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Child Safeguarding Statement and Risk Assessment

For:	Killarney Community College	(School Name)
At:	New Road, Killarney, CO. Kerry	(School Address)

This school is a: (tick appropriate) ☐ primary ☒ post-primary ☐ special school

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019) and 2025, Child Protection Procedures for Schools 2025 and Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024), the board of management has adopted the Child Safeguarding Statement and Risk Assessment set out in this document.

The board of management has adopted and will implement fully and without modification the department's Child Protection Procedures for Schools 2025 as part of this overall Child Safeguarding Statement and Risk Assessment.

Name of the Designated Liaison Person (DLP):

Stella Loughnane

Name of the Deputy Designated Liaison Person (Deputy DLP/DDLP):

Eilish O'Leary

In the absence of the DLP, the Deputy DLP shall assume responsibilities of the DLP

Name of Relevant Person

Stella Loughnane

(In schools this person is the DLP)

Relevant Person can be contacted on:

064 6632164

principal@killarneycc.ie

Under the Children First Act 2015 Relevant Person means a person who is appointed by a provider of a relevant service to be the first point of contact in respect of the Child Safeguarding Statement. This person is nominated by the board of management to manage and provide oversight of child protection concerns/allegations of child abuse.

Name of Chairperson of the board of management, or in an ETB school the Chief Executive or their delegate:

Ms. Ann O'Dwyer, CEO

In the event that both DLP and DDLP are absent and unavailable, and where there is no staff member formally acting in their role, the chairperson of the board of management, or in an ETB school the chief executive or their delegate, assumes the role of DLP.

The board of management recognises that child protection and safeguarding permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In all of these, the school will adhere to the following principles of best practice in child protection and welfare. The school will:

- ☐ Recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations.
- ☐ Fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children.
- ☐ Fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters.
- ☐ Adopt safe practices to minimise the possibility of harm happening to children and protect members of school personnel from the necessity to take unnecessary risks that may leave themselves open to accusations of child abuse.
- ☐ Develop a practice of openness with parents and encourage parental involvement in the education of their children.
- ☐ Fully respect confidentiality requirements as set out in the Child Protection Procedures for Schools 2025 in dealing with child protection matters.
- ☐ Adhere to the above principles in relation to any vulnerable adult.

Procedures and Measures in Place

Our Child Safeguarding Statement and Risk Assessment has been developed in line with requirements under the Children First Act 2015, the *Children First: National Guidance 2017*, and *Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024)*, and the *Child Protection Procedures for Schools 2025*. In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service:

Procedure for the Management of Allegations of Abuse or Misconduct against School Personnel Relating to a Child Availing of Our Service

Where any member of school personnel is the subject of any investigation in respect of any act, omission or circumstance in relation to a child attending the school, the school is required to adhere to the relevant procedures set out in Chapter 7 of *the Child Protection Procedures for Schools 2025* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.

Procedure for the Safe Recruitment and Selection of School Personnel to Work With Children

The school is required to adhere to the requirements of the Vetting Act. The selection or recruitment of staff and their suitability to work with children, requires the school to adhere to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the

Department of Education and Youth and available on the gov.ie website and as outlined in Chapter 10 of the procedures.

A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons.

Procedure for Provision of and Access to Child Safeguarding Training and Information, Including the Identification of the Occurrence of Harm

The school provides information and training to members of school personnel in relation to the identification of the occurrence of harm (as defined in the 2015 Act) as follows:

- ~ The school has provided each member of school personnel, including any new members of school personnel, (employees and volunteers, board of management members, student teachers and those on work experience) with a copy of the school's Child Safeguarding Statement and Risk Assessment.
- ~ The school ensures that members of school personnel have availed of relevant training and completed child protection training.
- ~ The school encourages board of management members to avail of any relevant training and complete child protection training.
- ~ The board of management ensures that records of all staff and board member child protection training are maintained.

