Information for School Year 2026 - 2027

June, 2026

Dear Parent/Guardian,

I would like to take this opportunity to thank you for your continued support over the past school year, and as we plan and prepare for the next academic year please note the following points of information contained within this information pack.

1. **School Report for your Son(s)/Daughter(s)**. Your child's Summer exam report will be made available through your TYRO account on 19th June 2026. If you have any difficulty with your account username or password please contact the school office on 021-4358633.
2. Information on our new school communication system – **TYRO** - Please ensure you download the TYRO app as it will be the main method of communication from next term. A user guide is available on our website at**: https://www.naglecc.ie/News/TYRO-User-Guide-for-Parents/150375/Index.html**
3. **Student Activity Fees** and information on **Way2Pay**. All student activity fees should be paid by Wednesday 26th August 2026. The **Transition Year Student Activity Fee** is €250 per student. This will include the majority of school-based activities and trips next year, excluding the foreign tour if applicable. We would encourage all parents to pay on the Way2Pay app. We are a cashless school, and *we will not be able to accept cash payments this year*. All payments must be paid online. You will receive a text from the school in the coming weeks with a link to make the online payment (You can pay in instalments or in one lump sum). Further details contained below, contact the office for assistance if required.
4. **A School Calendar** for the academic year 2026 - 2027 which includes return to school dates and holidays etc. is enclosed in this letter. Please note that all dates on the calendar are correct at the time of this letter going to print. We will advise you of any changes, should they occur, closer to the time by text message and on the school Facebook page and website, www.naglecc.ie
5. **Contact Information:** Please contact the school office if your contact details have changed. It is vital that up to date addresses, and contact phone numbers are available for your son/daughter.
6. **List of class requirements for all students. Note:** Books are provided through the book rental scheme.
7. **Information on school uniforms:** Note: Our supplier, Cahill's Uniform Shop are based in Carrigaline and there is an option to purchase the uniform online. Full uniform ***must*** be worn at all times next year. Further information enclosed in this letter.

Wishing you all a wonderful Summer break. Thank you for your continued support.

Kind Regards,

Nicholas O' Keeffe

Principal, Nagle Community College.

School Calendar 2026 - 2027

August: Friday 28th August 2026 – 1st 1 4th and 5th years only(8.45am – 10.45am)

Monday 31st August 2026 – 2nd, 3rd and 6th year students only (8.45am – 10.45am)

Tuesday 1st September 2026- All students

September: Annual Open Night – Tuesday 15th September 2026

Monday 28th September – school closed to all students

October: Thursday 22nd October – Staff Training Day - School Closed to all students

Monday 26th October – Friday 30th October 2026 – Midterm Break

November: Friday 27th November 2026 – Staff Training Day – school closed to all students

December: Wednesday 23rd December 2026 – Tuesday 5th January 2027 (Inclusive)

School Re-opens on Wednesday 6th January 2027

February: Monday 1st February 2027 – Bank Holiday

Monday 15th February 2027 **–** Friday 19th February 2027 (Inclusive) Mid-Term Break

March: Wednesday 17th March 2027 – St. Patrick's Day – Bank Holiday

March /April: Monday 22nd March 2027- Friday 2nd April 2027 (Inclusive) Easter Holidays

April: 30th April 2027 – School Closed to all students

May: Monday 3rd May 2027 – Bank Holiday

June: Friday 4th June – Last day of term

June: Wednesday 9th June 2027 – Start of State Examinations

Parent/Teacher Meetings 2026 – 2027

Tuesday 17th November 2026 – 1st and 5th year Parent – Student – Teacher Meeting

Tuesday 19th January 2027 – 2nd and 6th year Parent – Student – Teacher Meeting

Tuesday 9th March 2027 – 3rd and 4th Year Parent – Student – Teacher Meeting

School day 2026 – 2027

In order to introduce class tutor wellbeing time of 10 minutes every day on Mondays, Tuesdays, Thursdays and Fridays, the following timetable will apply from next year on.

Note: School starts at 8.45am each day

Note: Lunchtime is between 1.05pm and 1.40pm each day.

Note: As there is no wellbeing time on Wednesdays, the times are slightly different. (School begins at 8.45am and finishes at the slightly earlier time of 12.55pm on Wednesdays only)

Note: School finishes at 3pm on Fridays.

