's signature

APPENDIX 3

SAMPLE LETTER TO PARENTS - VIOLENT DEATH

Dear Parents/Guardians,

I need to inform you about a very sad event that has happened.

(Give accurate information about the incident, but avoid using the word murder as this will not be established until the court case is completed).

A child/young person from the neighbourhood, who is the brother of _____, a student here at school, was killed as a result of (a violent attack, violent incident in the street etc.) earlier this week. We are all profoundly saddened by his death.

We have shared this information and have had discussions with all of our students so that they know what has happened. School staff members have been available for students on an on-going basis today. Other support personnel (including psychologists etc, according to actual arrangements) are available to advise staff and, where necessary, to talk to students.

This support will continue to be available for (if appropriate insert how long).

The death of any young person is tragic, but a violent death is even more difficult. It is hard to have to teach our children about the violence in our world and to accept that sometimes we do not have the power to prevent it.

This death may cause a variety of reactions in your child. Some children/young people may be afraid for their own life and for the lives of those they love. Take time to listen to their fears and reassure them that what has happened is rare.

We have enclosed some additional information that may be useful during this time.

The media are in the vicinity of the school and may approach you or your children. You need not respond to their questions if you are approached. We will not allow the media to interview your child at school and our general advice is that you should not let your children be interviewed. They are not mature enough to judge what to say and may say something they will regret later.

(If planned) A support meeting for parents is planned for (date, time and place). At that time we can talk further about how to help ourselves and our children.

Our thoughts are with (family name) and with each of you.

Sincerely
Principal's name

APPENDIX 4

SAMPLE ANNOUNCEMENT TO THE MEDIA

This can be used as a template by schools to be emailed, or given to the media. It may help to decrease the number of media calls and callers to the school.

In some instances it is not appropriate to provide names or information that might identify individuals.

This announcement will need to be changed based upon confidentiality issues, the wishes of the victim's family and the nature of the incident.

My name is (Name) and I am the Principal of (Name) School. We learned this morning of the death of (one of our students or Name of student). This is a terrible tragedy for _____ family(ies), our school and our community. We are deeply saddened by these events. Our sympathy and thoughts are with (Name) family and friends.

Name of student/students was a (5th year boy) and will be greatly missed by all who knew him.

We have been in contact with his/her parents and they have requested that we all understand their need for privacy at this difficult time.

Offers of support have been pouring in and are greatly appreciated. Our school have implemented our Critical Incident Management Plan.

Psychologists from the National Educational Psychological Service (NEPS) and (insert other information if relevant) have been with us all day supporting and advising teachers in their efforts to assist our students at this time.

The teachers have been helping students to deal with the tragic event. The school has been open to parents, to support them and to offer them advice and guidance. We would ask you to respect our privacy at this time.

Thank you.

CRITICAL INCIDENT MANAGEMENT CONTACT LIST

Role	Name	Contact
Principal Team Leader Garda Liaison Media Liaison	Dr. James Trimble	053 9377590
Deputy Principal Staff/Student Liaison	Ms Sandra O'Toole	053 9377590
HSCCL	Ms. Avril O'Sullivan	053 9377590
Guidance Counsellor	Ms. Margaret Kinsella	053 9377590
Administrator	Ms Statia Bennett	053 9377590
Pastoral	1 st Year Class Teacher(s) and Year head	053 9377590
Pastoral	2 nd Year Class Teacher(s) and Year head	053 9377590
Pastoral	3 rd Year Class Teacher(s) and Year head	053 9377590
Pastoral	4 th Year Class Teacher(s) and Year head	053 9377590
Pastoral	5 th Year Class Teacher(s) and Year head	053 9377590
Pastoral	6 th Year Class Teacher(s) and Year head	053 9377590
Chairperson BOM	Ms Barbara Anne Murphy	053 9377590
WWETB CEO	Dr. Karina Daly	karinadaly@wwetb.ie