Procedure for the Reporting of Child Protection or Welfare Concerns to Tusla

~ All members of school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Schools 2025*, in relation to reporting of child protection concerns to Tusla. Mandated reporting applies to all registered teachers and any other mandated person who may be employed by the school, for example a chaplain or nurse. A full list of those people who are mandated persons is set out in Appendix 1 procedures.

Procedure for Maintaining a List of the Persons (if any) in the Relevant Service Who Are Mandated Persons

~ There is a procedure in place to maintain a list of mandated persons. Schools may on occasion employ additional staff who are mandated by virtue of their profession. This list will include all registered teachers and identify additional employees that are not registered teachers.

Procedure for Appointing a Relevant Person (In schools this person is the DLP)

~ There is a procedure in place for appointing a relevant person.

The various procedures referred to in this Child Safeguarding Statement and Risk Assessment can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

In accordance with the Children First Act 2015, the Addendum to Children First 2019 and 2025, and the *Child Protection Procedures for Schools 2025*, the board of management carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

Note: The procedures and measures in place outlined above, are not intended as exhaustive list. Individual boards of management shall also include in this section such other procedures and measures that are of relevance to the school.

This statement has been published on the school's website or will be made available on request by the school. It has been provided to all members of school personnel, the parents' association (if any), the patron and parents. A copy of this statement and risk assessment will be made available to Tusla and the department if requested.

This Child Safeguarding Statement and Risk Assessment will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

Child Safeguarding Risk Assessment

List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
Daily arrival and dismissal of pupils	Risk of harm due to inadequate supervision of children in school	Adequate Supervision is applied at all times. All school personnel are provided with a copy of the school's Child Safeguarding Statement and Risk Assessment. The Child Protection Procedures for Schools 2025 are made available to all school personnel. School personnel are required to adhere to the Child Protection Procedures for Schools 2025 and all registered teaching staff are required to adhere to the Children First Act 2015 as well as supporting the continued implementation of the best practice guidance set out in Children First: National Guidance for the Protection and Welfare of Children 2017 and its addenda, including the Addendum to Children First 2019 and 2025.
Lunch breaks for students	Risk of harm due to inadequate supervision of children in school	The school has a yard/playground supervision policy to ensure appropriate supervision of children during assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
Classroom teaching	Risk of harm not being reported properly and promptly by members of school personnel	The school adheres to the requirements of the Garda vetting legislation. The school adheres to the relevant Department of Education and Youth circulars in respect of recruitment. The school has a code of conduct for school personnel (teaching and non-teaching staff). The school complies with the agreed disciplinary procedures for teaching staff
One-to-one teaching / learning support	Risk of harm in one-to-one teaching, counselling, coaching situations	The school has in place a policy and clear procedures for one-to-one teaching activities. The school adheres to the requirements of the Garda vetting legislation. The school adheres to the relevant Department of Education and Youth circulars in respect of recruitment. The school has a code of conduct for school personnel (teaching and non-teaching staff). The school complies with the agreed disciplinary procedures for teaching staff
One-to-one counselling	Risk of harm in one-to-one teaching, counselling, coaching situations	The school has in place a policy and procedures for one-to-one counselling. The school adheres to the requirements of the Garda vetting legislation. The school adheres to the relevant Department of Education and Youth circulars in respect of recruitment. The school has a code of conduct for school personnel (teaching and non-teaching staff). The school complies with the agreed disciplinary procedures for teaching staff

