

AGREED - BOARD OF MANAGEMENT MEETING MINUTES

DATE OF MEETING:

30th September 2025

MEMBERS PRESENT:

Dr Corinne Power O'Mahony (Chairperson), G. Walsh (Secretary to the Board), E Murray/E. Uí Chatháin (Recording Secretary), Darren Mulhearn, Dr Richard Hayes, J. Walsh, Geoff Collins, B. Morrissey.

Apologies:

Councillor J. O'Leary

Condolences/Congratulations:

Condolences/Congratulations

Congratulations to Dan O'Sullivan on the birth of their daughter Iona. Condolences to our colleague Aimee Kiely on the passing of her Mother, Rosemary Fennell.

Matters Arising

B Morrissey and J Walsh noted that their names had not been included in the attendance list of the previous meeting. This is to be corrected.

The work schedule for the development of the multi sports pitch was discussed.

An extractor fan is to be installed in the Construction Studies classroom in the Comeragh Building.

Fire Alarm:

Faults have been presented to the project manager.

Minutes of Previous Meeting:

Proposer of Minutes:

R. Hayes

Seconded by:

J. Walsh

Correspondence

- From DoE: The school received the results of the Leaving Certificate examinations both Established and Applied. The results were excellent with students in many departments scoring above the national average. Thanks were expressed to the teachers and special needs assistants who helped our graduates achieve their success. The members of the Board asked that their congratulations to class of 2025 be recorded. – updates on Child Protection training to be attended by GW and EUiC on Friday.
- Requests for use of school facilities: Kilmacthomas GAA requested use of parking facilities for blitz on Saturday, 4th October. Paperwork has been signed. Access to the school building has also been requested for coaching in November and December.
- **Circulars:**
- [Senior Cycle Redevelopment \(SCR\) Implementation Support Measures](#)
0068/2025; 25 September 2025; Department of Education and Youth; Circulars
- [Senior Cycle Redevelopment – Supports for Selected Phase One Schools](#)
[Introducing Climate Action and Sustainable Development in the 2025/26 School Year](#)
0063/2025; 3 September 2025; Department of Education and Youth; Circulars
- [Senior Cycle Redevelopment – Supports for Selected Phase One Schools](#)
[Introducing Drama, Film and Theatre Studies in the 2025/26 School Year](#)
0064/2025; 3 September 2025; Department of Education and Youth; Circulars
- [Senior Cycle Redevelopment – Prescribed Material for the Leaving Certificate](#)
[Drama, Film and Theatre Studies Examination 2027, 2028, 2029 \(For student cohort commencing 5th year in Sept 2025, 2026 & 2027\)](#)
0061/2025; 26 August 2025; Department of Education and Youth; Circulars
- [Home Tuition Grant Scheme for Children in Care \(CIC\) 2025/2026](#)
0059/2025; 21 August 2025; Department of Education and Youth; Circulars

[Grant Scheme in respect of Maternity Related Absences 2025/2026 0058/2025; 21 August 2025; Department of Education and Youth; Circulars](#)

[Home Tuition Grant Scheme for Children with No School Place \(NSP\) 2025/2026 0057/2025; 21 August 2025; Department of Education and Youth; Circulars](#)

[Cycle to Work Scheme for ETB Employees 0049/2025; 28 July 2025; Department of Education and Youth; Circulars](#)

[Circular 18/2025 Value for Money Obligations 18/2025; 25 July 2025; Department of Public Expenditure, Infrastructure, Public Service Reform and Digitalisation; Circulars](#)

[Revision of Salaries for Special Needs Assistants \(SNAs\) under The Public Service Agreement 2024 - 2026 effective from 01 August 2025 0056/2025; 23 July 2025; Department of Education and Youth; Circulars](#)

[Revision of Salaries for School Secretaries Previously Grant Funded and Bus Escorts Effective from 01 August 2025 0055/2025; 23 July 2025; Department of Education and Youth; Circulars](#)

[Revision of Salaries of Clerical Officers and Caretakers employed under the 1978/1979 Scheme under The Public Service Agreement 2024 - 2026 effective from 01 August 2025 0053/2025; 23 July 2025; Department of Education and Youth; Circulars](#)

