



## **Board of Management Agreed Report Monday 20/10/2025**

**Present:** Brenda Nolan, Susan Campbell, Debbie Aspell, Alan Weston, Barry Dean, Barbara Pierce, Jason Campbell and Megan Monerawela.

**Apologies from:**

**Agenda Adopted**

**Minutes Adopted**

**Board of Management**

**Training:**

- Board of Management Training available from JMB– Insight into roles and responsibilities.
- In looking at the role and functions of the board, particular reference will be made to the Articles of Management, government guidelines and relevant legislation.
- Educate Together – Present a session on the ethos – 8<sup>th</sup> November.

**Role, Governance and Key Duties of the Board:**

Role, Governance and Key Duties were outlined and explained to the Board.

- Boards comply with the five principles of good Governance by:
  - Providing leadership
  - Exercising control
  - Being transparent and accountable
  - Working effectively
  - Behaving with integrity
- Boards are composed of nominees from various stakeholders

- 2 Trustees,
- 2 Parents/Guardians,
- 2 Teachers.
- The Board once established may co-opt two Community Representatives.
- Educate Together Schools have 2 associate student members
- Key duties of members, and specific responsibilities of BOM outlined.
- Role of the Chairperson was outlined to the Board.
- Role of the Principal was outlined to the Board.

### **Circulars and Correspondence**

0008/2025 Amendment to CL03/2018

CL66 2025 Revision of Capitation Grants

CL68 2025 Senior cycle Redevelopment Implementation Support Measures

CL69 2025 Assessment of Need

### **Correspondence:**

N/A

### **Finance:**

- Susan outlined finance report to the Board.
- Finance sub-committee

### **Policies:**

#### *Child Protection:*

- Checklist Reviewed
- Child Safeguarding & Risk Assessment
- Student Friendly Child Safeguarding Statement
- Update on New Child protection Guidelines & Training
- Susan outlined new CP procedures to the Board.
- Child Safeguarding and Risk Assessment Review – Board adopted policy

*Statement of Strategy for School Attendance:*

- Susan outlined Drogheda ETSS Strategy for School Attendance.

*Schedule of Deployment & School Provision Plan 2025-2026:*

- School Provision Plan and Deployment of hours were outlined to the Board
- SENCo outlined circular 0064/ 2024 to the Board
- School Provision Plan – outlined continuum of support to the Board and outlined key themes to which support for all, support for some and support for few are allocated
- Schedule of Deployment – Outlined to the Board
- Board approved these hours Appendix II

*For Review this Year:*

- Positive Code of Behaviour
- Whole School Guidance Plan
- Digital Strategy Plan

**Principals Report:**

- Learning & Teaching
  - Junior Certificate Results 2025
    - 94 students in total
    - Susan outlined results to the board
  - Appeals & Viewing of Scripts Leaving Cert Results
    - 4 students appealed results
    - Susan outlined result of these appeals
  - Student Tracking
    - Susan outlined a key focus for this year – Student Tracking
  - Admissions information and Enrolment Numbers
    - Closing Date 22nd October at 4pm
    - Sibling Numbers Up
    - Lottery Friday 24th October
  - French Inspection
    - Susan displayed French inspection report to the board
    - 10 days to respond to the report
    - Board to review the Inspection report and formulate a response
- Forbairt
  - Susan explained programme to the Board about our Forbairt project.
  - Action Project – Staff Mentoring
  - Develop Leadership Capacity on two levels
  - Support the rapidly growing staff

- Senior Cycle Supports implementation
  - Revised Structure of Croke Park Hours
  - Dual Union School – Awaiting Guidance
- SSE Update
- School Building/Facilities
  - Building Issues – Meeting held on site with Rogerson Reddan, Actavo and Susan
  - Leaking Pipe into Block F
  - Fencing outside of Gate
  - Bike Rack Shelters
  - Leak in Block C – Sinking Floor
  - Door Issues in Admin, Block D, E and C
  - Water Tank Room issues
  - Loose Sockets and Light Sensors
  - BioCycle
  - Full analysis completed on 24<sup>th</sup> September by Contractors
  - Water Mains to be Shut Down over Mid-Term for further investigation
  - Stolen Bins

#### **6<sup>th</sup> Year Trip:**

- Outlined to the Board Trips Proposal for Italy, 2026

#### **Staff CPD:**

- LCA Training
- Forbairt – OIDE Programme
- RP Connect Training – module to TY Mentors
- Child Protection Training (All Staff)
- DLP and DDLP Training
- JMB Education Conference – Special Education

#### **Agreed Dates:**

- Monday 8th December 2025
- Monday 26th January 2026
- Monday 2nd March 2026
- Monday 20th April 2026
- Monday 8th June 2026