



26th June 2026

Dear Parent/Guardian

I hope that your son/daughter is enjoying his/her summer break from school. Our school website continues to be updated with new content applicable to the school and the next academic school year. However, to support this flow of information please take some time to familiarise yourself with the matters listed below.

- School Calendar 2026-27 <https://bit.ly/446Yvqg>
- School Meals (Cold Lunch) Programme will be available in CCM 2026-27

Parents signing out students

Our Attendance and Participation Policy has again supported improved attendance patterns in CCM during the last school year however the ongoing practise of some parents signing students out from the school continues to disrupt the school day and interrupt teaching & learning. In light of this please take note of the following arrangements 2026-27.

- All absences and leave requests should be communicated through the Tyro App by 8:30am on the morning of the appointment/absence or any day prior to this appointment.
- When a student signs out in 2026-27 they must record it on Tyro at the Tyro Kiosk in the main office; senior students may leave CCM without a parent/guardian available to collect them however a parent/guardian must present to collect a Junior student who must also sign out using the Tyro Kiosk.
- For the Tyro Kiosk to approve the request to leave for students, a parent must have entered the request on the Tyro App in advance.
- If this is not completed students are not permitted to leave CCM and will be required to return to class.
- Finally, no student will be permitted to sign out **during** last class as it is in the main an unnecessary disruption at this stage in the day.
- In addition to the above due the main office will be closed to visitors from 3pm to 4pm each day of the week. This is the stage of the day where we hope to return phone calls set appointments to support communication and complete administration tasks.
- In relation to students presenting sick to our admin team we will phone home and look after your son/daughter until an arrangement can be made to get them home safely.

School Uniform

I wish to take this opportunity to thank all students and parents for their excellent cooperation and understanding regarding school uniform. However, there are “glitches” that present themselves each year. I would ask everyone to avoid such rare instances in the future by following the specifications as set out by the school. Students, who arrive in school with incorrect school uniform including footwear, will not be permitted to participate in classes for that day until a resolution has been sourced.

Physical education (PE)

Physical Education is now a core subject (**required subject**) for all students in our school as a result of the recent Senior Cycle Reform implemented by the DES.

Please take note that all students from First Year to Sixth Year (inclusive) are required to wear the PE Uniform on the days that they have this subject.

- The details of how to purchase this uniform can be accessed by clicking on this link <https://schoolsportsuniforms.ie/collections/colaiste-chill-mhantain>
The Leisurewear Pack are the only required items.

Mobile Phone Policy

Our policy is available to see on the school website and we continue to review each year based on the previous years data. This year 2026-27 ongoing misuse of a mobile phone will result in a phone being placed in a phone lock pouch.

School Toilets

In CCM we have assigned toilet areas to Junior & Senior students however a small number of students continue to congregate in the school toilets during breaktimes. This is not acceptable and prevents other students from accessing the facilities. The sheer presence of these congregations sometimes unnerves students who wish to use the facilities. Behaviours like eating lunch, using mobile phones, sharing cubicles and loitering are unacceptable in the toilets. Please note that any student identified (at any stage) as using a mobile phone in a toilet area will be addressed through the Mobile Phone Policy.

Student Punctuality

School commences in our school at 8:48am with Tutor Class. This requires students to be in school at approx. 8:40am to visit lockers etc... Should students arrive later to school they will have to go through an alternate registration procedure, which will ensure our daily attendance continues to be recorded accurately. They will also be required to attend a lunchtime detention school detention on 5 recorded late to school incidents.

School Expenses

Thank you most sincerely to those who have communicated and forwarded expenses for the coming school year however for those of you who have yet to contribute we request that payments are made over the coming weeks; please do not hesitate to contact the main office should you need assistance regarding the schedule of payments.

In addition, the Book Grant Scheme will again be fully implemented in CCM in the next academic year so all students will receive all books free of charge & classroom resources. To ensure this scheme is sustainable students are required to return their books on completion of their state examinations.

All students will receive school stationery similar to the below with minor variations per year group so please do not purchase any classroom items until you have received your school supply.

Item	Total/student
A4 Soft cover copybooks	9
A4 Science Copy	1
A4 Maths Copy	1
A4 Zip carry case	9
Scientific Calculator	Fifth Years only

A few general areas to note

Communication – please ensure you communicate any mobile phone number change or address change to the school and emails are updated with our admin team.

School shoes must be *Black/Navy polishable leather shoe (not canvas shoes, flip-flop style, pumps or any other variation) with no other colours eg a white logo however it is permissible to have a logo when it is the same colour as the shoe.*

Jewellery –Students are permitted to wear **one** ear stud in each ear but all other facial jewellery is **strictly forbidden**.

Should you have any queries or questions please contact the school and we hope we will be able to assist.

Enjoy the summer and we look forward to seeing everyone back in CCM for the commencement of the new school year.

Yours sincerely,



Mr Pádraig Donoghue
Principal