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Bóthar Cill Mochuda Íochtarach,
Stigh Lorcaín, An Charrraig Dhubh,
Co. Atha Cliath. A94E2N7
Fón: 01 2831148



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Child Safeguarding Statement 2025/2026

Mount Anville Primary School is a school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), the [Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post-Primary Schools \(revised 2023\)](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of Mount Anville Primary School has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)* as part of this overall Child Safeguarding Statement.
- 2 The Designated Liaison Person (DLP) is **Angela Munro**.
- 3 The Deputy Designated Liaison Person (Deputy DLP) is **Ruth Horan**
- 4 The Relevant Person is **Angela Munro**.
(The relevant person is one who can provide information in respect of how the child safeguarding statement was developed and will be able to provide the statement on request. In a school setting the relevant person shall be the designated liaison person.)
- 5 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices, and activities. In its policies, procedures, practices, and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully cooperate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

6 The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission, or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the [National Vetting Bureau \(Children and Vulnerable Persons\)](#) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the gov.ie website.
- In relation to the provision of information and, where necessary, instruction and training to staff, in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
 - Has provided each member of staff with a copy of the school's Child Safeguarding Statement.
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement.
 - Encourages staff to avail of relevant training.
 - Encourages Board of Management members to avail of relevant training.
 - The Board of Management maintains records of all staff and Board member training.
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.
- The various procedures referred to in this Statement can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

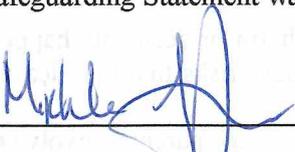
Note: The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

7 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.

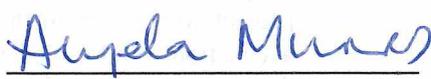
8 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on **8th of December 2025**

This Child Safeguarding Statement was reviewed by the Board of Management on **8th of December 2025**

Signed: 
Chairperson of Board of Management

Date: 08/12/2025

Signed: 
Principal/Secretary to the Board of Management

Date: 08/12/2025

Child Safeguarding Risk Assessment

Written Assessment of Risk of Mount Anville Primary School

In accordance with section 11 of the Children First Act 2015 and with the requirements of Chapter 8 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, the following is the Written Risk Assessment of Mount Anville Primary School.

List of school activities	The school has identified the following risk of harm in respect of its activities	The school has the following procedures in place to address the risks of harm identified in this assessment
1. General school Activities	Risk of harm to pupils by a member of the school personnel and visitors	<p>All school personnel are provided with a copy of the school's Child Safeguarding Statement and it is prominently displayed in the school with copies available to all visitors. It is also published on our school website.</p> <p>All relevant policies including Code of Behaviour, Safety Statement, IT and Acceptable Usage, Anti-Bullying, BÍ Cinealta policy, Intimate Care and Special Education Needs are in place.</p> <p>School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools (revised 2023) and all registered teaching staff are required to adhere to the Children First Act 2015 and its Addendum (2019)</p> <p>Discussions, reflections and review of child safety matters occur on a regular basis by staff at ISM meetings and staff meetings.</p>
2. Training of School Personnel in child protection matters	Risk of Harm to pupils if harm is not recognised or reported promptly by personnel	<p>The Child Protection Procedures for Primary and Post-Primary Schools (revised 2023) are made available to all school personnel</p> <p>All staff view Tusla training modules online. Child Protection is an item on the agenda of all staff meetings to ensure awareness of procedures. Any new training available from the DEY is availed of https://oide.ie/primary/home/wellbeing/child-protection/</p> <p>The Board maintains records of all staff and board member training.</p>
3. Recruitment of school personnel including - <ul style="list-style-type: none"> ● Teachers ● SNAs ● Caretaker/Secretary/Cleaners ● Sports coaches ● External Tutors/Guest Speakers ● Volunteers/Parents in 	Risk of Harm to pupils if harm is not recognised or reported promptly by personnel	<p>A copy of the school's Child Safeguarding Statement is available to all school personnel and displayed prominently in all classrooms and common areas.</p> <p>Vetting procedures are in place for all school staff/ volunteers/ coaches / external coaches. BOM adopted new Garda Vetting Procedures 2025.</p> <p>All visiting contractors are alerted to the Child Safeguarding statement.</p>

