

POBALSCOIL NA TRIONÓIDE



***Together We Respect One Another,
Value Learning,
Nurture Community,
and Pursue Excellence.***

**Parent / Guardian Information Booklet
2026 - 2027**

MISSION STATEMENT

Together we respect one another, value learning, nurture community and pursue excellence.

RÁITEAS MISIN

*Léirimís meas ar a chéile, cuirimís luach
ar an bhfoghlaím, tugaimís tús áite dár bpobal, téimís i dtreo na
foirfeachta de shíor.*

STATEMENT OF CHARACTERISTIC SPIRIT

Pobalscoil na Tríonóide is established to provide a comprehensive programme of post-primary education open to all the children of Youghal and surrounding areas. Combining instruction in academic and practical subjects, the school is concerned with the holistic growth of each pupil and aims to contribute to their spiritual, moral, mental, physical well-being and development.

The characteristic spirit of Pobalscoil na Tríonóide is one of openness and inclusiveness where students are cherished equally regardless of ability, gender, creed, class or ethnic background. The school aims to instil a spirit of intellectual enquiry and academic endeavour in the pupil, fostering in them a desire for participation and challenge, striving to build individual and compassionate young men and women of character. The transmission of culture, heritage and values is recognized as central to the process of education in the school.

The school strives to respond to the educational needs of the students, respecting the individual strengths and needs of each one. The pastoral care of the students is of particular concern to the school community, involving close collaboration between the school and the parents of the students. Pobalscoil na Tríonóide also aims to work in collaboration and co-operation with the local community, with the school being a resource for the local community and the community being a resource for the school.



**Pobalscoil na Tríonóide
Gaelscoil na Tríonóide
Youghal, Co.Cork**



May 2026

Dear Parents/Guardians/A Thuistí/Chaomhnóirí,

On behalf of all the staff, we would like to extend a very warm welcome to your child as they start their secondary school journey here with us at Pobalscoil na Tríonóide.

Thank you so much for entrusting your child to us. We promise to do our very best to support, guide, and care for them as they begin this exciting chapter of their lives.

We believe in setting high expectations—and in helping every student reach them. We expect the best of and for each of our students, and we know that with the right support and encouragement, they can achieve great things. Please encourage your child to get involved in all aspects of school life, from learning to leadership, sports to the arts.

Please read this booklet as the information is relevant and important for good communication and a clear understanding of how our school operates.

We're excited to welcome your child and to work together with you over the coming six years.

Ní neart go cur le chéile.

Le gach dea ghuí,
First Year Student Management Team.

Pastoral Care/ Cúram Tréadach 2026/2027

Deputy Principal	Annelee Casey
Year Head	Edelle Russell
Assistant Year Heads	Ellen O' Donovan Kelly Motherway
Múinteoir i bhFeighil	James Maunsell
Leas- Mhúinteoir i bhFeighil	Gráinne Ní Fhlatharta
SENCO	Nik Raicevic
Guidance	Finola Nyhan Kerri O' Donoghue
Chaplain	Emer Dunne
Home School Liaison	Finola Nyhan

Open Door Policy & Communication

At Pobalscoil na Tríonóide, we value strong, respectful relationships between home and school. We operate an open door policy and warmly welcome communication from parents and guardians. Whether you have a question, concern, or simply wish to check in on your child's progress, please don't hesitate to reach out.

To speak with a member of staff, contact the school office on 024-25836. Our office team will be happy to assist you or pass your message on to the relevant person. Meetings can be arranged by appointment to ensure we give you the time and attention you deserve.

We also encourage all parents and guardians to stay informed and engaged through the following platforms:

- School App – For key updates, announcements, and reminders.
- VSware – To monitor attendance, view term reports, and access other important student information.
- Social Media – Follow us on Facebook and Instagram for regular updates, student achievements, and snapshots of school life.

If you need help accessing any of these platforms, please contact the school office —we're happy to support you.

Contact Information / Sonraí Teagmhála

Website

www.trionoide.ie

VSWare

Link on website: www.trionoide.ie

Username and Passwords issued to parents via text message.

