



CSS2 Review of the Child Safeguarding Statement and Risk Assessment

The Child Protection Procedures for Schools 2025 require that the board of management must undertake a review of its Child Safeguarding Statement and Risk Assessment. The following template must be used for this purpose. The review must be completed every calendar year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement and Risk Assessment every two years.

As part of the overall review process, boards of management should also assess relevant school policies, procedures, practices and activities and their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement and Risk Assessment, the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addenda to Children First (2019 and 2025), and the Child Protection Procedures for Schools 2025.

Designated Liaison Person

Name:	Christopher Humphries
Date Appointed:	23 rd September 2026

Relevant Person

(In schools this is the DLP)

Name:	Christopher Humphries
Contact details:	principal@hetss.ie /01-8614729
Date Appointed:	23 rd September 2026

Deputy Designated Liaison Person

Name:	Julie Rogers
Date Appointed:	23 rd September 2026

Contact details for Tusla

Contact Name

Dublin North West Duty Social Work Team

Address

Tusla Primary Care Centre,
Grove Court Road,
Blanchardstown,
Dublin 15
D15HNT2

Contact Number

01 771 8670

Contact details for An Garda Síochána

Contact Name

Blanchardstown Garda Station

Address

Main Street,
Blanchardstown,
Dublin 15,
D15 F6V9

Contact Number

01-666 7000

Checklist for review of the Child Safeguarding Statement

1. When did the board first formally adopt a Child Safeguarding Statement and Risk Assessment in accordance with the Child Protection Procedures for Schools 2025? For most schools this will be March 2018, as outlined in Section 9.9 of the procedures.

Date first Child Safeguarding Statement and Risk Assessment adopted by the school:

11th April 2018

- 2(a) Where is the Child Safeguarding Statement and Risk Assessment displayed in the school? For example, in a prominent place near the main entrance to the school.

School Reception and Student Entrance.

- (b) Is there a student-friendly version, with a photograph of the Designated Liaison Person, displayed beside the Child Safeguarding Statement and Risk Assessment?
- ☒ Yes
- (c) Other than displaying in a prominent place near the main entrance to the school, how have students been made aware of the student-friendly version?
- ☒ Displayed at all student entrances
- ☒ On school website
- ☒ Other: QR Code in Dialann

3. Has the board used the most recent Child Safeguarding Statement and Risk Assessment Template and formally adopted, without modification, the Child Protection Procedures for Schools 2025?

☒ Yes

What is the date of the previous review of the Child Safeguarding Statement and Risk Assessment?

Date: 18th September 2025

4. Has the Board included a written assessment of risk as required under the Children First Act 2015? (This includes considering the specific issue of online safety as required by the Addendum to Children First (2019)?
- ☒ Yes
5. Is there a written protocol in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons in line with Appendix C of the Child Protection Procedures for Schools 2025?
- ☒ Yes
6. Has the Board reviewed and updated the written assessment of risk as part of this overall review (for example, to include shower facilities, changing rooms, swimming, online engagements to facilitate learning). Boards should refer to the Child Safeguarding Statement and Risk Assessment Template for examples.
- ☒ Yes

Date of this review: 23rd September 2026

7. How has the Board ensured that the Child Safeguarding Statement and Risk Assessment is provided to the patron, the parents' association and all parents of children in the school? Give dates of emails/letters/texts/links provided.

• Patron: a copy will be emailed to Educate Together on 24 September 2026.

- Parents/guardians and the Parents' Association: a link will be issued through Tyro and published on the school website on 24 September 2026.
- School personnel: the reviewed statement will be issued by email and Teams, included in the school personnel handbook and displayed in the Staff Room and Staff Workroom.
- Students: the student-friendly version will be communicated through assemblies and Tutor Time and will be available through the QR code in Dialann.

8. How has the Board sought the feedback of parents, students and school personnel (teaching and non-teaching) on the Child Safeguarding Statement and Risk Assessment? Details of how feedback was sought should be outlined below.