	Monday	Tuesday	Wednesday		Thursday	Friday
8.45 – 9.25			8.45 – 9.25			
9.25 – 10.05			9.25 – 10.05			
10.05 – 10.45			10.05 – 10.45			
10.45 – 10.55	Break	Break	10.45 – 10.55	Break	Break	Break
10.55 – 11.35			10.55 – 11.35			
11.35 – 11.45	Wellbeing	Wellbeing	11.35 – 12.15		Wellbeing	Wellbeing
11.45 – 12.25			12.15 – 12.55			
12.25 – 1.05						
1.05 – 1.40	Lunch	Lunch			Lunch	Lunch
1.40 – 2.20						
2.20 – 3.00						
3.00 – 3.40						

School Uniform Information 2026 – 2027

Uniform policy will be strictly implemented in 2026 – 2027

All students must wear full school uniform each and every day, without exceptions.
If a student, for any exceptional reason, does not have full uniform on rare occasions, they must bring a note explaining the reason.
If a student is not in full uniform and does not have a note, he/she will be asked to go home before coming in to school, and will be asked to return in full uniform.
Consider having extra uniform options (pants, shirts) to allow for washing where necessary.
Uniform policy will be strictly enforced from the first day of term.

PE Arrangements:
Students can bring their own PE/Gym gear to school in a gear bag on days that they have PE. Students must change in and out of PE clothes during PE classes in the sports hall changing rooms. Students are not allowed to wear PE clothes in school before or after PE classes. This rule will be strictly enforced without exceptions.

Uniform
The School Shirt (Pale Blue) Trousers (Navy) or Skirt (Navy, *Knee-Length*, worn with navy or black tights) can be bought in any department store.

A school shirt (pale blue) short sleeve or long sleeve **must** be worn inside the half zip top.
Polo shirts or t-shirts are not permitted.

The **New (Since 2024) School Jumper (half zip top)** will be available to purchase from Cahill's Uniform Shop, Carrigaline, details below. There is *no* school tie required from next year on. If your son / daughter has an 'old' school jumper, they can continue to wear that until the new school jumper will be required, at which point the new half zip top will be available from Cahill's Uniform shop.

Black shoes or all black runners can be worn; the black runners must be completely black with no other colour.

Jackets / Hoodies can be worn on the way to and from school, *hoodies are not permitted inside the school* and must remain in student lockers.

Cahill's Uniform Shop (School Jumper and School Tie)

Cahill's can be contacted on: 085-2412107 or info@cahillschoolwear.ie

Orders can be placed online at: www.cahillschoolwear.ie

Requirements for the School Year 2026 – 2027

Senior Cycle Requirements

Each senior cycle student will be required to have the following classroom materials* **:

- Sharp ELW531 Write View Calculator
- Geometry Set
- HB, 2B, 4B Pencils & Erasers (if doing art)
- A selection of Hardback Copies
- A selection of standard Copy Books
- P.E. Gear and Changing Bag (Note: Students are **not** permitted to wear PE clothes to school. Students must change in PE hall during PE classes) (Junior & Senior cycle)

*Individual subject teachers may require additional materials and resources from time to time, notice of these will be communicated to parents well in advance.

**** - Note: Classroom materials will be provided to all students in 2026 – 2027.**

NOTE:

1. Each pupil must have:
   - A good, sturdy school bag. Students must bring their bags to and from school everyday and must **not** leave them in their locker.
   - A ring binder for notes, handouts etc.
   - Set of colouring pencils
   - ***A good supply of pens, pencils, eraser, ruler and a pencil case are essential.***
2. Whenever possible, books, notebooks, etc. should be appropriately covered.

3. Pupil's names should be on all books, equipment, uniform etc.

4. **Textbooks will be given to students through our Book Rental Scheme. Parents and students are reminded that all books are to be covered and retuned at the end of the school year. Books must be kept in good condition throughout the year – if a book is misplaced or lost it will have to be replaced by the student.**

5. **Way2Pay** is the primary communication method with parents/guardians. Regular updates will be sent via text message, please ensure your contact details are up to date. Payments for specific activities will also be requested through the Way2Pay app, if you require assistance please contact the school on 021-4358633.

Attendance

Under the Education Welfare Act 2000, Parents are obliged to send their child to school on every school day. If a child is unable to attend school on a particular day the parent is asked to contact the office to explain the reason for this absence. When the student returns to the school he/she **must have a note for this absence in their journal signed by a parent.**
The school is obliged to report to the Education Welfare Officer if a child's absences add up to 20 days or more in a school year. Referrals on absenteeism above 20 days may be referred to the Educational Welfare Officer. **Parents are reminded *not* to arrange holidays during the school term.**

Punctuality

It is expected that all students are on time each morning and afternoon. Students need to be in their assembly areas at 8.45am each morning. Punctuality will be monitored closely. **Students who are late may be kept back either at lunchtime or afterschool of the same day, for detention. Notice of this detention will not be given to the students. Any student who has a genuine reason for being late, please phone the school office on 021-458633 to let us know or provide a note to explain the reason. Punctuality policy will be strictly enforced next year, without exceptions.**

School Rules

A full list of School Rules and the Code of Behaviour are available in every student's School Journal. Parents and students will be asked to sign these when students return to school.

School Activities / Photographs

Over the course of your child's education in Nagle Community College your son or daughter will partake in many exciting and varied programmes. We would appreciate the opportunity to publish these images in our promotional media and literature and on our school website and Facebook / Instagram Pages. If you **do not** wish your child to be included in such photographs, please contact the school **as soon as possible** on 021-4358633.

