



Kilrush Community School

Code of Behaviour

Mission Statement

In an Irish and global context, Kilrush Community School endeavours to create an inclusive community of mutual understanding and respect within which students can learn and thrive. We co-create opportunities for every student to fulfil their potential.

Kilrush Community School Aims

1. To develop an excellent learning environment which promotes high expectations of individual performance from students.
2. To give students access to a broad and balanced curriculum within a caring, co-operative, and inclusive community.
3. To ensure that all staff and students enjoy equality of esteem and opportunity.
4. To foster among students an awareness of their environment, heritage and health enabling them to play a positive role within the local and wider community.
5. To equip students with a strong sense of self-esteem, self-discipline, and self-motivation.
6. To foster universal values of care, inclusion respect and innovation.

Student Participation

The student and his/her parent(s)/guardian(s) are requested to read carefully the following School Code of Behaviour and then sign the space provided to indicate their understanding and acceptance.

The School Code of Behaviour is not intended as an end in itself. It is a means of ensuring that students develop a sense of responsibility and respect while generating a climate where learning can take place.

The School Code of Behaviour Aims to:

1. Help create a happy learning environment.
2. Be responsible and fair to all.
3. Recognise the rights of students, teachers, parents/guardians, Board of Management and Trustees.
4. Establish the fundamental requirements of responsibility, health, safety and respect for persons and property in the school.

Each student is obliged to follow all rules, regulations, guidelines, instructions and directions, whether written or not, which may be issued from time to time by the School Authorities and in particular the following:

Each student should:

1. Show respect for all teachers, staff, students, visitors and the property of others.
2. Attend school on all school days punctually.
3. Wear the Kilrush Community School uniform and have his/her books and equipment as required.
4. Pay attention in class.
5. Have all homework completed and presented on time.

Use of this Journal

1. You should have your Journal with you for all classes.
2. This Journal should not be written on, other than for your classwork, homework, revision or official purposes.
3. Parents/guardians should sign this Journal at the end of each week.
4. Loss or defacement of this Journal must be notified to your Year Head immediately and replaced at a cost of €15.

FOUNDATION RULES AND REGULATIONS

Each student is obliged to obey all rules, regulations, guidelines, instructions and directions, whether written or not, which may be issued from time to time by the School Authorities, and in particular the following:

1. To attend Kilrush Community School on all school days and to present to the School Authorities an explanatory note from his/her parent(s)/legal guardian(s) in the case of such absence. The "Explanations for Absence" section at the back of this Journal should be used in the case of all absences as the School is obliged, under the Education Welfare Act 2000, to inform The Education Welfare Board of all absences of 20 days or more.
2. To be punctual at all times.
3. To wear the Kilrush Community School uniform as, and in the manner directed by the School Authorities, and not to wear jewellery, badges, motifs etc. without the permission of the said Authorities. Girls and boys may wear stud earrings/sleepers. Facial piercings of any kind are not allowed. Students who come to school without a full uniform may be refused entry to the school. Coats, jackets etc. must not be worn in the school building.
4. To have with him/her all books, materials, equipment etc. as and when required by each teacher for each class.
5. To surrender to the School Authorities any possession the use or even presence of which in the school is judged by the School Authorities as likely to be detrimental to the physical and/or moral welfare of students.
6. To give full attention and cooperation to each teacher during each class.
7. To refrain from anything which interrupts the teacher and/or disrupts the class in any way.
8. To speak, act and move in a quiet and orderly manner.
9. To maintain and use the School Journal as, when and in the manner directed by the School Authorities.
10. To do any and all homework/class work as, when and in the manner directed by the teachers.
11. To refrain from leaving the Kilrush Community School premises and/or grounds during school hours without the express permission of the School Authorities.
12. To show all due care and respect for the property, premises and grounds of the school.
13. To show all due care and respect for the persons and/or property of others.
14. To make good any damage done to the property of others.
15. To refrain from smoking/vaping on the Kilrush Community School premises and school grounds.
16. To refrain, whether inside the school or outside, from any form of behaviour which might damage the good name of the school in any way.
17. Switch off mobile phones whilst in or on school grounds and on school activities.
First and second year students are not allowed to bring mobile phones to school.

