



PARENT INFORMATION GUIDE

Mobile Phones and Smart Devices

Phone-Free Environment

The school operates a phone-free learning environment.

No Phone Zone

The No Phone Zone applies during the school day, morning study, evening study, school trips, school matches and all supervised after-school study sessions. School ICT facilities and school-approved computer devices are available to support students learning needs during these periods.

Bathrooms and Toilets

- Phones are strictly prohibited in bathrooms, toilets and changing rooms.

School Trips & Matches

- [This School policy applies to School Trips](#)
- Depending on the nature of the school trip, students may be given access to their mobile phones on the following situation: educational needs, health & safety needs and/or emergency needs. Each trip will be assessed separately and the school will decide whether access to phones is necessary and if so it may be granted to students

After School Study

- This School policy applies to after school study. All parents/guardians must be in agreement with this policy condition when signing up to after school study.
- School ICT facilities and school-approved computer devices are available to support students learning needs during these periods.

Sanctions

Level 1: Confiscation, Year Head referral and automatic detention, recorded on Tyro, parent notification and collection of phone by student from main office at the end of the school day.

Level 2: Confiscation, Year Head referral and automatic detention, recorded on Tyro parent collection,

Level 3: Parent meeting, behaviour monitoring, behaviour contract, Behaviour Committee referral, internal suspension and possible restriction from extracurricular activities.

Level 4: Serious breaches as outlined in section below.

Serious Breaches

Refusal to surrender a device, recording others, cyberbullying, social media misuse, bathroom use of phones, sharing of images and inappropriate material without consent. Sanctions may include detention, internal suspension, suspension, Behaviour Committee referral and referral to the Board of Management. All sanctions under the Code of Behaviour remain available up to and including expulsion.

Supporting the Policy

Parents should contact the school office rather than students during the school day. All messages will be passed on to the student. Please do not text the student.

Contact Details

- A Parent/ Guardian is welcome to contact the school. If you have a message for a student it can be communicated through our email address eolas.colaistenacoiribe.com
- In the event of an emergency and you need to speak to your son/daughter urgently, Please phone the office on 091 -592000
- Remember, students will have access to their phones immediately after school as they leave the school building to view any messages.