School Policies

A list of school polices are available on the school website, including the Child Safeguarding Statement and Risk Assessment, Anti-Bullying Policy, Critical Incident Management Plan and other essential policies are available for your consideration. These policies were recently reviewed. Please visit www.naglecc.ie for further information.

Social Media – Facebook Page

Please follow the Nagle Community College Facebook Page for regular updates and information on all school activities. Available on:
https://www.facebook.com/naglecomnunitycollege
Regular updates and further information in relation to back to school (August 2026) will be available on our school website: www.naglecc.ie

STUDENT ACTIVITY FEE

For the academic year 2026 / 2027 the **Transition Year Student Activity Fee** is €250 for an individual student. ***(Please note this can be paid in one full payment or parents can pay for individual activities as they arise)*** This fee includes the majority of school-based trips and activities (excluding the foreign trip) such as:

Trip to Ballyhass Lakes
Trip to Oyster Haven
Youth Leadership Programmes
Resiliency Talk by Shane Casey from the Young Offenders
Trip to Munster Driving Campus
Ice-Skating and Cinema Trip
Trip to West Cork Secret
Meitheal Training
Trip to Waterford Greenway
Wellbeing Retreat
Trip to Hill Walk
Trip to Theatre
Trip to Bowling and Cinema
Model United Nations
Cooperation Ireland
Buses and Taxis

And the following:

- Lockers and Locks
- Class and Project Materials
- Personal Accident Insurance
- In House Exam Materials
- Supplemented Bus Costs
- Leadership Training
- Supplemented School Tours and Trips
- Guest Speakers & Seminars
- Extra-Curricular Activities Resources
- After School Study and Homework Club

Payment of the student activity fee is essential to allow students to participate in all school activities. If you have difficulty paying the student activity fee, please contact the Principal. Students' participation in extra-curricular and co-curricular activities such as matches, fieldtrips, tours etc. is dependent on positive behaviour in school. Students presenting with discipline issues may not be allowed participate in school activities.

All payments ***must be made online*** – we cannot accept cash payments again this year.
If you have any difficulty with this, please contact the school office.

FREQUENTLY ASKED QUESTIONS - WAY2PAY

HOW DO I LOGIN FOR THE FIRST TIME?

1. www.way2pay.org
2. Click the Login button.
3. Enter your mobile number in international format, as both your username and password (for more information see below).e.g. 353871234567
4. You will be brought to the Change Password page, where you will have to choose your new password. For password format requirements please click the "here" button.
5. **HOW DO I RESET MY PASSWORD?**

1. Click the Forgot Your Password link.
2. Enter your Username (typically your mobile no. in international format, for more information see below).
3. You will receive an sms with a link to reset your password. Click this.
4. Type in your username (as above).
5. Enter your new password. For password format requirements please click the "here" button.
6. Confirm your new password and click 'Change Password'.

WHAT IS MY USERNAME?

In most cases your username is your mobile phone number in standard international format e.g. 353851234567. Less frequently your username may be your email address. In this instance you will be sent an email with a password reset link.

I HAVE TRIED TO RESET MY PASSWORD BUT HAVE NOT RECEIVED AN SMS OR EMAIL?

You should receive an sms or email within a few minutes of requesting a password reset link. If you don't receive one, you may not be registered on our system. You will know if you are registered if you have previously received a payment request sms from the school. Please note only one mobile phone number will receive a payment request sms per student and this is the number which must be used as a username to log in.

THE LAST 3 LETTERS OF MY SURNAME ARE NOT ACCEPTED

Upon clicking a payment request link in an sms or email you will be prompted to enter the last 3 letters of your surname. This refers to the student's surname (if different from your own). The school may also spell your child's name in Irish or differently.

HOW DO I PAY A BILL?

1. After logging in, select Pay Bills.
2. All outstanding bills will appear.
3. Enter the amount you wish to pay in the Balance box, alternatively do not enter anything if you wish to pay the full outstanding amount.
4. Click the + icon under Pay Now? to select the bill for payment.
5. The amount to be paid will display. Proceed if correct.
6. Click the two checkboxes (terms and conditions and permission for payment).
7. Click Pay By Card Online.
8. You will be brought to the secure payment gateway where you can enter your credit card details.
9. You will be notified when payment has been successful and will receive an sms notification.

HOW DO I VIEW MY PAYMENT HISTORY?

1. Recent payments (the last 30 days) are displayed on the main dashboard.
2. Select My Payment History to view older payments.

WHAT PASSWORD CAN I USE?

Your password must have the following:

- At least 7 characters.
- At least one CAPITAL LETTER
- At least one NUMBER

Also it cannot be similar to one you've previously used on the system.

Looking forward to seeing you all in August!

Have a lovely summer!

