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Galway and Roscommon Education and Training Board

ELPHIN COMMUNITY COLLEGE
Respect · Community · Quality · Care · Excellence in Education

TYRO PARENT & STUDENT LOGIN GUIDE

What to do and what you will see once logged in

1 Access your TYRO email invitation and download the app.

2 Open the app and press "Sign up".

3 Enter your email and click "Send verification code".

4 Paste in the code and press "Verify Code".

REMEMBER!

The verification code is **NOT** your password; it is a one-time code used to verify your email.

5 Create your new password.

6 Login using your email and new password.

7 Create a new passcode for faster access.

8 Turn on notifications so you do not miss school messages.

9 Welcome screen:

For **PARENTS**, you will see your student(s), their timetables, and absence requests.

For **STUDENTS**, you will see your timetable.

GOOD TO KNOW!

SCAN FOR THE FULL TYRO GUIDE

- Keep your login details safe.
- You can reset your password anytime from the app.
- Need help? Contact the school office or check the full guide.

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TYRO SCHOOL APP – LOGIN GUIDE

Quick start for parents and students

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GET STARTED with TYRO SCHOOL APP!

1 CHECK YOUR TYRO EMAIL INVITATION.

Look for an email from TYRO School.
It will contain your unique login link.

2 DOWNLOAD THE "TYRO SCHOOL" APP.

Search for "TYRO School" and download from the App Store or Google Play.

Download on the App Store

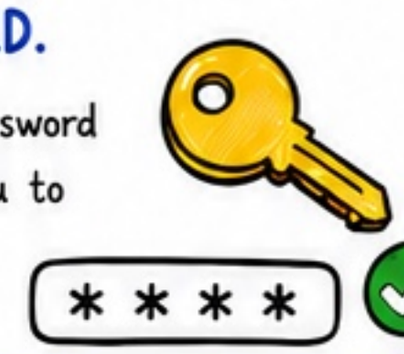
GET IT ON Google Play

3 CLICK THE LINK IN THE TYRO INVITATION EMAIL.

Tap the secure link in the email.
This will open a webpage to set up your account.

4 UPDATE / CREATE YOUR PASSWORD.

Create a strong password that is easy for you to remember.

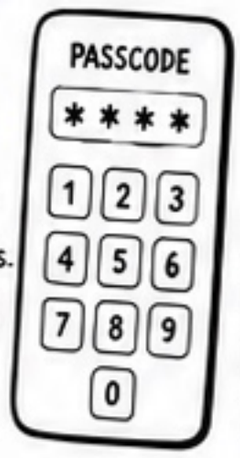


5 RETURN TO THE TYRO APP AND SIGN IN.

Open the TYRO School app and sign in using your email and password.

6 CREATE A PASSCODE AND CHOOSE NOTIFICATION PREFERENCES.

Set a 4-6 digit passcode for quick and secure access.
Choose how you want to receive notifications.



NOTIFICATIONS
- ☑ Announcements
- ☑ Messages
- ☑ Absences

TOP TIPS

- Use the same email address as your invitation.
- Check junk mail.
- Turn on notifications so you don't miss important updates.

WHO IS THIS FOR?

For Parents & Students

HAVEN'T RECEIVED AN EMAIL INVITATION?

Check your junk mail/spam folder. If you still can't find it, make sure the school has your correct email address.

SCAN FOR THE FULL TYRO GUIDE

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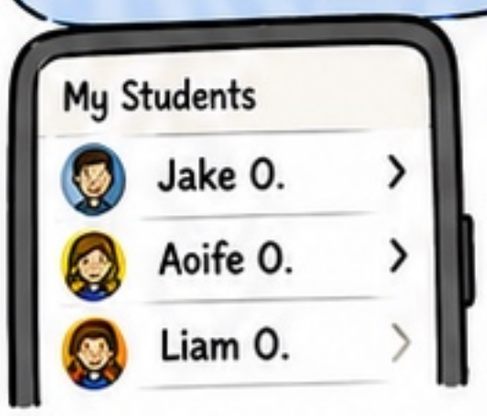
HOW TO VIEW TIMETABLES IN TYRO

Quick guide for parents and students

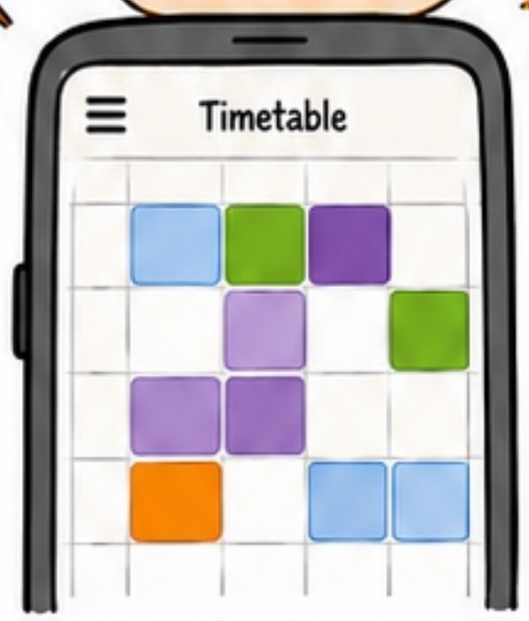
1 LOG INTO YOUR TYRO ACCOUNT.