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Outdoor teaching activities	Risk of harm due to inadequate supervision of children while attending out-of-school activities. Risk of harm due to inadequate code of behaviour. Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while a child is participating in out-of-school activities, e.g. school trip, swimming lessons	The school has in place a policy and clear procedures in respect of school outings. The school adheres to the requirements of the Garda vetting legislation. The school adheres to the relevant Department of Education and Youth circulars in respect of recruitment. The school has a code of conduct for school personnel (teaching and non-teaching staff). The school complies with the agreed disciplinary procedures for teaching staff
Sporting activities	Risk of harm due to inadequate code of behaviour	The school has in place a policy and procedures for the use of external sports coaches.
Field Trips & School outings	Risk of harm due to inadequate supervision of children while attending out-of-school activities. Risk of harm due to inadequate code of behaviour. Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while a child is participating in out-of-school activities, e.g. school trip, swimming lessons	The school has in place a policy and clear procedures in respect of school outings. The school adheres to the requirements of the Garda vetting legislation. The school adheres to the relevant Department of Education and Youth circulars in respect of recruitment. The school has a code of conduct for school personnel (teaching and non-teaching staff). The school complies with the agreed disciplinary procedures for teaching staff
School trips involving overnight stay	Risk of harm due to inadequate supervision of children while attending out-of-school activities. Risk of harm due to inadequate code of behaviour. Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while a child is participating in out-of-school activities, e.g. school trip, swimming lessons	The school has in place a policy and clear procedures in respect of school outings. School personnel are required to adhere to the Child Protection Procedures for Schools 2025 and all registered teaching staff are required to adhere to the Children First Act 2015 as well as supporting the continued implementation of the best practice guidance set out in Children First: National Guidance for the Protection and Welfare of Children 2017 and its addenda, including the Addendum to Children First 2019 and 2025
School trips involving foreign travel	Risk of harm due to inadequate supervision of children while attending out-of-school activities. Risk of harm due to inadequate code of behaviour	The school has in place a policy and clear procedures in respect of school outings. School personnel are required to adhere to the Child Protection Procedures for Schools 2025 and all registered teaching staff are required to adhere to the Children First Act 2015 as well as supporting the continued implementation of the best practice guidance set out in Children First: National Guidance for the Protection and Welfare of Children 2017 and its addenda, including the Addendum to Children First 2019 and 2025
Use of toilet & changing areas in schools	Risk of harm due to bullying of a child	School authorities have a code of behaviour and an anti-bullying policy in place in accordance with the department's 'Bí Cineálta' procedures to prevent and address bullying in schools and as outlined in Circular 55/2024
Annual Sports Day	Risk of harm due to inadequate code of behaviour	The school has a health and safety policy. School personnel are required to adhere to the Child Protection Procedures for Schools 2025 and all registered teaching staff are required to adhere to the Children First Act 2015 as well as supporting the continued implementation of the best practice guidance set out in Children First: National Guidance for the Protection and Welfare of Children 2017 and its addenda, including the Addendum to Children First 2019 and 2025

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Fundraising events involving students	Risk of harm due to inadequate supervision of children while attending out-of-school activities. Risk of harm due to inadequate code of behaviour	The school has in place a policy and procedures in respect of students partaking with fundraising, under the guidance at all times of a member of staff
Use of off-site facilities for school activities ie West End, Cappeanlea etc	Risk of harm due to inadequate supervision of children while attending out-of-school activities. Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while a child is participating in out-of-school activities, e.g. school trip, swimming lessons	The school has in place a policy and clear procedures in respect of school outings
Care of children with special educational needs, including intimate care where needed	Risk of harm to children with special educational needs who have particular vulnerabilities, including medical vulnerabilities	The school has an intimate care policy/plan in respect of students who require such care
Management of provision of food and drink	Risk of harm due to inadequate supervision of children in school	School uphold a Healthy eating / food policy with its school canteen / caterers.
Administration of medicine	Risk of harm where members of school personnel have not received appropriate training	The school has a health and safety policy. The school encourages personnel to avail of relevant training
Administration of First Aid	Risk of harm where members of school personnel have not received appropriate training	The school has a health and safety policy. The school encourages personnel to avail of relevant training
Curricular provision in respect of SPHE, RSE, Stay Safe	Risk of harm where members of school personnel have not received appropriate training	The school implements in full the Stay Safe Programme. The school implements in full the Social, Personal, and Health Education (SPHE) curriculum. The school implements in full the Wellbeing Programme at Junior Cycle
Prevention and dealing with bullying amongst pupils	Risk of harm due to bullying of a child	School authorities have a code of behaviour and an anti-bullying policy in place in accordance with the department's 'Bí Cineálta' procedures to prevent and address bullying in schools and as outlined in Circular 55/2024
Training of school personnel in child protection matters	Risk of harm where members of school personnel have not received appropriate training	All school personnel are provided with a copy of the school's Child Safeguarding Statement and Risk Assessment. The Child Protection Procedures for Schools 2025 are made available to all school personnel. School personnel are required to adhere to the Child Protection Procedures for Schools 2025 and all registered teaching staff are required to adhere to the Children First Act 2015 as well as supporting the continued implementation of the best practice guidance set out in Children First: National Guidance for the Protection and Welfare of Children 2017 and its addenda, including the Addendum to Children First 2019 and 2025.
Use of external personnel to supplement curriculum - Presentators, facilitators	Risk of child being harmed in the school by a volunteer or visitor to the school	The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum

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Use of external personnel to support sports and other extra-curricular activities (Development Officers)	Risk of harm due to inadequate supervision of children while attending out-of-school activities Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while a child is participating in out-of-school activities, e.g. school trip, swimming lessons	The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum. The school adheres to the requirements of the Garda vetting legislation
Care of students with specific vulnerabilities/needs	Risk of harm to children with special educational needs who have particular vulnerabilities, including medical vulnerabilities	The school has a special educational needs policy
Students from ethnic minorities/migrants	Risk of harm due to racism	The school undertakes anti-racism awareness initiatives. School authorities have a code of behaviour and an anti-bullying policy in place in accordance with the department's 'Bí Cineálta' procedures to prevent and address bullying in schools and as outlined in Circular 55/2024
Members of the Traveller community	Risk of harm due to racism	The school undertakes anti-racism awareness initiatives. School authorities have a code of behaviour and an anti-bullying policy in place in accordance with the department's 'Bí Cineálta' procedures to prevent and address bullying in schools and as outlined in Circular 55/2024
Lesbian, gay, bisexual or transgender (LGBT) children	Risk of harm due to racism	The school undertakes anti-racism awareness initiatives. School authorities have a code of behaviour and an anti-bullying policy in place in accordance with the department's 'Bí Cineálta' procedures to prevent and address bullying in schools and as outlined in Circular 55/2024
Students perceived to be LGBT	Risk of harm due to racism	The school undertakes anti-racism awareness initiatives. School authorities have a code of behaviour and an anti-bullying policy in place in accordance with the department's 'Bí Cineálta' procedures to prevent and address bullying in schools and as outlined in Circular 55/2024
Students of minority religious faiths	Risk of harm due to racism	The school undertakes anti-racism awareness initiatives. School authorities have a code of behaviour and an anti-bullying policy in place in accordance with the department's 'Bí Cineálta' procedures to prevent and address bullying in schools and as outlined in Circular 55/2024

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Children in care	Risks where children are living away from home	The school has complied with the Understanding Behaviours of Concern and Responding to Crisis Situations developed by the Department of Education and Youth to address uncertainty for staff on how to respond when facing crisis situations where there are concerns regarding physical safety
Children on Tusla's Child Protection Notification System (CPNS)	Risks where children are living away from home, in care, in the trust of third parties external to the school	The school has complied with the Understanding Behaviours of Concern and Responding to Crisis Situations developed by the Department of Education and Youth to address uncertainty for staff on how to respond when facing crisis situations where there are concerns regarding physical safety
Children with medical needs	Risk of harm where members of school personnel have not received appropriate training	The school has in place a policy and procedures for the administration of medication to pupils
Recruitment of school personnel including teachers/SNAs, caretakers/secretaries/cleaners and sport coaches	Risk of child being harmed in the school by a member of school personnel	The school adheres to the requirements of the Garda vetting legislation. The school adheres to the relevant Department of Education and Youth circulars in respect of recruitment. The school has a code of conduct for school personnel (teaching and non-teaching staff). The school complies with the agreed disciplinary procedures for teaching staff
External Tutors/Guest Speakers	Risk of child being harmed in the school by a volunteer or visitor to the school	The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum
Visitors/contractors present in school during school hours	Risk of child being harmed in the school by a volunteer or visitor to the school	The school has a health and safety policy, risk assessment practices are adhered to.
Use of Information and Communication Technology by pupils in school, including social media	Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school. Risk of harm caused by a member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device, or other manner. Risk of harm caused by a member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner	The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents. The school has in place a policy governing the use of smartphones and tablet devices in the school. The school has in place a policy governing the use of smartphones and tablet devices in the school by pupils as per Circular 38/2018 and the national guidelines