GENERAL RULES (FOR HEALTH & SAFETY)

1. Students should keep to the left when traversing corridors and stairways. No student has permission to use the lifts, unless he/she has official permission.
2. Avoid eating, drinking or chewing in class.
3. Students are not allowed to congregate at the school entrance, stairways or corridors.
4. Students with bicycles must not cycle on school grounds and must leave their bicycles at the designated point. The school takes no responsibility for damaged or stolen bicycles.
5. Students should not go to the staffroom at break-times. They can go to one of the supervising teachers if they have a problem.
6. Lockers and racks must be used in the agreed and appropriate manner. Bags and personal items must not be left around the school especially on corridors, stairways etc.
7. Students must keep the grounds and property of Kilrush Community School neat and clean. Litter must be placed in the appropriate litter bins.
8. Students must show good manners, co-operation and respect towards all fellow students, staff and visitors to Kilrush Community School. Insulting and/or aggressive behaviour will not be tolerated.
9. Mobile phones are not to be seen or used except under the supervision of a teacher in class. Students, if requested, must hand over their mobile phone to staff. This will be returned at a later time.
10. Discrimination is not allowed. Under the Equal Status Act 2000 there are nine grounds of discrimination. These are gender, marital status, family status, sexual orientation, religion, disability, race and membership of the Travelling Community.
11. All forms of bullying, intimidation and harassment are prohibited by the School Authorities. Copies of the School's Anti-Bullying Policy are available from Reception. Specifically, any form of physical violence is totally unacceptable. Acts of physical violence, bullying, intimidation and harassment may result in suspension or dismissal.
12. School finishes at 3.50 p.m. each day (except Wednesday - 1.10 p.m.). When school finishes each student must leave the school building promptly by 4.00p.m., unless they have a particular arrangement with a teacher.
13. Parents/guardians dropping students to school should do so at the school gates, not within the grounds.
14. Circulating, publishing or distributing (including on the internet) material associated with school activities including, but not limited to, material in relation to staff and students where such circulation undermines, humiliates or causes damage to another person is considered a serious breach of school discipline and may result in disciplinary action. As part of such disciplinary action the Board of Management

reserves the right to suspend or dismiss a student or students where it considers the actions to warrant such sanctions.

SCHOOL UNIFORM

The School Uniform is mandatory. Students must wear the full school uniform and it is important to emphasise that any deviation from the school uniform, such as tracksuit pants, hoodies, or leggings, is strictly prohibited.

Shop Information:

- Central Sports, Market Square, Kilrush V15X528 www.centralsports.ie
- The Family Store, 69 Moore Street, Kilrush V15ED78

The official School uniform (including the KCS school jacket) is the only attire students are allowed to wear inside the school building.

The school uniform consists of:

- Crested v-neck Kingfisher blue jumper (Family Store ONLY)
- Grey trousers for boys
- Grey skirt or trouser for girls
- Light grey shirt
- Official O'Neill's crested Black Jacket (Central Sports ONLY or online at www.centralsports.ie)
- School crested Tracksuit (Central Sports or The Family Store)

It is advisable that boys and girls have two grey trousers. All **Junior Cycle** students and students who choose **PE in Senior Cycle**, should also have a school crested tracksuit for PE. Strictly no hoodies allowed.

Students are expected to present themselves in a well-groomed manner, ensuring that their uniform is well maintained. Offensive logos or language on clothing are not allowed.

DAILY ARRANGEMENTS

Please note that these are subject to change based on Public Health Guidance and in line with the school's COVID 19 Response Plan. Students will receive induction tutorials upon return to school.

