



Scoil Chuimsitheach
an Tóchar
Causeway
Comprehensive School



May 27th, 2026,

Dear Parent/Guardian,

I am writing to you regarding the Leaving Certificate State Examinations in June 2026. I would like to take this opportunity to wish all our examination students the very best and trust that they will be very diligent in their studies over the coming weeks. It must be acknowledged that these ***examinations are extremely important to our students and their future progression***, and consequently, we need to be able to provide them with a calm and supportive environment. In this regard, I must remind parents and students that ***candidates are subject to normal rules of the school during the examinations*** and that these rules have, as their main objective, the securing of the wellbeing of all candidates. Department guidelines recommend that candidates, who breach the school's disciplinary code, especially where this breach is repeated and where in the opinion of school management is seen as having wider implications for school discipline, may be required to make alternative arrangements to sit the remaining exams.

Please note all students are expected to present on time for all state examinations and to conduct themselves according to state exam regulations. ***Please ensure that your son/daughter is present in full school uniform each day and complies fully with normal school regulations***. Please note this policy is in accordance with Department of Education and Skills Best Practice Guidelines for Certificate Examinations.

I wish to draw your attention to the following:

- All students must present in full uniform for all state exams
- The School Canteen will not be available during the State Examinations. Students should bring a packed lunch. Students also have the option of ***purchasing lunch from Hanly's shop in the school***. Hanly's will take orders for rolls etc in the morning at the school before each exam and these will be delivered and distributed in the school.
- Leaving Certificate students only will be allowed to go to the local shop for food in between exams.
- Please ensure that your child has all the correct equipment for their exams such as calculators, pens etc.
- Students are required to be in attendance in the ***examination hall at least half an hour before*** the examination commences in the subject in which they first present themselves.
- On subsequent days they are required to be in attendance at least 20 minutes before the hour stated in the exam timetable.
- Students will be responsible for making their own arrangements to ensure timely attendance at the examination hall.
- ***Mobile phones, smart watches are not allowed in the exam centre***, and this is deemed as a serious breach of the exam rules.
- I would ask parents to ensure that their son/daughter stays in the examination centre for the full duration of the examination. This is in the best interest of the student and is in accordance with long-standing school policy. Your co-operation is vital in this regard.
- ***It is not advisable to change subject levels on the day of the exam*** unless exceptional circumstances. Students have spent months studying past exam papers and the course content and thus, changing levels can have a negative impact on grades. Please stress this to your son/daughter.

- Public Buses will run as normal for the exam period but times in the afternoon will be later to accommodate Leaving Certificate Exam times.
- Please see school website under the tab State Exams 2026 for updates.
- Please click on this link [State Examinations Information and Video](#) for State Examination information, Timetable and important video on **how to write correctly into the exam papers**

I wish to advise that Deputy Principals Ms Barry and Mr Flynn will also act as Coordinators of the State Examinations this year.

If you have any queries, please do not hesitate to contact the school.

Thanking You,

Regards,



Cathal Fitzgerald
Principal/ Secretary to Board of Management

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Príomhoide Tánaisteach: Deputy-Principal
Ms Jennifer Barry

Príomhoide Tánaisteach: Deputy Principal
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