RUSHALL NATIONAL SCHOOL.

Pike of Rushall,

Mountrath,

Co. Laois.

Roll No. 12231L



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Digital Learning Plan Policy

Introductory Statement
This policy outlines our school's approach to planning, implementing, and reviewing digital learning in alignment with the Digital Strategy for Schools 2022–2027. It reflects our commitment to harnessing digital technologies to enhance teaching, learning, and assessment while ensuring equitable access and safe, ethical use for all pupils and staff.

Rationale
Digital competence is a core element of 21st-century learning. A structured, school-wide approach is essential to ensure effective integration of digital tools in support of curriculum delivery, inclusion, and whole-school development.

Aims
This policy aims to:

- Define how our school develops, implements, and reviews its Digital Learning Plan (DLP).
- Support all staff in developing digital competence through targeted CPD.
- Ensure infrastructure, devices, and digital tools are deployed equitably and strategically.
- Promote digital literacy, citizenship, and safe use of online tools for pupils.

Policy Content

1. Development of the Digital Learning Plan
The Digital Learning Plan is developed collaboratively by the Digital Learning Team, including members of senior management, teaching staff, and the ICT coordinator. It is informed by the domains of the *Digital Learning Framework* and guided by the principles of School Self-Evaluation (SSE).

2. Review Cycle
The Digital Learning Plan is a three-year document, reviewed annually. Reviews are based on staff feedback, pupil outcomes, and emerging needs. CPD priorities and infrastructure needs are updated accordingly.

3. Infrastructure & Devices
The school provides age-appropriate digital devices (e.g. Chromebooks, tablets, or laptops) to support teaching and learning. Access is monitored, and usage is governed by the school's Acceptable Use Policy (AUP).

4. CPD & Teacher Support
Staff are encouraged to engage in continuous professional development in digital learning. CPD logs may be maintained and reviewed as part of the DLP process. External supports (e.g. PDST/TiE, Oide) are regularly accessed.

5. Equity & Inclusion
In DEIS settings or contexts where the digital divide may be present, shared device schemes and school-managed platforms (e.g. Google Workspace or Seesaw) are used to ensure equitable access. The school does not operate a BYOD model, in line with the national policy on mobile device use.

6. Digital Citizenship & Safety
The school promotes responsible digital citizenship, cyber safety, and ethical use of online tools. Digital wellbeing is embedded across SPHE, and pupils receive age-appropriate instruction on staying safe online. Filtering and monitoring systems are maintained in line with Department of Education requirements.

Links to Other Policies
This policy should be read in conjunction with the following:

- Acceptable Use Policy (AUP)
- Code of Behaviour
- Child Protection Policy
- Critical Incident Policy

Our school uses Google Workspace for Education to support digital learning. Pupils access Google Classroom under teacher supervision to engage with assignments, collaborate on projects, and receive feedback in a secure, managed environment. All accounts are administered by the school and governed by our Acceptable Use Policy.

Seesaw is used across selected class levels as a digital learning journal. Pupils document their learning using photos, audio, video, and drawings. Parents have restricted access to view their child's portfolio. Usage is compliant with data protection policies and the Acceptable Use Policy.

The school operates a shared device system using Chromebook and/or tablet trolleys. Devices are rotated between class levels on a schedule that ensures equitable access. Devices are stored securely and sanitised regularly. All use is supervised and curriculum-aligned.

Ratification & Review
This policy was ratified by the Board of Management on 11/02/2026 and will be reviewed every three years, or sooner if required.

Chairperson of BOM : Danny Reddin

Date : 11-02-26