



## *Colaiste Lorcain*

*Principal: Mr. Eric Gaughran*

*Deputy Principal: Mr. Aodhagan O'Súilleabháin*

*Telephone: (059) 9144167, (059) 9144353)*

*Email: [info@colaistelorcaín.com](mailto:info@colaistelorcaín.com)*

*Diseart Diarmada*

*Castledermot*

*Co. Chill Dara*

*Co. Kildare*

Dear Student / Parent / Guardian

Following on from the introduction of the new General Data Protection Regulations (GDPR), KWETB has reviewed the legal basis upon which it processes student data as part of our Data Protection Policy. The full text of this policy is available at [www.kwetb.ie](http://www.kwetb.ie)

As you are aware, the school provides parents / guardians with information about the progress of their child periodically on various academic matters. Complying with GDPR, once the student reaches the age of 18, the school is legally obliged to share their personal data directly with him/her only.

Under section 9(g) of the Education Act 1998, all schools are under a duty to "ensure that parents of a student, or in the case of a student who has reached the age of 18 years, the student, have access in the prescribed manner to records kept by that school relating to the progress of that student in his or her education."

Due to the introduction of the GDPR in May 2018, our KWETB Data Protection Policy, section 2.1 now states; "Pursuant to section 9(g) of the Education Act 1998, we will communicate all matters related to a student's progress with his / her parent / guardian until such time that s/he attains 18-years-of-age."

Therefore, from the age of 18 the student will receive their school information, progress reports, etc. directly, unless they inform the school they would like this information to be provided to their parent / guardian. Under GDPR, their written consent is required to legally allow the school to continue to provide the student's personal academic information in the same manner to their parent / guardian as has been given prior to turning 18 years of age.

The adult student may nominate their parents / guardians to continue to receive the student's personal data on the same or similar basis as was communicated prior to reaching 18 years of age.

Please find the attached Over 18 Student Nomination Form, which can be completed and returned to the school prior to or after the student turns 18 if they wish to nominate an adult parent / guardian to receive their personal information from the school.

Yours sincerely,

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E. Gaughran,  
Principal.