VSware allows parents access to: timetables, fees and online payments, end-of-term academic reports, behaviour reports and subject choices.

Please download **VSWare App** and **New Official School App** for School Communications.



MAIN OFFICE HOURS

Monday, Tuesday, Wednesday, Thursday: 8.30am – 4.30pm

Friday 8.30am – 3.30pm

Phone: 024 25836

Email: admin@trionoide.ie

Follow us for Regular Updates on School Activities on:

Twitter

@trionoide.ie

Instagram

trionoide.ie

Facebook

Pobalscoil na Tríonóide

FORMAL POBALSCOIL NA TRÍONÓIDE SCHOOL UNIFORM

ÉIDE SCOILE FOIRMEÁLTA POBALSCOIL NA TRÍONÓIDE

The school uniform must be kept to a high standard throughout the year and should be maintained appropriately when necessary. If an item of uniform is deemed to be inappropriate the student will be asked to replace it. **Items of clothing should be labelled with the student's name on it.**

The full school uniform must be worn at all official school events, assemblies, induction days, school award ceremonies etc..

Máthairscoil	Gaelscoil
• Grey shirt (stiff collar) and navy tie • Navy V-Neck jumper with grey stripe at V • Formal grey pants OR plaid box pleat skirt • Plain black/dark navy shoes • Plain black tights or socks • Navy crested school jacket • Crested school fleece (Optional)	• Grey shirt (stiff collar) and striped "Gaelscoil na Tríonóide" navy tie • Navy V-Neck jumper with grey stripe at V • Formal grey pants OR plaid box pleat skirt • Plain black/dark navy shoes • Plain black tights or socks • Navy crested school jacket • Crested "Gaelscoil na Tríonóide" Fleece (Optional)

The official school uniform can be purchased in Wm. Neville Draper in Youghal.

- Students are not permitted to wear hoodies, other non-uniform sweatshirts, leisure wear or leisure shoes at any time in the school building – in class, between classes or in indoor lunch-time areas. Runners and other forms of leisure shoes are only permitted for sporting events.
- **The school's PE uniform is compulsory and must be worn on the days that students have PE ONLY. Normal school uniform will be worn at all other times.** The following link will guide you to our online shop with McKeever Sports.
<https://eur.mckeevertteamwear.com/collections/pobalscoil-na-trionide-20794>
- **T-SHIRTS:** Only a white round neck T-shirt to be worn under shirt and only a white round neck short-sleeved T-shirt to be worn under polo shirt.
- **FLEECES:** The fleece is optional. It does not replace the school jumper, which is still a compulsory item of the school uniform.
- **MAKE-UP:** Make-up is not permitted in Junior Cycle classes, unless accompanied by medical certificate (in this case it should be discreet and natural make-up). Students in the Senior Cycle classes may wear discreet and natural make-up. Students will be asked to remove excessive make-up.
- **JEWELLERY:** As agreed by the Student Council and Board of Management; small discreet piercings can be worn. Students will be asked to remove inappropriate piercings, so please refrain from wearing these during term time.

In exceptional circumstances where a student does not have full school uniform, parents are asked to phone the school before 8.50 a.m. In these circumstances, arrangements will be made to provide a temporary replacement uniform for the school day.

THE SCHOOL JOURNAL/AN DIALANN SCOILE

The journal is designed to help students organise their work and keep details of all homework. The student journal is also a useful means of communication between the student, parent and teachers.

The following are guidelines for the appropriate use of the journal.

Students are obliged to:

- Have their journal with them every day and at all times in class
- Have their name on the inside cover
- Fill out their full timetable and classrooms on the inside cover
- Record homework before the end of each class
- Produce the journal immediately when required by teachers
- Refrain from defacing the journal in any way
- Refrain from writing in another student's journal

Please note that:

- The student journal must be viewed on a weekly basis by parents/guardians and any notes acknowledged by a parental signature /note
- Parents are reminded to complete absence notes in the blue section at the back of the journal
- Students who arrive late for class tutor/assembly without a note will not be permitted to enter class.

If a journal is lost or in very poor condition (for example, the cover has been removed), a replacement must be purchased immediately in the school office.

