ST. LEO'S COLLEGE

The Board of Management invites applications from eligible teachers for the post of

ASSISTANT PRINCIPAL II

2 Permanent Vacancies

A panel may be established from which acting posts, at the same level as the post advertised, may be filled during the school year in accordance with the Agreement between the Department and the Post-Primary Management Bodies and Teacher Unions dated 7th May 2025.

The appointees will become part of the Leadership and Management team in the school.

The roles and responsibilities of the post will be based on the leadership and management needs and priorities of the school and will be commensurate with the level of the post.

Eligibility:
All applicants must be registered without conditions under route 2 for the voluntary secondary school sector and have a **minimum of 1 year teaching service** recognised by DEY for incremental credit purposes.

Where it is not obvious that the applicant has the required teaching service the applicant must provide a statement of service from the DEY as evidence of incremental service.

Applicants must use the application form available from the school office by emailing vacancy@stleoscarlow.ie or by requesting the application form in person from Karen Jordan.

Application Forms must be submitted not later than 5pm on 15th October 2026 to the Secretary of the Board of Management.

Applications received after the closing date will not be considered.

This appointment will be made in accordance with Circular 0003/2018 and Information Note TC 0004/2024. Applicants should familiarise themselves with these Circulars.

Date of Advertisement: 1st October 2026

ALL APPOINTMENTS ARE SUBJECT TO DEPARTMENT OF EDUCATION AND YOUTH APPROVAL.

JMB August 2026