(a) Parents

Parents and guardians were invited to provide feedback through a Tyro consultation in June 2026, and the Parents' Association was consulted through the PTA.

(b) Students

A representative group of students was consulted during September 2026. Their feedback on the accessibility and visibility of the student-friendly statement was considered as part of the review.

(c) School Personnel

Teaching and non-teaching school personnel were consulted during September 2026. Feedback was considered by the DLP and DDLP and presented to the Board as part of this review.

9. Outline any aspects of the school's Child Safeguarding Statement and Risk Assessment and/or its implementation that require further improvement, including any complaints or suggestions for improvements, which the Board has identified:

No complaints or material deficiencies were identified during this review. As this is the first review following adoption of the Child Protection Procedures for Schools 2025, the Board identified the need to embed the updated procedures through continued training, complete and display the student-friendly statement with DLP and DDLP photographs, and maintain clear evidence of consultation, communication and training.

10. Outline details of how areas for improvement have been adequately addressed including whether an action plan with appropriate timelines has been put in place:

- The student-friendly statement, including photographs of the DLP and DDLP, will be finalised and displayed in all agreed locations by 30 September 2026.
- A central register of child-protection training, including completion certificates, will be checked and updated by 23 October 2026.
- Implementation of the 2025 Procedures and the revised risk controls will be reviewed at the first ordinary Board meeting in 2027.

11. Has the template for Notification regarding the board of management's review of the Child Safeguarding Statement and Risk Assessment been used to inform the school community and relevant parties that they have fulfilled their statutory obligation to annually review the school's Child Safeguarding Statement and Risk Assessment?

☒ Yes ☐ No ☐ N/A

Training

12. Give details of when the DLP and DDLP most recently attended child protection training for DLP/DDLPs:

DLP: Christopher Humphries

Date: 6th October 2025

DDLP: Julie Rogers

Date: 22nd September 2026

13. Give details of child protection training attended by any members of the Board and dates attended:

JMB Child Protection Webinar Series for Boards of Management (online).

14. How has the Board ensured that all school personnel (including new school personnel, temporary staff and substitutes) have been made aware of their responsibilities under the Child Protection Procedures for Schools 2025 and the Children First Act 2015? For example, completing e-learning or other training, use of department's supports for school personnel when reviewing the Child Safeguarding Statement and Risk Assessment, induction/mentoring system for new personnel, or other measures. How are records of the training completed maintained by the school?

- All school personnel, including temporary personnel and substitutes, are provided with the Child Protection Procedures for Schools 2025 and the school's Child Safeguarding Statement and Risk Assessment.
- Child protection is addressed during recruitment, induction and annual whole-school training. Newly appointed personnel must complete the Tusla Children First e-learning programme and submit evidence of completion to the school office.
- The DLP communicates procedural updates and makes Department support materials available. A central training register recording names, dates, training completed and certificates received is maintained securely by the school office and reviewed by the DLP.

Child Protection Oversight Report (CPOR)

15. Has the Board received a Principal's Child Protection Oversight Report (CPOR) at every ordinary meeting of the Board held since the last review of the Child Safeguarding Statement was undertaken which contains all the information required under each of the four headings set out in Section 12.3 of the Child Protection Procedures for Schools 2025?

☒ Yes ☐ No

16. Since the Board's last review of the Child Safeguarding Statement, if there have been cases presented for oversight as part of the CPOR, has the Board been provided with and reviewed all records relevant to the CPOR?

☐ Yes ☐ No ☒ N/A

17. Have these cases been anonymised and redacted as necessary?

☐ Yes ☐ No ☒ N/A

18. Since the Board's last review Child Safeguarding Statement, if there have been cases presented for oversight as part of the CPOR, do the minutes of the board meeting:

(a) specify the anonymised documents provided to the board as part of the CPOR

☐ Yes ☐ No ☒ N/A

(b) use unique codes to record child protection matters?