Students who arrive after 8.50 a.m. must get a late stamp in their journal at the main office.

PROTOCOL FOR STUDENT LOCKERS

Locker (Taisceadán)

Students will be allocated a locker on receipt of locker fee for the school year.

Students are not permitted to “swap” or move lockers without permission.

Each student is responsible for his/her locker and is required to keep it clean and secure.

Defacement, internally or externally is prohibited.

Books / bags are NOT to be stored on the top of the lockers.

In the event of interference with or damage to your locker please report it immediately.

Locks (Glais)

Students are required to acquire their own LOCK to secure their allocated LOCKER.

Large “coded” rather than “key” type locks are recommended.

Access (Rochtain)

Students may ACCESS their locker at the following times:

8.30 - 8.45am / 10.58 -11.18am / 13.14 -14.00pm / 15.56 - 16.15 and after Homework Club.

Note:

In relation to the maintenance of school property and in the interest of student welfare, the school management reserves the right to access any school locker.

Failure to comply with the above Protocol may result in a student losing his/her locker privileges.

Mura gcomhlíontar leis an bPrótacal thuas mar thoradh ar an mac léinn a chailliúint a pribhléidí thaisceadán.

General Information/Eolas Ginearálta

SCHOOL ATTENDANCE/TINREAMH SCOILE

Under the Education (Welfare) Act 2000 the school is obliged to forward the names of any individual student who is absent for twenty or more days per year to the National Education Welfare Board, who will then pursue the case.

Regular attendance is one of the most important factors in your child's success at school. There is a proven link between good attendance and high achievement—students who attend consistently are more likely to perform well in assessments, stay engaged in their learning, and reach their full potential. We ask all parents and guardians to support their child in developing strong attendance habits.

Where possible, we ask parents and guardians to arrange appointments outside of school hours to minimise disruption to learning.

If a student needs to leave during the school day, they must be collected from the main office by a parent or guardian. If this is not possible, please contact the school office in advance to confirm the name of the adult who will collect your child.

Students must also present a signed note in their journal explaining the reason for leaving. This note should be signed by their Class Tutor at 8.50am or, if arranged later, by a Year Head or member of the Management Team during the day. They must then proceed to the office to sign out.

Please note: a message on VSWare alone is not acceptable for permission to leave, due to health and safety regulations.

If a student becomes unwell during the school day, they should report to their Deputy Principal or Year Head, who will contact home if necessary.

Class Tutor/Assembly commences at 8:50am and all pupils should be ready for assembly/class tutor at 8:45 am. The morning roll call will be taken at this time. The afternoon roll call will be taken during Period 5 at 14.00pm. A student arriving late must have a stamped note from the main office.

Any student who is late for roll call, or afternoon classes, will not be permitted entry to class unless a note regarding medical/other necessary appointment from parent/guardian is presented on that day.

What happens if a student feels sick during the school day?

If a student is feeling unwell during class they should inform their subject teacher.

In exceptional cases, a member of the Office Staff will phone home and make arrangements to have the student collected.

The student will be signed out by a parent/guardian or an authorised adult when he/she is collected.

If a parent/guardian cannot be contacted the student will be asked to remain in school until contact is made.

Permission to leave school:

We encourage parents where possible to make all appointments outside of school time.

When it is necessary for a student to leave school during the school day he/she must be collected at the main office by a parent/guardian.

If a parent/guardian is unable to collect their son/daughter from the school, they should ring the school office beforehand, giving the name of the designated adult who will collect them.

If a student is absent from school :

If a student is absent from school, please phone the Main Office on 024/25836 in the morning, alternatively **log onto the School App and indicate reason for absence.**

If a student is late:

If a student is late, it is necessary to have a note in the student journal and report to the Main Office where the journal will be stamped and attendance record amended accordingly. Upon the student's return to school, it is the school's requirement that a written note by parent/guardian be completed in the student's school journal.

Mobile Phones/Audio Visual Equipment

Students are required to place their mobile phones into new **Yondr Pouches** for the duration of the school day. **We operate a Phone Free school campus for the full school day.** Students are advised to bring a card or cash to with them if they need to purchase any items from the school servery as mobile phones wallet payments will not be permitted.

