

# Appendix 4

## Review of the Bí Cineálta Policy

The Board of Management (the Board) must undertake an annual (calendar) review of the school's Bí Cineálta policy and its implementation in consultation with the school community. As part of the review, this document must be completed.

### Bí Cineálta Policy Review

1. When did the Board formally adopt its Bí Cineálta policy to prevent and address bullying behaviour in accordance with the *Bí Cineálta Procedures for Primary and Post-Primary Schools*? Insert date when the Bí Cineálta policy was last adopted by the school.  
      27  / March /2025
2. Where in the school is the student friendly Bí Cineálta policy displayed?  

- School journal from September 2025.
  - Reception/ waiting area.
  - Various locations throughout the school.
3. What date did the Board publish the Bí Cineálta policy and the student friendly policy on the school website? 17/ September /2025
4. How has the student friendly policy been communicated to students?  

- Student Assemblies.
  - Placed in various locations throughout the school.
  - Included in school journal
5. How has the Bí Cineálta policy and student friendly policy been communicated to parents  

- At Parents/Guardians Council meetings
  - Link sent via school weekly newsletter
  - Posted on oschool website.
6. Have all school staff been made aware of the, school's Bí Cineálta policy and the *Bí Cineálta Procedures to Prevent and Address Bullying Behaviour for Primary and Post- Primary Schools*?  Yes  No
7. Does the Bí Cineálta policy document the strategies that the school uses to prevent bullying behaviour?  Yes  No
8. Has the Board received and minuted the Bullying Behaviour Update presented by the principal at every ordinary board meeting over the last calendar year?  Yes  No
9. Has the Board discussed how the school is addressing all reports of bullying behaviour?  Yes  No

10. Is the Board satisfied that all incidents of bullying behaviour are addressed in accordance with the school's Bí Cineálta Policy?  Yes  No

11. Have the prevention strategies in the Bí Cineálta policy been implemented?  Yes  No

12. Has the Board discussed the effectiveness of the strategies used to prevent bullying behaviour?  Yes  No

13. How have (a) parents, (b) students and (c) school staff been consulted with as part of the review of the Bí Cineálta Policy?

- Student Council meeting
- Parents/Guardians Council sub committee
- Parents /Guardians Council
- Whole staff meeting (half day closure)
- Return to school meeting of teachers.

14. Outline any aspects of the school's Bí Cineálta policy and/or its implementation that have been identified as requiring further improvement as part of this review:

- Development of restorative practice on whole school
- Promotion through Bi Cinealta Committee
- Effectiveness of the Anti-Bullying strategies (Student Survey May 2025)
- What we report to the Board of Management re Bullying

15. Where areas for improvement have been identified, outline how these will be addressed and whether an action plan with timeframes has been developed?

- Staff awareness of Restorative Practice approach and its use.
- Review of anti-bullying practices and their effectiveness
- Anti-Bullying forms and reporting templates to the Board of Management

16. Does the student friendly policy need to be updated as a result of this review and if so why?

- Yes. QR code for ease of reporting anti-bullying
- Monitoring of anti-bullying practices by the students affected

17. Does the school refer parents to the complaints procedures if they have a complaint about how the school has addressed bullying behaviour?  Yes  No

18. Has a parent informed the school that a student has left the school due to reported bullying behaviour?  Yes  No

19. Has the Office of the Ombudsman for Children initiated or completed an investigation into how the school has addressed an incident of bullying behaviour?  Yes  No

 10/10/20 

## Appendix F

# Notification regarding the board of management's annual review of the school's Bí Cineálta Policy

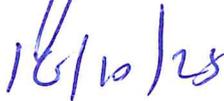
The Board of Management of Confey College confirms that the board of management's annual review of the school's Bí Cineálta Policy to Prevent and Address Bullying Behaviour and its implementation was completed at the board of management meeting of 16<sup>th</sup> September 2025

This review was conducted in accordance with the requirements of the Department of Education's *Bí Cineálta Procedures to Prevent and Address Bullying Behaviour for Primary and Post-Primary Schools*.

Signed:   
(Chairperson of board of management)

Signed:   
(Principal)

Date:

Date: 

Date of next review:



# Appendix 3

## Guide to Providing Bullying Behaviour Update

### Guide to providing Bullying Behaviour Update for board of management meeting of   16  /  September   /  2025

Having reviewed the details of the incidents of bullying behaviour that have been reported since the previous board of management meeting, the principal must provide the following information at each ordinary meeting of the board of management:

Total number of <b>new</b> incidents of bullying behaviour reported since the last board of management meeting.21 <sup>st</sup> August 2025	0
Total number of incidents of bullying behaviour currently ongoing.	0
Total number of incidents of bullying behaviour reported since the beginning of this school year.	0

Where incidents of bullying behaviour have been reported since the last meeting, the update must include a verbal report which should include the following information where relevant:

- > the trends and patterns identified such as the form of bullying behaviour, type of bullying behaviour if known, location of bullying behaviour, when it occurred etc
- > the strategies used to address the bullying behaviour
- > any wider strategies to prevent and address bullying behaviour
- > if any serious incidents of bullying behaviour have occurred which have had a serious adverse impact on a student
- > if a parent has informed the school that a student has left the school because of reported bullying behaviour
- > if any additional support is needed from the board of management
- > if the school's Bí Cineálta policy requires urgent review in advance of the annual review

This update should not include any personal information or information that could identify the students involved.