[Revision of Salaries and Allowances of Certain Grades other than Teachers and SNAs employed by ETBs under The Public Service Agreement 2024 - 2026 effective from 01 August 2025 0052/2025; 23 July 2025; Department of Education and Youth; Circulars](#)

[Revision of Post-Primary Teacher Salaries under The Public Service Agreement 2024 - 2026 effective from 01 August 2025](#)

0051/2025; 23 July 2025; Department of Education and Youth; Circulars

[Circular 17/2025: Updated Green Public Procurement Instructions for Public Sector Bodies](#)

17/2025; 21 July 2025; Department of Public Expenditure, Infrastructure, Public Service Reform and Digitalisation; Circulars

[Circular 16-2025 - Application of 01 August 2025 Pay Adjustment](#)

16/2025; 15 July 2025; Department of Public Expenditure, Infrastructure, Public Service Reform and Digitalisation; Circulars

[Home Tuition Grant Scheme 2025 2026 – Special Education Component](#)

0047/2025; 10 July 2025; Department of Education and Youth; Circulars

[Teacher Supply Post Primary: Teaching Hours Extension Scheme for 2025/2026](#)

0048/2025; 26 June 2025; Department of Education and Youth; Circulars

[Funding Scheme for secure mobile phone storage solutions](#)

0046/2025; 12 June 2025; Department of Education and Youth; Circulars

[Restricting the use of and access to personal mobile phones by students during the school day](#)

0045/2025; 12 June 2025; Department of Education and Youth; Circulars

[Banning the use of and access to personal mobile phones by pupils during the school day](#)

0044/2025; 12 June 2025; Department of Education and Youth; Circulars

[Recruitment of Special Needs Assistants \(SNAs\) - Supplementary Assignment Arrangements for the 2025/2026 school year](#)

0043/2025; 5 June 2025; Department of Education and Youth; Circulars

- Other – anonymous letter criticising our coverage of LC results and celebrating high achievers.
- The BoM wishes to congratulate the students and to thank the staff for their work with the LC class of 2025.

Principal's Report:

Work has started on two emergency works applications in the lower ground floor of the school. One to replace an air extraction system and the other to address a problem with some internal manhole covers.

Roof works: some of the Velux windows have been replaced because they were contributing to the leaks.

Scaffolding: the principal will speak to the site foreman to ascertain when the scaffolding will be removed.

Child Protection Oversight Report

Two enquiries and four reports since the last meeting.

Anti Bullying – Bi Cineálta

Two investigations but bullying behaviour was not discovered.

Student friendly version of Bí Cineálta was circulated to the members of the BoM. The BoM suggested that we circulate a copy to all students and that we circulate it on our online platforms also.

Proposed: C. Power O'Mahony

Seconded: D. Mulhearn

Finance

A finance report was circulated to the BoM. Quite a significant portion of funds is spent on cleaning, heating and subsidising bus costs. The principal met with a committee this week regarding costs of buses. Fundraising takes place in the school each year (5km Walk). The issue is the budget that is available to us. The BoM would welcome a fundraising proposal for the next meeting.

A conversation took place regarding the criteria for DEIS status. The school does not meet the medical card or Eircode criteria, unfortunately.

Health and Safety Risk Management

- Roof works
- Room changes required for Velux window work
- Rentokil have visited to school regarding vermin
- The odour from the manhole covers has been addressed temporarily but emergency works application has been submitted by WWETB.

Policies for Review or Development

The Admissions Policy:

Proposer: R. Hayes

Seconder: D. Mulhearne

Admissions Notice:

150 places available to be made available for incoming First years next year. Four places in the Special Classes are also to be made available in the special class pending availability.

Applications to be accepted from 13th Oct until 3rd Nov. Applicants to be notified by 17th November 2025. Deadline for the receipt of completed acceptance forms is 1st December 2025. Transfers open from 9th March and close on 27th March 2026.

Proposer: C. Power O'Mahony

Seconder: J. Walsh

Date of next meeting

18th November 2025