Phones will be confiscated and can be collected by parent/guardian at the main office from 16.00 – 16.30 pm (Monday-Thursday) and from 13.14 – 15.30 (Friday).

Note: Students must not use their mobiles/audio visual equipment on the school premises.

Students contacting Parents

If students wish to contact their Parents/Guardians at any stage, they can consult with their Year Head/Assistant Year Head/ Múinteoir i bhFeighil and avail of the Main Office phone.

Parents Contacting Students

Parents/Guardians who need to contact their son/daughter during the school day should only contact them via the main office.

This is of particular importance when parents/guardians need to communicate information of a sensitive nature, such as a family bereavement. In this instance, it would be best for a family member to present themselves at the main office and the student will be called out of class.

School Set-down and Parking
Board of Management Safety Notice
Fógra Slándála an Bhoird Bhainistíochta

The safety of all pedestrians, motorists and cyclists on the grounds of Pobalscoil na Tríonóide is of uppermost importance.

We ask for people's patience and understanding particularly at the busiest times, morning and evening.

PLEASE ADHERE TO THE FOLLOWING/CLOÍGH LEIS NA TREORACHA SEO A LEANAS LED THOIL:

- I. The 10km speed limit on school grounds.
- II. Parents/Visitors, please use the parents/visitor's car park.
PLEASE DO NOT USE THE STAFF CAR PARK, OR PARK ON PEDESTRIAN CROSSINGS OR DOUBLE YELLOW LINES.
- III. Please give way to students crossing at the pedestrian crossing.
STRICT ADHERENCE TO THE ABOVE GUIDELINES IS VITAL/TÁ SÉ RÍ-THÁBHACHTACH GO gCLOÍTEAR LEIS NA TREORACHA THUAS.

Note: Parking near the exit gate is prohibited, as drivers leaving the school grounds cannot see left or right if cars are parked close to this gate.

Please note that entry to the school is STRICTLY through the 'Killeagh' gate and exit only via 'Town' gate at all times.

Thank you in anticipation of your co-operation.

Board of Management.

POBALSCOIL NA TRÍONÓIDE



HOMEWORK POLICY

At Pobalscoil na Tríonóide, we believe homework and study play an important role in supporting students to achieve their full potential and in developing independent, responsible, and reflective learners.

Homework helps students to:

- reinforce and revise learning
- develop independence, responsibility and organisation
- prepare for assessments and examinations
- develop effective study habits and routines

Homework and study support both academic progress and student wellbeing.

Supporting First Year Students

Transitioning from Primary to Secondary school involves developing new routines, organisation skills and independent study habits.

First Year students will be supported in learning:

- how to record homework correctly
- how to organise books and materials
- how to manage homework time effectively
- how to study actively and effectively
- how to prepare for assessments

These skills will be taught and reinforced throughout the year through:

- Wellbeing classes
- subject classes
- Guidance support
- teacher feedback and support

Roles & Responsibilities

Students

- record homework in their journal in every class
- include the subject, task and due date
- attempt all homework and study tasks
- complete homework on time
- revise material covered in class regularly
- bring completed work and materials to class
- catch up on missed work following absence
- show the journal to parents/guardians weekly

Teachers

- assign appropriate homework
- explain homework clearly
- allow time for homework to be recorded
- monitor homework completion
- provide feedback and support where appropriate

Parents/Guardians

- check the student journal regularly
- support a consistent homework routine
- monitor homework completion and effort
- provide a suitable, distraction-free study environment
- contact the school if concerns arise

Parents/Guardians should sign the journal weekly.

Homework & Study Time Guidelines

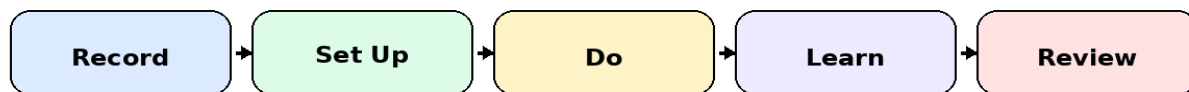
Year Group	Suggested Homework & Study Time
1st Year	• 30–45 minutes
2nd Year	• 45–90 minutes
3rd Year	• 60–90 minutes plus independent study and revision
TY	• Flexible (project-based)
5th & 6th Year	• 1.5–2 hours plus independent study and revision

*Homework and study time may increase in the lead-up to assessments and examinations.