2 YOU WILL SEE THE STUDENTS ASSOCIATED WITH YOU.



3 CLICK ON THE STUDENT WHOSE TIMETABLE YOU WANT TO VIEW.

4 OPEN THE TIMETABLE SCREEN.



5 SCROLL ACROSS THE DATES AT THE TOP TO CHOOSE THE DAY YOU WANT TO VIEW.

6 READ THE CLASSES FOR THAT SELECTED DAY.

WHO CAN USE THIS?

PARENTS can view a child's timetable.

STUDENTS can view their own timetable.

HELPFUL TIP!

- ☑ Scroll along the top to move between dates.
- ☑ Check the correct student before viewing.

SCAN FOR THE FULL TYRO GUIDE / VIDEO

Need help? Contact the school office or your Year Head.

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Absence requests are submitted through the app for your child.

HOW TO SUBMIT AN ABSENCE REQUEST IN TYRO

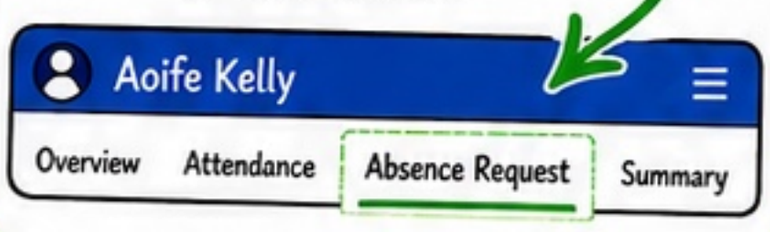
Quick step-by-step guide for parents / guardians

1 Log into your TYRO account.

2 View the students associated with you.

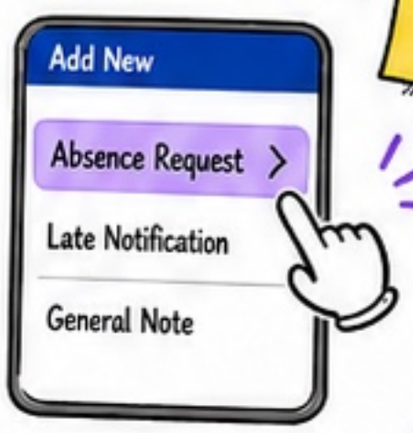
3 Click on the name of the student.

4 Select the "Absence Request" tab at the top of the screen.

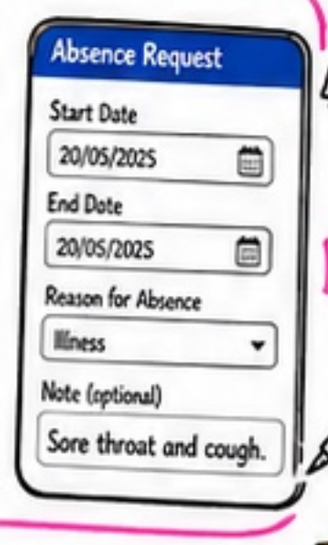


5 Press the plus (+) icon at the bottom right.

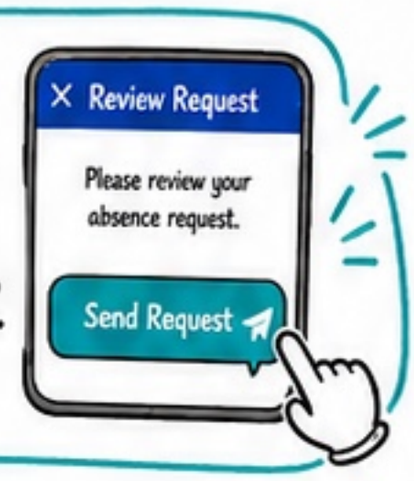
6 Select "Absence Request".



7 Fill in the details, including the reason for absence and any note.



8 Click "Send Request".



REMEMBER!
Check that you have selected the correct student before sending.

SCAN FOR THE FULL TYRO GUIDE / VIDEO

PARENT / GUARDIAN | STUDENT | SMARTPHONE | CALENDAR | NOTE | MESSAGE | SEND