

School Organizational Team Meeting Agenda

Neil C. Twitchell Elementary School

Location: Virtual

Meeting Link:

<https://us06web.zoom.us/j/2152462493pwd=UIJhU01FSjhub2tKRi9taGpNOUM2dz09#success>

Date of Meeting: 2.5.2026

Time of Meeting: 3:15 PM

Virtual meeting login information can be found on the Twitchell Elementary School website (under the tab labeled SOT)

Principal: Misty Tyler **Vice Principal:** Jodi Janiga

School Organizational Team (SOT) Members: Scott Jackson, Gayle Juneau-Butler, Eden Capsouto, April Forcier, Justin O'Malley, Nichole Bartlett, Miranda Tappan

1.0 Welcome Roll Call Meeting

- Location: Virtual Meeting Link:
<https://us06web.zoom.us/j/2152462493pwd=UIJhU01FSjhub2tKRi9taGpNOUM2dz09#success>
- Members in attendance: Gayle Juneau-Butler, Eden Capsouto, April Forcier, Justin O'Malley, Nichole Bartlett, Miranda Tappan
- Time meeting called to order 3:17 PM

2.0 Old Items Discussed:

- Reviewed and approved Meeting Minutes from January 28, 2026

3.0 New Items/General Discussion/Information Discussed:

3.1 Upcoming News for February & March

- National School Counselor Day
- 2/6/26: @ 2:30 Meet up at Paseo Park
- 2/9/26: NO SCHOOL for Students
- 2/10/26: PTA Student of the Month
- 2/2-2/12: APEX Fun Run Fundraiser. 2/12 is the actual fun run. Times are for: 8:00 2nd and 3rd grade, 9:20 Kinder, 1st, and AM PreK, 10:20 4th and 5th, and 12:00 PM PM PreK and Full Day PreK
- 2/13: Valentine's Day Parties. Please reach out to your child's Teacher to find out times.
- 2/13: Spirit Day! Wear Pink, White, Purple, Red
- 2/16: NO SCHOOL: President's Day
- 2/21: Family Fun Night at the Silver Knights Game at 6 PM (Twitchell Choir will perform)

- 3/16-20: NO SCHOOL : Spring Break

3.2 School Plan of Operation - Budget 26/27 Fall Projections

- Reviewed the Budget for 26/27 School Year Fall Projections.
- Due to the budget deficit, Twitchell will be losing the following staff members:
 - Licensed Staff Member: Madison Thomsen

-Support Staff Member: Mandy Hughey

-Support Staff Member: Ron Swanson will change to part-time at Twitchell and part-time at Wolff.

- Mrs. Tyler shared CCSD "Just the Facts School Budget"

Motion to budget being approved.

3.3 Next Meeting scheduled - 3.26.26 at 3:15 PM

Public Comment:

Discussed safety concerns regarding the red cone initiative. Cones were stolen and will be replaced. Discussed finding more parent volunteers for traffic control before and after school.

Time meeting adjourns at 4:26 PM