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Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	Risk of harm due to inadequate code of behaviour	School authorities have a code of behaviour and an anti-bullying policy in place in accordance with the department's 'Bí Cineálta' procedures to prevent and address bullying in schools and as outlined in Circular 55/2024. The school has complied with the Understanding Behaviours of Concern and Responding to Crisis Situations developed by the Department of Education and Youth to address uncertainty for staff on how to respond when facing crisis situations where there are concerns regarding physical safety
Students from the school participating in work experience elsewhere	Risk of harm due to inadequate supervision of children while attending out-of-school activities. Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while a child is participating in out-of-school activities, e.g. work experience	The school has in place a policy and procedures in respect of pupils of the school undertaking work experience in external organisations
Student teachers undertaking training placement in school (PMEs)	Risk of harm where members of school personnel have not received appropriate training	The school has in place a policy and procedures in respect of student teacher placements
Use of video/photography/other media to record school events	Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school. Risk of harm caused by a member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device, or other manner. Risk of harm caused by a member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner	The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents. The school has in place a policy governing the use of smartphones and tablet devices in the school by pupils as per Circular 38/2018 and the national guidelines
After-school use of school premises by other organisations	Risk of child being harmed in the school by a volunteer or visitor to the school	Third Party agreements drawn up through KETB
Breakfast club	Risk of harm due to inadequate supervision of children in school	Adequate Supervision is applied at all times. All school personnel are provided with a copy of the school's Child Safeguarding Statement and Risk Assessment. The Child Protection Procedures for Schools 2025 are made available to all school personnel. School personnel are required to adhere to the Child Protection Procedures for Schools 2025 and all registered teaching staff are required to adhere to the Children First Act 2015 as well as supporting the continued implementation of the best practice guidance set out in Children First: National Guidance for the Protection and Welfare of Children 2017 and its addenda, including the Addendum to Children First 2019 and 2025.

In accordance with Section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the Child Protection Procedures for Schools 2025, the following is the written Child Safeguarding Statement and Risk Assessment.

In undertaking this Child Safeguarding Statement and Risk Assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This Child Safeguarding Statement and Risk Assessment was reviewed by the board of management on 25.05.2026 (most recent review date)

Signed:*	<u>Maria Mooney</u>	Date:	<u>25.05.2026</u>
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Chairperson of the board of management

Signed:*	<u>Stella Longhane</u>	Date:	<u>25.05.2026</u>
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Principal/Secretary to the board of management

This Child Safeguarding Statement and Risk Assessment is expected to be reviewed again on May 2027 (expected review date)

* Document to be printed and signed with original signatures

Appendix - Location of copies of the Child Protection Procedures and Children First Guidance

This may be in the form of specifying the online location for the procedures (Department of Education and Youth website www.gov.ie/childprotectionschools and/or the school website), providing a link to the Children First National Guidance 2017 [Children First National Guidance 2017.pdf](#), and stating the number and location of hard copies of these procedures available in the school.

www.gov.ie/childprotectionschools

[Children First National Guidance 2017.pdf](#),

<https://www.killarneycc.ie/>

KCCs Safeguarding Statement & Risk Assessment emailed to:

- Parents Council
- Students Council
- Board of Management
- All Staff
- Kerry etb

Hard Copies also available in Front Office