*If homework is regularly taking excessive time, parents/guardians are encouraged to contact the school.

Effective Homework & Study Habits

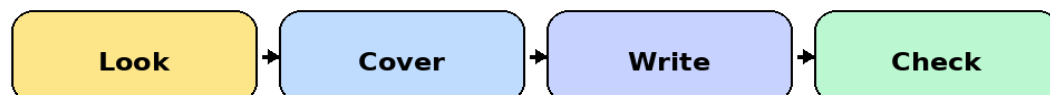
Students are encouraged to follow a structured homework routine:



Students should:

- work in a quiet, distraction-free space
- begin homework at a consistent time
- allocate appropriate time to each subject
- attempt all homework tasks
- revise material covered in class regularly
- check and review completed work

Useful study techniques include:



- self-testing
- use of key words and summaries
- regular revision

Reading notes alone is not effective study.

Digital Learning & Online Resources

Students may use digital tools and teacher-approved online resources to support homework, study and revision.

Useful resources include:

- Microsoft Teams
- Studyclix
- Quizlet
- Examinations.ie

Artificial Intelligence (AI) may be used to **support** learning and revision. Students must ensure that all submitted work is their own and should use AI to support learning, not replace it.

Incomplete Homework

Where homework is not completed:

1. The teacher addresses the issue with the student
2. Homework is recorded as incomplete
3. Repeated non-completion results in parent/guardian contact
4. Persistent issues are referred to the Year Head
5. Appropriate supports and/or sanctions are applied

A supportive approach will be taken, particularly when difficulties arise.

If a student is unable to complete homework:

- a note should be recorded in the journal
- the work should be completed for the next class where possible

Students who are absent are responsible for catching up on missed work and homework.

Assessment Preparation

Students will receive a list of topics in advance for Christmas and Summer assessments. This information will also be shared with parents/guardians.

Students will be supported in:

- planning revision
- using effective study strategies
- preparing for examinations

School Supports

Pobalscoil na Tríonóide provides a range of supports to help students develop effective homework and study routines, including:

- Homework Club
- Guidance support
- Wellbeing classes
- study skills support from subject teachers

Pobalscoil na Tríonóide is committed to supporting students in developing positive homework and study habits which promote confidence, independence and wellbeing.



HOMework CLUB

Pobalscoil na Tríonóide

Academic Year 2026/27

Monday - Thursday

FIRST YR: 16:10 - 17:20

SECOND YR: 16:10 - 17:30

If you are interested in
homework club please email
your son / daughters name to
the address below.

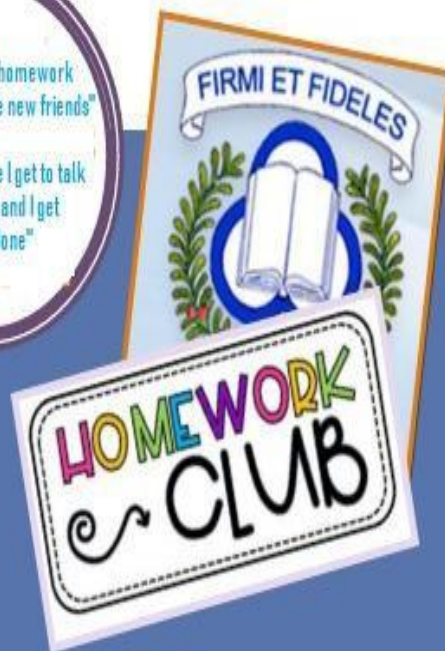
About:

The Homework Club is facilitated by a group of teachers and senior student tutors.

Students will have access to school computers to assist with homework completion, CBAs, projects etc.

"I get help with homework
and I have made new friends"

"I like it because I get to talk
with my friends and I get
my homework done"



FOR MORE INFORMATION PLEASE E-MAIL MS. MURRAY AT
HOMeworkKCLUB@TRIONOIDE.IE

The fees/costs will be communicated once Students are accepted for Homework Club.

