CLOGHER ROAD
Community College

City of Dublin
Bord Oideachais agus Oiliúna
Education and Training Board

Educate Together

School Activity	Identified Risk	Procedures to address the risk
Daily arrival and dismissal of pupils	Unstructured time	Supervision timetable
Recreation breaks for pupils	Unstructured time	Supervision timetable
Classroom teaching	Risk of harm not being recognised/reported by school personal Students left unsupervised in classroom	SST referral system & CP Statement Availability of CP Procedures Knowledge of DLP & DDLP Guidance to staff on not leaving students unsupervised.
One-to-one teaching	Risk of harm not being recognised/reported by school personal	Dept of Education guidelines, window in every door Availability of CP Procedures Knowledge of DLP & DDLP
One-to-one counselling	Risk of harm not being recognised/reported by school personal	Dept of Education guidelines, window in every door, GC qualification Availability of CP Procedures Knowledge of DLP & DDLP

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Outdoor teaching activities	Risk of harm not being recognised/reported by school personal	CP Statement, Mandated Person Availability of CP Procedures Knowledge of DLP & DDLP
Sporting Activities	Risk of harm not being recognised/reported by school personal	CP Statement, Mandated Person Availability of CP Procedures Knowledge of DLP & DDLP
School outings	Risk of harm not being recognised/reported by school personal	CP Statement, Mandated Person Availability of CP Procedures Knowledge of DLP & DDLP Staff members briefed on not giving lifts to studetns in their own cars
School trips involving overnight stay	Risk of harm not being recognised/reported by school personal	CP Statement Mandated Person Availability of CP Procedures Knowledge of DLP & DDLP
School trips involving foreign travel	Risk of harm not being recognised/reported by school personal	CP Statement, Mandated Person Availability of CP Procedures

		Knowledge of DLP & DDLP
Use of toilet/changing/shower areas in schools	Use of toilets by adult	Separate toilets & signposted Availability of CP Procedures Knowledge of DLP & DDLP
Annual Sports Day	Risk of harm not being recognised/reported by school personal	CP Statement, Mandated Person Availability of CP Procedures Knowledge of DLP & DDLP
Fundraising events involving pupils	Risk of harm not being recognised/reported by school personal	CP Statement Mandated Person Availability of CP Procedures Knowledge of DLP & DDLP
Care of children with special educational needs, including intimate care where needed,	Risk of harm not being recognised/reported by school personal	CP Statement Qualified SNAs SEN Policy Availability of CP Procedures Knowledge of DLP & DDLP

		Staff members briefed on importance of maintaining appropriate physical touch eg hugs as way of greeting not appropriate
Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	Risk of harm not being recognised/reported by school personal	CP Statement Availability of CP Procedures Knowledge of DLP & DDLP
Administration of Medicine	Medical concerns	SEN Policy Availability of CP Procedures Knowledge of DLP & DDLP
Administration of First Aid	Medical concerns	First Responders training up to date Availability of CP Procedures Knowledge of DLP & DDLP
Curricular provision in respect of SPHE, RSE, Stay Safe	Risk of harm not being recognised/reported by school personal	RSE policy available Availability of CP Procedures Knowledge of DLP & DDLP SPHE & RSE Policy

Prevention and dealing with bullying amongst pupils	Risk of harm not being recognised/reported by school personal	Anti-bullying policy Code of Behaviour Availability of CP Procedures Knowledge of DLP & DDLP
Use of school offices	Students unsupervised Student/staff member unobserved by other staff	Guidelines sent to all staff Ensure all office doors have window Offices to be locked when not in use Offices not to be used as socialising spaces
Training of school personnel in child protection matters	Knowledge of harm due to lack of knowledge of correct procedures	Whole staff training All staff to complete Children's First Certificate Weekly Briefing Safeguarding snippet Availability of CP Procedures Knowledge of DLP & DDLP
Use of external personnel to supplement curriculum	Risk of harm by visitor	Garda Vetting Availability of CP Procedures

