



Book Scheme and Stationery Provision

Malahide Portmarnock ETSS

Objective: This policy aims to outline the expectations of parents/guardians regarding the Junior and Senior Cycle Book Schemes and the provision of stationery packs by Malahide Portmarnock ETSS ensuring the proper care of school property and addressing responsibilities in cases of loss or damage.

Note: Schools are operating the School Book Scheme on a predefined and limited budget as determined by the Department of Education.

Note: It is important to note that the budget, as determined by the Department of Education, is subject to change annually and so we cannot guarantee the same provision year on year.

Book Scheme:

- The books provided under the book scheme remain the property of Malahide Portmarnock ETSS at all times. These books are lent to students for the academic year and must be treated with care and respect.
- It is important to note that Malahide Portmarnock ETSS will continue to use books already in circulation and Malahide Portmarnock ETSS will also re-use the books purchased under this scheme.
- It is the responsibility of parents/guardians to ensure that students handle the books with care to facilitate their reuse by the school in subsequent years.
- Parents/guardians are expected to cover the cost of replacing any lost or damaged books, beyond ordinary wear and tear. This includes damage caused by negligence or mishandling.
- Books will only be replaced in *exceptional* circumstances and only when the budget allows.

Stationery Provision:

- Malahide Portmarnock ETSS will provide a standard stationery pack for all Junior and Senior Cycle students, as outlined in Department of Education guidelines. This pack is intended to cover basic stationery needs for academic purposes. (Appendix 1)
- **Parents/guardians should be aware that the provided stationery pack may not fully cover the total stationery and equipment requirements for all subjects.**

- Additional stationery or specialised equipment required for specific subjects may need to be acquired separately by parents/guardians. This requirement will be notified to parents by 1st September each year.
- Used and/or lost stationery is to be replenished/replaced by Parents/Guardians.

Responsibilities of Parents/Guardians:

- Parents/guardians are expected to support their child's education by ensuring they have the necessary materials for learning, including textbooks and stationery. This includes the safeguarding of books/equipment/stationery for the duration of Junior and Senior Cycle as per school policy.
- Regularly checking and monitoring the condition of books and stationery items provided to students is encouraged. Any issues should be promptly reported to the school.
- In cases of loss or damage to books or stationery, parents/guardians should notify the school immediately and arrange for replacement or reimbursement as required.
- Financial constraints should not hinder a student's access to education resources. Parents/guardians facing difficulties in meeting these obligations are encouraged to communicate with the school to explore available support options.

School Support:

- Malahide Portmarnock ETSS acknowledges that unexpected circumstances may arise, and endeavours to work with parents/guardians to address any challenges related to the book scheme or stationery provision.
- The school will provide assistance and guidance as needed to ensure all students have access to the necessary resources for their education. However, **please note, Schools are operating the School Book Scheme on a predefined and limited budget as determined by the Department of Education.**

Review and Amendments:

- This policy will be reviewed periodically to ensure its effectiveness and relevance.
- Amendments may be made to this policy as deemed necessary by the school Board of Management, with consideration for input from relevant stakeholders.

Malahide Portmarnock ETSS is committed to fostering a collaborative relationship with parents/guardians to support the educational journey of our students. We appreciate your cooperation and understanding in adhering to these guidelines for the benefit of all students and the school community.

This policy was ratified by the Board of Management on 27th November 2025

Appendix 1

Standard Stationary Pack 1st Year:

- 8 A4 Hardback copies
- 1 A4 Science Lab Notebook
- 2 Maths Copies
- 10 A11 88 page copies
- 1 Geometry set
- 1 Scientific Calculator
- 1 A4 Plastic Mesh Zip folder

Standard Stationary Pack 2nd Year:

- 4 A4 Hardback copies
- 2 Maths copies
- 7 A11 88 page copies
- 1 A4 Plastic Mesh Zip folder

Standard Stationary Pack 3rd Year:

- 4 A4 Hardback copies
- 2 Maths copies
- 7 A11 88 page copies
- 1 A4 Plastic Mesh Zip folder

