MARIST COLLEGE

Providing Quality Education Since 1884

Please Note:

This is an application form for admission and does not constitute an offer of a place, implied or otherwise. The information provided on this form is confidential and will be retained, used and disclosed by Marist College in line with the school's Data Protection and Privacy Policies.

Please complete all sections of the following application using BLOCK CAPITALS.

APPLICATION TO ENROL

Applications for enrolment will open on: Monday 12th October

Next Academic School Year (2027/28): (please tick the box that applies)		**Current Academic School Year:** (please tick the box that applies)	

Year Group: (please tick the box that applies)	**1st Year**			
	2nd Year			
	3rd Year			
	Transition Year			
	5th Year			
	6th Year			
Application to Enrol in: (please tick the box that applies)	**Mainstream Class**		**Special ASD Class**	

Applicant to the special class must have a professional report with a diagnosis of Autistic Spectrum Disorder, diagnosed under (DSM–5), and a recommendation for a place in a special class for ASD. **This report must be submitted with the Application to Enrol or at the latest before the closing date.**

Section 1: Prospective Student Details

Details of the prospective student for whom this application is being made

Surname:	
Middle Name:	
First Name:	
Date of Birth:	
PPS No.:	
Nationality:	
Religion:	

For office use only ***Received:*** ***Signature:***

Section 2: Further Information			
Has your son ever been assessed by the National Education Psychological Service? (please tick the box that applies)	No		
	Yes		If "**Yes**", please confirm the following information:
			Date of Assessment:
			Type of Assessment:
	Findings and conclusions made following assessment (please enclose a copy of the report with the application form):		
Does your son study Irish? (please tick the box that applies)	Yes		
	No		If "**No**", please confirm the following information:
			Date exemption granted:
			Reason for exemption:
Any medical conditions or allergies that the school should be aware of?			
Doctor's Name:			
Doctor's Telephone Number:			

Section 3: Parent's/Guardian's Contact Details		
Details of Parents/Guardians of the prospective student for whom this application is being made		
	Parent/ Guardian 1	**Parent/Guardian 2**
Surname:		
First Name:		
Mother Maiden Name: (Required by the Department of Education)		
Address:		
Eircode:		
Phone Number:		
Email Address:		
Relationship to Prospective Student:		
Mobile Number for School Text:		

Section 4: Code of Behaviour

By signing below, you acknowledge that you have read, understand and agree to the Terms included in the Code of Behaviour of Marist College Athlone. The Code of Behaviour can be found at www.maristathlone.net or a copy can be requested from the school office.

Student Signature:		**Date:**
Parent/Guardian Signature:		**Date:**

Section 5: Selection Criteria for Admissions in the Event of Oversubscription

This information will assist in determining whether the prospective student meets the admission requirements in accordance with the order of priority as set out in section 6 of the Admission Policy for Marist College. The Admission Policy can be found at www.maristathlone.net or copy can be requested from the school office.

Section 5A:	If the prospective student currently has any siblings in this school, please indicate their name(s) and current year(s) of study.	
	Name:	Year:
	Name:	Year:
	Name:	Year:
	Name:	Year:
Section 5B:	If the prospective student had any siblings who previously attended this school, please indicate their name(s) and year(s) when finished school.	
	Name:	Year:
	Name:	Year:
Section 5C:	School currently attended by the prospective student.	
	School Name:	
	School Address:	

Section 6: Additional Information

Why do you wish to enrol your son in Marist College?

I/We undersigned being the Parent(s)/Guardian(s) of the above named prospective student, hereby apply for his admission into Marist College. I/We have read and understand the school's Admissions Policy.

We/I give our/my consent to teachers from Marist College Athlone to collect information, both written and verbal from my child's primary school.

We/I give our/my consent to teachers from Marist College Athlone to receive copies of any professional reports concerning my child's education and development, provided by the primary school.

Parent/Guardian Signature	1:	**Date:**
	2:	

Completed Application Form and a copy of Birth Certificate, should be returned to:

The Principal, Marist College, Retreat Road, Athlone, Co. Westmeath. N37 RX31.

By 5pm Friday 6th of November 2026.