<p>school activities</p> <p>Visitors to school</p> <ul style="list-style-type: none"> • Visitors/contractors present in school during school hours • Visitors/contractors present during after school activities 		<p>All visitors must report to the office and sign in and out.</p> <p>All visitors are given an identity visitor's badge.</p> <p>New camera system installed at both rear and front doors to improve security.</p> <p>Security APP on secretary and school mobile phone to allow access to monitor while not in office.</p>
<p>4. Use of external personnel to supplement curriculum, sports and other extracurricular activities</p>	<p>Risk of harm not recognised or properly reported</p>	<p>Copies of the Child Safeguarding Statement are made available.</p> <p>External personnel sign and agree to observe all relevant school policies and procedures in their Contract of Services.</p> <p>Garda vetting in place where required.</p>
<p>5. Daily arrival and dismissal of pupils</p>	<p>Risk of harm from others</p> <p>Risk of harm if pupils not released into the care of a specified person</p>	<p>Parents reminded regularly that the Board of Management does not accept responsibility for pupils before 8.50am and after 2.30pm</p> <p>School Staff on hand at 8.50 am to welcome infants at the internal school gate and ensure they get safely to their classrooms.</p> <p>Parents are encouraged to leave pupils at the school gate in the morning.</p> <p>Parents allowed on school premises 5 mins before dismissal (gate to yard opened at 1.25pm and 2.25pm)</p> <p>Class Teachers ensure that all their pupils are collected by a designated adult.</p> <p>Parents / Minders dropping pupils to school late or collecting pupils early from school must be admitted through the main door. All pupils leaving early or arriving late are signed in/out. Parents are encouraged to notify school on Aladdin of the same.</p> <p>Parents to keep the school updated on changes to the collection arrangements for their child.</p>
<p>6. Recreation breaks for pupils</p>	<p>Risk of Harm due to inadequate supervision of children in school</p> <p>Risk of Harm by another child</p> <p>Risk of Harm due to bullying</p>	<p>Yard duty procedures and supervision rotas in place and reviewed frequently.</p> <p>Health and Safety Audit conducted annually and Safety Statement in place</p> <p>Anti-Bullying Policy and Code of Behaviour adhered to.</p>
<p>7. Pupils going from classroom to SET rooms</p>	<p>Risk of Harm to pupils</p>	<p>SET teacher to accompany children to and from their rooms (Jun Inf -1st Class).</p> <p>SNA / SET to accompany any vulnerable / flight risk pupil.</p> <p>Groups from 2nd - 6th may walk down unaccompanied in pairs.</p>
<p>8. Classroom teaching</p>	<p>Risk of Harm from school personnel and others/ inadequate supervision</p>	<p>Code of Behaviour policy in place.</p> <p>Code of Professional Conduct in place.</p> <p>SPHE, RSE and Stay safe programme implemented in full.</p>

9. One-to-one teaching	Harm by school personnel	Glass panels in doors and /or door remains ajar when teaching Teaching takes place in an open area (Croí na Scoile) in view of others.
10. Principal/ DP meeting with pupil	Harm by school personnel	Where possible, a second adult should be present. There are glass panels in the office door/ door remains ajar. Desk is between adult and pupil
11. Secretary Meeting with pupil	Harm by school personnel	Secretary door stays open when pupils are in office. Desk is between adult and pupil. Pupils sent in pairs to the office on messages.
12. Outdoor teaching activities	Harm to pupils	Code of Behaviour in place with particular attention to appropriate behaviour in a different setting to ensure safety of all pupils.
13. Sporting activities including offsite sporting activities	Harm to pupils / Harm not recognised or properly reported Harm by other pupils	Vetting of relevant personnel in line with national vetting procedures. First Aid policy in place. Admin of Medication Policy Bí Cinealta Policy, Code of Behaviour and Acceptable Usage Policy (AUP) in place.
14. Use of communal toilet/changing/ areas outside of classroom	Harm to pupils	Children use such facilities in pairs, where possible and the outside door to toilet area is always left open. Pupils encouraged to report inappropriate behaviour as per Bí Cinealta Policy. Tell 5. Class Teacher / SNA supervises use of such facilities by a larger group (whole class).
15. School Tours/ outings.	Harm to pupils / Harm not recognised or properly reported/ Harm by other pupils	School Tours policy and Code of Behaviour and AUP policy in place. Guidelines for parents volunteering in place and confidentiality agreement signed in advance. Bí Cinealta, Code of Behaviour
16. Fundraising events involving pupils	Harm to pupils / Harm not recognised or properly reported	Pupils are supervised by teachers or vetted adult volunteers.
17. Care of children with special educational needs, including intimate care where needed	Risk of harm to child while a child is receiving intimate care	Intimate care policy/ Care plans followed in respect of students who require such care. SEN policy in place.
18. Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	Harm to pupil and staff	Code of Behaviour in place Behaviour and Care plans in place as appropriate.
19. Administration of Medicine Children with medical needs	Harm to pupil	Administration of Medicine Policy in place. Indemnity forms are signed each year and care plans in place for those requiring emergency medicine. Relevant staff trained as required in the administration of medicines required for chronic conditions, i.e. Epi-pen, Epilepsy
20. Administration of First Aid	Harm to pupil	First Aid policy in place and relevant staff trained. i.e. Use of Defibrillator and Basic First Aid training for staff