Standard Stationary Pack TY:

- 5 A4 Hardback copies
- 2 Maths copies
- Assorted 4 pen pack x2

Standard Stationary Pack 5th Year:

- 6 A4 Hardback copies
- 2 Maths Copies
- Assorted 4 pen pack x2

Standard Stationary Pack 6th Year:

- 6 A4 Hardback copies
- 2 Maths Copies
- Assorted 4 pen pack x2

Note: Optional subject specific stationary requirements will be available from subject teacher during class. E.g. Business studies record books, Music manuscript etc

Appendix 2

Book Lists:

1st Year (25/26)

Subject	Book
English	Touchstones 1 (Educate.ie)
Irish	Turas 1 (Edco)
Maths	Active Maths 1 (Folens)
History	Artefact (2 nd Edition) (Educate.ie)
Science	Exploring Science (Edco)
PE	
CSPE	Make a Difference (Folens)
SPHE	You've Got This (Educate.ie)
Total (Core)	
Options	
French	Allons-y 1 (Educate.ie)
Spanish	Que Pasa 1 (Edco)
Business Studies	Time for Business (Edco)
Geography	Cyclone (Gill)
Home Economics	At Home (Educate.ie)
Music	Maestro (Educate.ie)
Visual Art	
Applied Technology	
Graphics	
Classics	
Ethical Education	

2nd Year (25/26)

Subject	Book
English	Touchstones 2 (Edco)
	The Outsiders (S.E. Hinton)
	The Merchant of Venice (Edco)
Irish (OL)	Turas 2
Irish (HL)	Scileanna le hAghaidh Rath Scrúdaithe (Gill)
Maths (OL)	Texts & Tests 2 OL (CJ Fallon)
Maths (HL)	Texts & Tests 2 HL (CJ Fallon)
SPHE	You've Got This! 2 (Educate.ie)
Total (Core)	
Options	
French	Allons-y 2 (Educate.ie)
Spanish	Qué Pasa 2 (Edco)

3rd Year (25/26)

Subject	Book
English	The Strange case of Dr Jekyll & Mr. Hyde
SPHE	You've Got This! 3 (Educate.ie)
Classics	Medea & Other Plays (Penguin classics)
All Subjects	Exam Papers where available

Transition Year (25/26)

Subject	Book
English	Animal Farm (G. Orwell)
Spanish	Bridge the Gap (Folens)
Classics	Medea & Other Plays (Penguin Classics)

5th Year (25/26)

Subject	Book
Irish	Spreagadh OL or HL
English	Verse 2027 (Educate.ie)
	Othello (Shakespeare)
	Small things like these (C. Keegan)
Maths	Text & Tests 3 (OL) (Folens)
	Text & Tests 4 (HL) (Folens)
SPHE	
French	Tout va Bien (Folens)
Business	Back in Business (GD Education)
History	Making of Europe & the Wider World, 2 nd Ed (Educate.ie)
Music	Encore (Educate.ie)
	Sgt Peppers Lonely Hearts Club Piano & Vocal Score
	Seachanges (Raymond Deane)
	Symphony Fantastique (Berlioz)
	Piano Concerto No. 23 (Mozart)
Politics & Society	Power & People (Educate.ie)
Chemistry	Chemistry Live, 3 rd Ed (Folens)
Biology	Biology Plus (Edco)
Physics	
DCG (Graphics)	Graphics in Design & Communication 1 (Gill)
Technology	
Art	New Appreciating Art Visual Studies (Gill)

6th Year (25/26)

Subject	Book
Irish (HL)	Samhlaiocht (Gill)
English	Sive (John. B. Keane)
History	Movements for Political & Social Reform 1870-1914 (Edco)

LCA

Subject	Book
English	LCA Today English & Communications (Folens)
Maths	LCA Maths 1 Mathematics & Planning
	LCA Maths 2 Mathematics & the World Around Me (Golden Key)
Vocational Prep	Vocational Prep & Guidance Modules booklets (Classroomguidance.ie)