Marist College
Enrolment Form Privacy Notice
(effective 25th May 2018)

Who is collecting the data
Marist College
Retreat Rd, Athlone, Co. Westmeath. N37 RX31
T: (090) 647 4491

This Privacy Notice governs the manner in which Marist College collects, uses, maintains and discloses information collected via the enrolment form and throughout the students' time at the school.

Personal Identifiable Information (School)
We collect personal identification information from students & prospective students in a variety of ways in connection with the delivery of education at our school. We will collect personal identification information from data subjects only if they voluntarily submit such information to us:

Student's Data (Lawful Basis: Public Interest, Consent, Legal Obligation):

- Name; Surname; Date of Birth; PPS Number; Address; Nationality; Country of Birth; Medical Conditions; Programme Subjects & Courses Exemptions; Medium of learning Irish/English; Copy of Birth Certificate; Baptismal Certificate; Psychometric Testing Results (where applicable); Psychological Assessment Results (where applicable); Book Rental Scheme; Transportation Scheme;
- Parent / Guardian Name; Phone Number; Home address; Mobile Number; Emergency Contact Person & No., Email, Mothers Maiden Name; Family Members (current / past); Medical Card;
- Name, Address & Tel. No. of GP, Previous Educational History.
- Classroom based assessments and exam results;
- State Examination Results;
- Student Photograph;
- Photos with classmates, tours, matches, awards etc.
- CCTV Images.

How we use collected information
We use your personal data for purposes including:

- your application for enrolment;
- to provide you with appropriate education and support;
- to monitor your academic progress;
- to care for your health and well-being;
- to care for our staff and students;
- to process grant applications, fees and scholarships;
- to coordinate, evaluate, fund and organise educational programmes;
- to comply with our legal obligations as an education body;
- to comply with our monitoring and reporting obligations to Government bodies;
- to process appeals, resolve disputes, and defend litigation etc.

How we protect your information
We adopt appropriate data collection, storage and processing practices and security measures to protect against unauthorized access, alteration, disclosure or destruction of your personal information.

How long do we keep your personal information?
We keep your personal information for a length of time as per our Retention Policy i.e. For students, this generally means we will retain data for up to 7 years after a student has left the school. After this time, your data will be destroyed by confidential shredding our deletion from our school's database.

In certain circumstances we may retain your data longer, these circumstances and the retention period are outlined in Marist College Data Protection Policy which is available to you on request.

Sharing your personal information
We do not sell or trade personal identification information to others. We may share your data with the State Examinations Commission, the Department of Education and Skills, NCSE, TUSLA, An Garda Síochána, HSE, the Department of Social Protection, the Revenue Commissioners etc.

The level of sharing and the nature of what is shared depend on various factors. The Government bodies to which we transfer your personal data will use your personal data for their own purposes (including: to verify other information they already hold about you, etc) and they may aggregate it with other information they already hold about you and your family. We also share your personal data with other third parties including our insurance company and other service providers (including IT providers, security providers, legal advisors etc), We are legally required to provide certain records relating to the progress of a student (under 18 years) in his/her education to the student's parents/guardians, including results of examinations.

Your rights
You have a number of rights in relation to your personal information. These rights include the right to:

- request information regarding the personal data that we hold about you and the source(s) of that information. You can request a copy of any personal data we hold about you. This service is free of charge.
- request that we rectify without undue delay any inaccuracies in relation to the personal data we hold;
- in some circumstances, request the erasure of your personal data or object to the processing of your data;
- obtain restriction of processing in some circumstances;
- object to any processing in some circumstances;
- in some circumstances, request that your personal data be transferred to you or a new school if the data is processed automatically (Please note, that we retain only a copy of certain data collected from you. Furthermore we do not avail of systems that make automated decisions based on your data);
- if we are processing any data for which you have given consent, you may withdraw consent to us processing your personal data. This will not affect the processing already carried out with your consent; and
- lodge a complaint with a supervisory authority. In Ireland, this is the Office of the Data Protection Commissioner;

Any enquiries regarding the above rights or if you wish to exercise any of these rights or any other rights provided for in this Statement please contact us.