21. Curricular provision in respect of SPHE, RSE, Stay Safe	Non-teaching of same	School implements and records teaching of SPHE, RSE, Stay Safe programmes.
22. Prevention and dealing with bullying amongst pupils	Harm not recognised or properly reported	Bi Cinealta Policy and Code of Behaviour adhered to and implemented in full.
23. Care of pupils with specific vulnerabilities/ needs such as- <ul style="list-style-type: none"> ● Pupils from ethnic minorities/migrants ● Members of the Traveller community ● Lesbian, gay, bisexual or transgender (LGBT) children ● Pupils perceived to be LGBT ● Pupils of minority religious faiths ● Children in care ● Children on Tulsa's Child Protection Notification System (CPNS) 	Risk of Harm by school personnel Risk of Harm by bullying Risk of Harm by racism	Bi Cinealta Policy in place. Code of Behaviour Policy in place. The school Sacred Heart Ethos values the right to the dignity and equality of all pupils. Policy on Inclusion and Celebrating Difference in place. Policy on Dignity in the Workplace in place. SEN policy in place.
24. Participation by pupils in religious ceremonies/religious instruction external to the school	Risk of harm due to inadequate supervision of children	Pupils are accompanied and supervised by school staff whilst attending religious ceremonies.
25. Use of Information and Communication Technology by pupils in school, including social media Online teaching during School Closure	Risk of Harm by others Risk of harm due to inadequate supervision of children Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms	Information and Communication: Technology and Acceptable Usage Policy in place, to include provision for online teaching, learning remotely, and cyber-safe code. School is a pupil personal device free zone. Parents and pupils sign an agreement. Code of Behaviour in place. Smartphones/ Voluntary Code by parents in place. Information evenings for parents on Cyber bullying provided in November 2025. Internet Safety workshops for pupils provided September 2025. Web wise lessons implemented and pupils reminded frequently of safe practice while using internet in school under supervision. CPD for staff
26. TY Students participating in work experience in the school	Risk of harm to pupils	All relevant students are vetted and supervised during placement. Guidelines relating to confidentiality and school procedures in place. These are signed by each student.
27. Student teachers undertaking training placement in school	Risk of harm to pupils / Harm not recognised or properly reported	All students are Garda Vetted by their organisation and there is a joint vetting agreement in place between the organisation and the school. They are given a Child Safeguarding statement. Students are supervised and given a

		School Welcome Pack with all relevant information.
28. Use of video/photography/other media to record school events	Risk of harm	AUP policy in place. Permission is sought annually to record or use pupils' photographs in line with our Data Protection Policy in place. Parents may opt in /out of the same.
29. Use of school premises by other organisation during school day.	Risk of harm to pupils/ Harm not recognised or properly reported	All personnel are vetted and furnished with Child Safeguarding Statement and sign and agree to observe all relevant school policies and procedures in their Contract of Services.
30. After school use of school premises by other organisations after the school	Risk of harm to pupils	All personnel are vetted and furnished with Child Safeguarding Statement and sign and agree to observe all relevant school policies and procedures in their Contract of Services.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

Examples of activities, risks and procedures

The examples listed in this document are provided to assist schools in undertaking their risk assessment under the Children First Act, 2015. Schools should note that this list of examples is not intended to be exhaustive. It is the responsibility of each school to ensure, as far as possible, that any other risks and procedures that are relevant to its own particular circumstances are identified and specified in the written risk assessment and that adequate procedures are in place to address all risks identified.

It is acknowledged that schools already have in place a range of policies, practices and procedures to mitigate the risk of harm to children while they are participating in the activities of the school and that some school activities will carry low or minimal risks of harm compared to others. In the context of the risk assessment that must be undertaken by schools, the Children First Act, 2015 refers to risk as “any potential for harm”. Therefore, it is important that, as part of its risk assessment process, each school lists and reviews all of its various activities (which shall include identifying those that may carry low risk of harm as well as those that carry higher risks of harm). Doing so will help the school to (1) identify, as required under the Children First Act, 2015, any risks of harm that may exist in respect of the school’s activities, (2) identify and assess the adequacy of the various procedures already in place to manage those risks of

harm and (3) identify and put in place any such additional procedures as are considered necessary to manage any risk identified.

The Addendum to *Children First: National Guidance for the Protection and Welfare of Children* published in January 2019 clarifies that organisations providing relevant services to children should consider the specific issue of online safety when carrying out their risk assessment and preparing their Child Safeguarding Statement.