☐ Yes ☐ No ☒ N/A

19. The board has undertaken the review of the Child Safeguarding Statement and Risk Assessment and has issued/published notification confirming same.

☒ Yes ☐ No ☐ N/A

Reporting

20. Where are all records relating to child protection filed and stored in a secure manner? For example, stored securely in the principal's office in such as manner as only the DLP and DDLP and the chairperson when acting as DLP will have access to these records.

All child-protection records are stored securely in the principal's office. Access is restricted to the DLP, the DDLP and the Chairperson of the Board of Management when acting as DLP, in accordance with the Child Protection Procedures for Schools 2025.

21. How does the Board ensure that child protection procedures in relation to reporting to Tusla/An Garda Síochána are followed in full? The Board should indicate that the DLP follows the procedures outlined in the Child Protection Procedures for Schools 2025 for reporting of all child protection concerns.

The DLP follows the Child Protection Procedures for Schools 2025 when considering and reporting all child-protection concerns to Tusla and, where required, An Garda Síochána. Advice, decisions, reports and notifications are recorded and retained securely, and the Board exercises oversight through the Principal's Child Protection Oversight Report at each ordinary Board meeting.

Curriculum

- 22.** The Board should outline the steps it has taken to ensure that the SPHE, RSE, and Wellbeing curriculum is appropriately planned for and delivered to the children and young people in the school.

- The Junior Cycle Wellbeing Programme is planned and implemented in accordance with current curriculum requirements.
- SPHE and RSE are timetabled, planned and delivered across the relevant year groups using approved programmes and current curriculum specifications.
- Subject plans, delivery and required teacher professional learning are reviewed by the relevant departments and school leadership. The most recent whole-school curricular review took place during the 2025/2026 school year.

Vetting and Recruitment

The board should be satisfied that procedures to ensure that all statutory requirements in relation to vetting, statutory declarations and forms of undertaking are met. The board should refer to the school's recruitment procedures about how references of all school personnel are checked and how vetting outcomes are managed before appointment or work in the school is undertaken.

If joint agreements are used for the visiting coaches or for school placement students, this should be included. If the school is part of teacher sharing arrangements (see section 10.2 of the procedures), the vetting oversight actions taken should be included.

- 23.** The Board should indicate how it is satisfied that:

- (a) the statutory requirements for Garda Vetting are met.

Before any appointment or engagement begins, the school confirms that statutory Garda vetting requirements have been met in accordance with the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, the JMB Vetting Procedures for Schools and current Department of Education and Youth guidance. Vetting disclosures are considered and managed through the school's recruitment procedures.

- (b) the department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking are met.

All school personnel must provide the required child-protection-related statutory declaration and associated form of undertaking before taking up employment or commencing work in the school. The completed documents are checked and retained securely as part of the recruitment record.

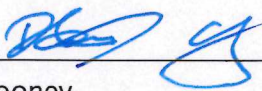
- (c) thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers).

The school applies documented shortlisting, interview and appointment procedures using agreed criteria and appropriately constituted selection boards. Identity, qualifications and Teaching Council registration, where applicable, are verified, and original references are obtained and checked directly with referees before appointment. For volunteers, visiting coaches, school-placement students and teacher-sharing arrangements, the school confirms the relevant vetting and oversight arrangements with the provider or other school before the person begins work with students.

Statement by the Board

The Board should make an overall statement as to its satisfaction that the Child Safeguarding Statement and Risk Assessment and child protection procedures are being fully and adequately implemented by the school.

Having completed this review, the Board of Management is satisfied that the school's Child Safeguarding Statement and Risk Assessment and the Child Protection Procedures for Schools 2025 are being fully and adequately implemented. The Board has approved the improvement actions set out at item 10 and will monitor their completion through reports from the Principal and the child-protection oversight process.

Signed:  _____

Dave O'Looney

Chairperson of the board of management

Date: 23 September 2026