		Knowledge of DLP & DDLP
Use of external personnel to support sports and other extra-curricular activities	Risk of harm by visitor	Garda Vetting Availability of CP Procedures Knowledge of DLP & DDLP
Care of pupils with specific vulnerabilities/ needs such as : Pupils from ethnic minorities/migrants Members of the Traveller community Lesbian, gay, bisexual or transgender (LGBT) children Pupils perceived to be LGBT Pupils of minority religious faiths Children in care Children on CPNS Children in care	CP concern Bullying concern Risk of harm to vulnerable students	Anti-bullying Policy CP Statement Mandated Person SST SPHE Policy Ethical Education Curriculum Availability of CP Procedures Knowledge of DLP & DDLP Establishment of peer led LGBT support group

Online influence on students eg Male influencers that may promote gender based inappropriate behaviour or attitudes	CP concerns	Develop curriculum material with SPHE and ethical education teachers
Recruitment of school personnel including -		
Teachers/SNA's	CP concerns	Garda Vetting, CDETB HR function
Caretaker/Secretary/Cleaners	CP concerns	Garda Vetting, CDETB HR function
Sports coaches	CP concerns	Garda Vetting, CDETB HR function
External Tutors/Guest Speakers	CP concerns	Garda Vetting, CDETB HR function
Volunteers/Parents in school activities	CP concerns	Garda Vetting, CDETB HR function
Visitors/contractors present in school during school hours	CP concerns	Garda Vetting, CDETB HR function School Door on fob system and sign in procedures
Visitors/contractors present during after school activities	CP concerns	Garda Vetting, CDETB HR function School Door on fob system and sign in procedures Availability of CP Procedures Knowledge of DLP & DDLP

Use of Information and Communication Technology by pupils in school	CP concerns	ICT safe usage policy – needs updating Availability of CP Procedures Knowledge of DLP & DDLP Staff members briefed on not communicating on personal Social Media accounts with students
Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	CP concerns	Code of Behaviour CP Statement Availability of CP Procedures Knowledge of DLP & DDLP Use of Yondr pouch
Students participating in work experience in the school	CP concerns	CP Statement Availability of CP Procedures Knowledge of DLP & DDLP
Students from the school participating in work experience elsewhere	CP concerns	CP Statement Availability of CP Procedures Knowledge of DLP & DDLP

Student teachers undertaking training placement in school	CP concerns	CP Statement, Garda Vetting, University guidelines Availability of CP Procedures Knowledge of DLP & DDLP
Use of video/photography/other media to record school events	CP concerns	Availability of CP Procedures Knowledge of DLP & DDLP
Breakfast club	CP concerns	Supervision, Statement Availability of CP Procedures Knowledge of DLP & DDLP
Homework club/evening study	CP concerns	Supervision, Statement Availability of CP Procedures Knowledge of DLP & DDLP
Use of Clogher Road Sports Hall	External adults/students of FE colleges at same time as CRCC students	Toilet procedures clarified and communicated CCTV fixed Changing room signs fixed. System in place to communicate with staff and visiting schools.

Use of Engineering room by Pearse College Students Wednesday afternoon	External adults and children in building at same time	Pearse college students use room when school is finished Separate toilet facilities Sign in procedures Visiting teacher briefed and responsible for adult learners.
Use of Learning Hub & Hive	New spaces that were previously unused	No students without adults present

Tracking of Updates

Note: In 2019/2020 Risk assessment – entry of building was highlighted as a concern.

Addressed through the fob system and sign in

Weekly Briefing Contains Safeguarding snippet

Note: 2020/2021

ICT policy updated and ratified

SEN policy updated

Ethical Education Curriculum rolled out.

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Copy of Child Protection Procedures available on One Drive and in staffroom

Notes 2022/2023

Offices updated

Anti-bullying policy to be finalised

Notes 2023/24

Anti-bullying Policy updated

Whole Staff Child Protection Training completed

DDLP & DLP Child Protection Training updated

Risk assessment updated re lifts to students & Social Media accounts & physical touch

Notes 2024/25

Updated for Sports Hall use

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All staff asked to re-do their Children's First Certificate

Bi Cinealta policy ratified

Notes 2025/26

Yondr pouch initiative to limit use of social media in school

Notes 2026/27

New rooms added to the list

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