The Guidance on Continuity of Schooling for primary and post-primary schools (April 2020) advises of the importance of teachers maintaining the safe and ethical use of the internet during distance learning and assisting parents and guardians to be aware of their role also. Schools should ensure that their Acceptable Use Policy (AUP) informs and guides remote or distance learning activity.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act, 2015 and not general health and safety risk. The definition of harm is set out in chapter 4 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*.

Examples of School Activities

- Daily arrival and dismissal of pupils
- Recreation breaks for pupils
- Classroom teaching
- One-to-one teaching
- One-to-one learning support
- One-to-one counselling
- Outdoor teaching activities
- Online teaching and learning remotely
- Sporting activities
- School outings
- School trips involving overnight stay
- School trips involving foreign travel
- Use of toilet/changing/shower areas in schools
- Provision of residential facilities for boarders
- Annual Sports Day
- Fundraising events involving pupils
- Use of off-site facilities for school activities
- School transport arrangements including use of bus escorts
- Care of children with special educational needs, including intimate care where needed,
- Care of any vulnerable adult students, including intimate care where needed
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
- Management of provision of food and drink
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of SPHE, RSE, Stay Safe
- Prevention and dealing with bullying amongst pupils

- Training of school personnel in child protection matters
- Use of external personnel to supplement curriculum
- Use of external personnel to support sports and other extracurricular activities
- Care of pupils with specific vulnerabilities/ needs such as
 - Pupils from ethnic minorities/migrants
 - Members of the Traveller community
 - Lesbian, gay, bisexual or transgender (LGBT) children
 - Pupils perceived to be LGBT
 - Pupils of minority religious faiths
 - Children in care
 - Children on Tulsa's Child Protection Notification System (CPNS)
 - Children with medical needs
- Recruitment of school personnel including -
 - Teachers/SNAs
 - Caretaker/Secretary/Cleaners
 - Sports coaches
 - External Tutors/Guest Speakers
 - Volunteers/Parents in school activities
 - Visitors/contractors present in school during school hours
 - Visitors/contractors present during after school activities
- Participation by pupils in religious ceremonies/religious instruction external to the school
- Use of Information and Communication Technology by pupils in school, including social media
- Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.
- Students participating in work experience in the school
- Students from the school participating in work experience elsewhere
- Student teachers undertaking training placement in school
- Use of video/photography/other media to record school events
- After school use of school premises by other organisations
- Use of school premises by other organisation during school day
- Breakfast club
- Homework club/evening study

Examples of Risks of Harm

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child
- Risk of child being harmed in the school by volunteer or visitor to the school
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons

- Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms
- Risk of harm due to bullying of child
- Risk of harm due to racism
- Risk of harm due to inadequate supervision of children in school
- Risk of harm due to inadequate supervision of children while attending out of school activities
- Risk of harm due to inappropriate relationship/communications between child and another child or adult
- Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school
- Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities
- Risk of harm to child while a child is receiving intimate care
- Risk of harm due to inadequate code of behaviour
- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner

Examples of Procedures to address risks of harm

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* are made available to all school personnel
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* and all registered teaching staff are required to adhere to the *Children First Act 2015* and its Addendum (2019)
- The school implements in full the Stay Safe Programme
- The school implements in full the SPHE curriculum
- The school implements in full the Wellbeing Programme at Junior Cycle
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post Primary Schools*
- The school undertakes anti-racism awareness initiatives
- The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
- The school has in place a policy and clear procedures in respect of school outings
- The school has a health and safety policy

- The school adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting
- The school has a code of conduct for school personnel (teaching and non-teaching staff)
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs policy
- The school has an intimate care policy/plan in respect of students who require such care
- The school has in place a policy and procedures for the administration of medication to pupils
- The school –
 - Has provided each member of school staff with a copy of the school’s Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school’s Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages board of management members to avail of relevant training
 - Maintains records of all staff and board member training
- The school has in place a policy and procedures for the administration of First Aid
- The school has in place a code of behaviour for pupils
- The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents
- The school has in place a policy governing the use of smartphones and tablet devices in the school by pupils as per circular 38/2018
- The school has in place a Critical Incident Management Plan
- The school has in place a Home School Liaison policy and related procedures
- The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum
- The school has in place a policy and procedures for the use of external sports coaches
- The school has in place a policy and clear procedures for one-to-one teaching activities
- The school has in place a policy and procedures for one-to-one counselling
- The school has in place a policy and procedures in respect of student teacher placements
- The school has in place a policy and procedures in respect of students undertaking work experience in the school
- The school has in place a policy and procedures in respect of pupils of the school undertaking work experience in external organisations

