ST CIARÁN'S
COMMUNITY SCHOOL

OMNES VIRTUTEM SEQUENTES

St. Ciarán's Community School

1:1 Device policy

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Board Of Management

St Ciarán's Community School

1:1 Device Policy

1. Purpose and Scope

St. Ciarán's Community School is committed to providing a high-quality learning environment that supports the development of digital competence as outlined in the **Junior Cycle Key Skills**, **Senior Cycle Framework**, and the school's Digital Learning Plan.
This 1:1 device programme equips each student with a managed digital device supplied and supported by **Olive Education**, enabling safe, reliable, and equitable access to digital learning tools.

This policy applies to:

- All students using a school-approved device
- All parents/guardians responsible for the student's use of the device
- All staff members supporting teaching, learning, and supervision

The policy governs device use **on school premises, during school activities, and at home**.

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2. Role of Olive Education

Olive Education provides:

- Fully managed student devices, pre-configured for safe educational use
- Mobile device management (MDM), filtering, and security controls
- Warranty, repair, and technical support services
- A dedicated parent portal for device payments, support requests, and communication

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3. Device Ownership, Care, and Responsibility

3.1 Ownership

- Devices are either **owned by the parent/guardian** (purchased through the Olive Education portal) or **leased/owned by the school** depending on the model chosen.
- Regardless of ownership, devices remain **school-managed** for the duration of enrolment.

3.2 Student Responsibilities

Students must:

- Bring the device to school **fully charged** each day
- Handle the device carefully and respectfully
- Keep the device secure in their school bag or locker when not in use
- Never leave the device unattended

3.3 Damage, Loss, or Theft

- All damage **must be reported immediately** to the Year Head.
- Repairs are handled through Olive Education in line with warranty/insurance arrangements.
- In the case of suspected theft, parents/guardians must notify **An Garda Síochána**

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4. Acceptable Use

The device is provided **solely for teaching and learning purposes**.

4.1 Permitted Uses

- Accessing eBooks, assignments, and school-approved learning platforms
- Completing classwork, homework, projects, and CBAs
- Participating in digital assessments or supervised online activities
- Research linked to the school curriculum

4.2 Prohibited Uses

Students may **not**:

- Use the device for personal social media, gaming, or entertainment
- Install unauthorised apps, VPNs, or software
- Disable security settings or attempt to circumvent filters

- Access, create, or share inappropriate or harmful content
- Use the device to record audio, video, or images without explicit staff permission
- Engage in harassment, bullying, or behaviour contrary to the school's Code of Behaviour

Breaches may result in loss of device privileges or further disciplinary actions.

5. Internet Safety and Content Filtering

All devices are protected through Olive Education's MDM and filtering systems, which:

- Restrict access to age-appropriate educational content
- Block harmful, illegal, or adult material
- Apply school-managed security policies both **on and off campus**
- Allow remote locking, tracking, and management of the device if required

Students must not attempt to bypass internet filtering or change device settings.

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6. Social Media, Online Conduct, and Cyberbullying

Misuse of the device for harmful online behaviour is strictly prohibited.

Students must:

- Communicate respectfully and responsibly online
- Never use the device to bully, exclude, or target another student
- Report any concerns to a teacher, Tutor, or the Designated Liaison Person

Breaches will be dealt with under the **Anti-Bullying Policy**, **Code of Behaviour**, and Child Protection Procedures.

7. Home Use Expectations

- Devices may be used at home **only for school-related purposes**.
- Parents/guardians should supervise responsible use, including screen time and appropriate study habits.
- Device filtering and restrictions remain active outside school.
- Students must not allow others to use their device.

8. Technical Support and Repairs

Olive Education provides:

- Technical support for families through their portal
- Warranty repairs, device diagnostics, and replacement parts

Parents/guardians should log support requests directly through the **Olive Education Parent Portal**.

9. Consequences for Misuse

Misuse of the device may result in:

- Temporary or long-term restrictions on device usage
- Confiscation of the device pending a meeting with parents/guardians
- Detentions, or sanctions under the Code of Behaviour

This policy has been ratified by the Board of Management of St Ciarán's Community School at its meeting on: 15/9/26

Signed: _____ Signed: _____

Chairperson
Board of Management

Principal

Date: 15th Sept. 26 15th Sept 2026

Date of next review: 2028