1. Kilrush Community School opens from 8.30 a.m. each morning.
 - a. Students must enter the building by the designated entrance and go immediately to their designated areas.
 - b. All students need to be in school by 8.55 a.m. for roll call at 9a.m.
2.
 - a. On the first bell at 8.55 a.m. students should move quietly to their designated classroom.
 - b. After roll call by their teachers at 9.00 a.m. class will begin.
 - c. Students may sit only in the seat assigned to them.
3. Small Break is from 11.00 a.m. to 11.10 a.m.
 - a. Students must go to their designated areas for break-time.
 - b. No student is allowed to remain in the classroom during break-time.
 - c. If the student is going to another classroom after break he/she must take his/her bag and coat with him/her.
4. Lunch Break is from 1.10 p.m. to 1.50 p.m.
 - a. Students go to the designated areas for lunch. Some Junior Cycle students may go home for lunch with parental permission. Senior cycle students may leave the school grounds with parental permission. All students must be punctual for their next class/roll call after lunch.
 - b. During lunchtime students must remain in either the designated areas or on the hard surface area (weather permitting).
 - c. Students must eat their lunch in the designated areas, nowhere else.
 - d. No student has permission to be anywhere else in the building or on the grounds, including the sports field.
 - e. When the bell sounds for class students will move quietly to their designated classroom where roll call will be taken by their teachers.
 - f. Horseplay/messing will not be tolerated in or on school grounds.

SANCTIONS

Assessment:

- A student may be placed on Assessment I (White), II (Yellow) or III (Red). It is essential to note that Assessment is not a punishment exercise. It aims to alert the student and parent(s)/guardian(s) concerned to a particular difficulty so that it may be resolved. For example, a White Card Assessment I may be given for failure to produce homework or for being disruptive in class. A Yellow Card Assessment II may be given for a failure to respond to or complete satisfactorily a White Card. A Red Card Assessment III may be given for repeated refusal to comply with the School

Rules and Regulations e.g. showing a lack of respect for persons and/or property in the school.

- It is important to note that a student may be placed on Assessment II (Yellow) /Assessment III (Red) card without having been on an Assessment I (White) depending on the seriousness of the circumstances involved in a single issue or issues.

Lunchtime/After School Extra Tuition:

- Students may be placed on Lunchtime/After School Tuition with 24 hours' notice via the School Journal. This may be done for a variety of breaches of the School Rules and Regulations. e.g., lack of punctuality/leaving school without permission/no homework produced.
- Extra tuition is held on Tuesdays and Thursdays during lunchtime, from 1:25 p.m. to 1:45 p.m.
- Should a student fail to heed the repeated counselling of Class tutor/Year Head//Deputy Principal/Principal, then the parent(s)/ legal guardian(s) of the student in question will be asked to discuss the matter with the Year Head/Deputy Principal/Principal.
- A student who has been placed on Assessment III (Red) on two occasions in one school year faces a possible suspension should he/she continue to ignore the School Code and/or advice which has been given.
- Where it is decided by the Year Head/Deputy Principal/Principal that it is in the interests of the wider school community i.e. teachers, staff and students, a student may be placed on internal school study for a period of time.

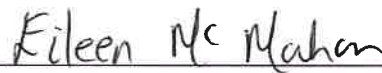
Suspension and Dismissal

- Parents are advised that copies of the School's Suspension and Dismissal Policy are available from Reception. They are also subject to appeal procedures.
- Suspension is used only when there is a significant breach of the School's Code of Behaviour or where it is, after counselling, repeatedly ignored.
- Issues which may involve suspension include: fighting, interference with the right of another/others to learn and with the right of staff to teach, deliberate disrespect towards others, repeated defiance of the School's Code of Behaviour. This is not an exhaustive list.
- Dismissal may be considered in the case of serious criminal or repeated gross misconduct e.g. physical violence, repeated threatening, bullying or intimidating behaviour. This is not an exhaustive list.
- Dismissal may also be invoked for once-off outrageous conduct.
- The school management reserves the right to modify the application of a sanction depending on individual circumstances.

This Policy was adopted by the Board of Management on 29 / 09 / 26

Signed: 
Chairperson, Board of Management

Date: 29 / 09 / 26

Signed: 
Principal/Secretary to the Board of Management

Date: 29 / 09 / 26

Next Review Date: - / Sept / 27