



Dated: 9<sup>th</sup> March, 2026

Re: OFFER OF PLACE into the Transition Year Programme 2026/2027

Dear Parents/Guardian of \_\_\_\_\_

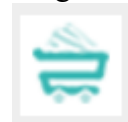
Congratulations! \_\_\_\_\_ has been successful in gaining a place on the Transition Year Programme for the school year 2026/2027. Please return the attached completed Acceptance of Place Form (submit to the office) on or before **4PM ON THURSDAY 12<sup>TH</sup> MARCH** if inform us of your child's intentions regarding this place.

In agreeing to accept this place your child must be willing to engage fully and positively in all aspects of the Ramsgrange Community School Transition Year programme. Your child must realise the value of being attentive and hard working in all TY classes, and the importance of getting involved in the wide range of activities and trips organised throughout the year. We wish to highlight in particular the value that such activities/competitions as the Young Scientists and Young Social Innovators competitions, An Gaisce & John Paul II Awards, Rotary Youth Leadership Awards and the many Enterprise competitions, have to offer and we would ask that you join with us in encouraging your child to participate in these or other similar competitions and activities. Such opportunities are regularly posted on the TY Teams general message area and/or emailed to the students for both parents/students to view via the students Teams account. We wish to strongly advise that the RCS TY programme is not an "opt in/opt out" programme and so full attendance, excellent behaviour and full engagement is expected for all lessons, all modules, all trips and all activities. We reserve the right to refuse participation in certain aspects of the TY programme if this is not the case.

We would also like to point out TY students are given the opportunity of going on three out of school placements over the course of the year, on TUESDAY each week. We expect work experience to begin in October 2026. The work placement dates will be forwarded via TY teams in due course. Each placement runs for approx. 7 Tuesdays. Please note: that one placement must be providing community service such as assisting in voluntary organisation of choice (eg: working in a charity shop or in a nursing home or animal rescue centre). An information session on work experience will be provided to the incoming TY class before the end of 3<sup>rd</sup> year and lots of TY resources will be available to them on a new RCS TY2026 teams group which will be set up shortly. Students and parents should familiarise themselves with this teams as it will be where relevant TY programme details (including a "Live" TY Calendar of activities), work experience documentation (including a list of past employers who have provided student work placements) will be made available. It is worth noting that TY students are permitted to carry out their work placement wherever they choose providing they are covered by the State Indemnity Certificate and is in-keeping with the Work Experience Guidelines provided on Teams. Some placements may require the students to be garda vetted (eg: Primary/Montessori placements involving working with children or placements working with vulnerable adults). This can take a few weeks to complete so students should start this process as soon they turn 16 years. Students begin garda vetting by firstly contacting their potential employer to discuss their placement and then complete the NVB3 form for that employer, and for RCS. Please note that primary schools have requested that only students wishing to become a primary school teacher (doing Higher Level Irish) look for placements with them. We would ask your child to seek a truly worthwhile placement and to try and secure work placement as soon as possible.

On the “Live” TY Calendar on TY Teams you will note that there are some Tuesday's where work experience is not scheduled (eg: each Tuesday during the month of September). Students will be expected to attend modular work in school or at another location. Should a situation prevent your child going on work experience, they are expected to contact the school and the employer and where possible engage in online work preparation courses (which are all certified) at home. Additional experiences that we become aware of over the coming months will frequently be posted on the RCS TY2026 teams group, so it is important that the student (and parents) check it often so as not to miss out on opportunities of interest. Finally, we trust that your child will greatly appreciate the opportunities being presented in this coming year and get fully and enthusiastically involved in all aspects of Transition Year.

We wish to remind you that €300 is requested to cover some TY module costs and programme registrations, €100 of which is due immediately with the return of the TY acceptance form, with a further €200 due on return to school, by 7<sup>th</sup> September. This can be paid via the “easy payments” system on the school website [www.ramsgrangecommunityschool.ie](http://www.ramsgrangecommunityschool.ie).



As specified at the “Introduction to TY” parents evening the “Olive for Education” device is compulsory for the TY programme (see details under “News” on the school website). Full payment on all orders must be made by 30<sup>th</sup> May, 2026. Once paid in full your child’s olive device will be delivered to the school in time for the new school year.

We reserve the right to review your child’s place in Transition Year should we find him/her to be unsuited to the programme, or should the Department of Education & Science allocation be insufficient to run the programme. We will also continue to consider work ethic and behaviour for the remainder of 3<sup>rd</sup> year.

We look forward to a productive and fruitful year ahead.

Yours sincerely,

Ms. Tracey Edwards  
Principal

Ms Katharine Curtis Jones  
TY Year Head

**ENCL: Acceptance of Place Form**