

21st August 2026

Dear Parents/Guardians,

We hope that everyone has enjoyed the summer break and that our students and families have had an opportunity to rest and recharge. We are looking forward to welcoming everyone back to school shortly and to begin another busy and exciting school year. In advance of our return, we would like to share some important information with you below.

Appointment of Deputy Principal

We are delighted to announce the appointment of Ms Hannah McDonnell as Deputy Principal. This additional Deputy Principal position reflects the continued growth and development of our school and will further strengthen our Senior Management Team as our student population continues to increase. Hannah brings a wealth of experience, commitment and enthusiasm to the role, and we know that she will make a very positive contribution to the continued development of our school. We would like to congratulate Hannah on her appointment and wish her every success in her new role.

Administration

A payment option will open on Vsware for the payment of administration costs. The amount per student is €100. A breakdown is provided below. Pupil insurance covers students for accidents both inside and outside of school hours.

Item	Cost
Locker rental	€20
Pupil Insurance	€10
Administration - Vsware - Athena - School Cloud - Schoology - House exams - Photocopying	€70
	Total = €100

Start Back Schedule

The start-back dates and times are outlined below.

Students Return Date	Year	Time
Thursday 27th August	6th Years	11am- 1pm
Friday 28th August	1st Years	8.30am – 10.40am
	3rd Years	8.30am – 10.40am
Monday 31st August	1st Years	8.30am – 1pm
	2nd Years	8:30 – 10:40am
	5th Years	8.30am – 10.40am
Tuesday 1st September	All Students	8.30am - 12:47pm
Wednesday 2nd September	All Students	Full day- lessons as per timetable

Uniform

As students return to school, we ask for your support in ensuring that your child adheres to the school uniform policy each day. Students who arrive at school in incorrect uniform may be prohibited from attending lessons.

- Students should wear plain black shoes/trainers **with no colours or visible logos**. Boots are not permitted. Please do not purchase trainers with visible logos, as students will not be permitted to wear these as part of the school uniform.
- Socks should be white or navy and knee-high.
- PE Uniform: Students can continue to wear the school tracksuit on PE days. However, if students wish to do this, they must wear the full PE tracksuit. If they do not have the full PE uniform on a particular day, they must wear their regular school uniform and change into their PE gear prior to the lesson, changing back into their uniform afterwards.
- Facial piercings are not permitted. Wearing a mask or plaster to cover a facial piercing is not acceptable. Visible tattoos are also not permitted.
- A single pair of small ear studs may be worn. Necklaces and other jewellery are not permitted.

- Hair should be a natural colour on return to school. False nails, excessive make-up and fake tan are not permitted.
- Only school jackets may be worn. Other jackets should not be worn coming to or going from school. School jackets are available from our uniform supplier.

Mobile Phones

Students who wish to bring their mobile phones to school must turn their phone off prior to entering the school gates in the morning. Phones must remain switched off for the full duration of the school day and be placed in students' lockers. Phones may be turned back on once students have left the school grounds. Please remind your child of this prior to their return to school.

We ask parents/guardians not to call or message their child during the school day and to support the school in implementing our mobile phone policy. Should you need to contact your child during the school day, please contact the school office.

If your son/daughter is unwell during the day, they will be looked after by the office and you will be contacted using the number registered on VShare. Please ensure that all contact details on VShare are up to date.

Food Village

The Food Village canteen service will continue this year. For incoming First Year students, we hope to have accounts set up during the first week of September. It typically takes a few days for the service to resume at the beginning of the academic year.

Locks for Lockers

- All First Year students will be provided with a lock for their locker as part of their induction.
- Students in all other year groups were asked to return their lock at the end of the last school year. A record of returned locks was taken and students will receive their lock again as part of induction.
- If your son/daughter did not return their lock or has lost or misplaced it, they will need to purchase a new lock through the school office. Payment for a replacement lock can be made through VShare. Lockers cannot be used without a lock.

We greatly appreciate the continued support and cooperation of our parents and guardians. We are looking forward to welcoming our students back and to working together to ensure a positive and successful school year for everyone.

Kind regards,

Brendan Harrington
Principal

Stacy Kenny
Deputy Principal

Alan Culbert
Deputy Principal

Hannah McDonnell
Deputy Principal