Template contingency plan setting out the school's arrangements for making up for lost time due to prolonged unforeseen closures.

Please refer to part 2 of Circular 0018/2026 when completing this template. The checklist in part 2 contains a non-exhaustive list of possible examples.

1. The following contingency arrangements apply where the school has closed for an unforeseen prolonged period.

- prioritising tuition over other non-tuition activities
- reducing where possible the length of mock/house examinations
- consideration of whether learning in the classroom should be prioritised over school tours, etc.
- ensuring examination and transition year classes attend all classes to the end of May.
- the February mid-term break may be reduced by up to three days subject to the requirement that all schools must be closed on the Thursday and Friday of the week in which this break falls

2. The school's arrangement to communicate and make available its contingency plan

- Contingency plan published on school website
- A school calendar will be made available to parents and students on the school website and in the student journal
- Parents will be advised that the calendar could be subject to change as part of contingency arrangements to make up for time lost due to unforeseen school closures.

This contingency plan was completed by the school authority on Apr. 1 2026 [date]

This contingency plan was reviewed by the school authority on Apr 1 2027 [date]

Signed: Cllr Deirdre Cullen Signed: 29/04/26.
Chairperson board of management Principal/secretary to board of management

Date: [illegible] Date: 29/4/26.