Book Scheme /Scéim Leabhair

Pobalscoil na Tríonóide operates a successful Book Scheme for the Junior Certificate, Transition Year and Leaving Certificate programmes.

Book Scheme:

Details of books provided under the Post-primary School Books Scheme can be viewed on the school website under “Booklists”.

The Post-primary School Books Scheme is available to all students and is free of charge. All students will also receive a free classroom resource pack that contains a selection of stationary items.

All parents / guardians will be provided with a book scheme contract to sign when collecting books and classroom resource packs on **Wednesday 19th and Thursday 20th August (9:00-2:00 p.m.)**.

The Book Scheme contract for 2026/27 must be signed to avail of the scheme.

‘Duty of Care’ of Rental Textbooks

The quality of returned rental textbooks is essential for the Book Scheme to continue to deliver reusable textbooks to students – i.e. textbooks must be maintained good condition. Book Scheme textbooks are coded and assigned to students and it is the students’ responsibility to actively undertake a ‘duty of care’ towards their textbooks.

JUNIOR CYCLE

We at Pobalscoil na Tríonóide would like to give our parents an overview of the Junior Cycle Programme which has replaced the Junior Certificate. The Junior Cycle places the student at the centre of the learning process. It allows for new ways of learning and a broader range of skills to be properly assessed. Eight principles underpin the framework for Junior Cycle and twenty-four statements of learning.

Learning to Learn, Choice and Flexibility, Quality, Creativity and Innovation, Engagement and Participation, Continuity and Development, Inclusive Education and Wellbeing.

Through engaging with the key skills students will:

- * Be more actively engaged with learning
- * Take greater ownership of their learning
- * Have a critical engagement with digital technology
- * Be encouraged to problem solve and think critically and creatively.

The twenty four statements of learning describe what your child should know, understand and value having participated in Junior Cycle. Pobalscoil na Tríonóide will ensure that all statements of learning feature in the programme offered to our Junior Cycle students.

Incoming 1st Year students September 2026 will study:

- **Core Subjects:**

Irish, English, Mathematics, Science, History, CSPE, SPHE , Physical Education, Religious Education and Wellbeing.

- **Modern Foreign Language Option: (one of the following languages)**

French, German, Spanish.

- **Optional Subjects: (three of the following subjects to be selected after two week subject sampling)**

Business Studies, Visual Art, Geography, Music, Home Economics, Wood Technology, Engineering and Graphics.

ASSESSMENT:

The key change in your child's experience will be how student achievement at Junior Cycle will be assessed. The following is a summary of the key changes:

All students at Junior Cycle will receive a new Junior Cycle Profile of Achievement (JCPA).

The JCPA will report on a number of areas, including:

1. Subjects - All subjects are being revised and each one will have its own specification. Students can study a maximum of 10 subjects for certification purposes. All subjects will be assessed at a common level with the exception of Irish, English and Maths which will continue to be assessed at both higher and ordinary level.

Subjects are awarded as follows:

Distinction - 85 to 100%; **Higher Merit** 70 - 84%; **Merit** 55 - 69%

Achieved 40-54%; **Partially Achieved** 20-39%; **Not Graded** 0-19%

At the end of 3rd Year, students will sit a final state exam in June, corrected by the State Examination Commission.

2. Classroom Based Assessments (CBAs)

The CBAS will be undertaken during a defined time period within normal class contact time.

Students will complete one CBA in 2nd Year and another during 3rd Year in most subjects. CBAs provide students with opportunities to demonstrate their learning and skills in ways not possible in a pen and paper examination, for example - their verbal communication and investigation skills.

These will be assessed by their subject teacher in consultation with other teachers of the same subject. CBAs will be reported on in the JCPA using the following descriptors: **Exceptional, Above Expectations, In Line with Expectations or Yet to Meet Expectations.**

3. Short Courses

Schools may offer short courses on their Junior Cycle Programme designed for approximately 100 hours across two or three years. Courses such as Coding, Chinese Language and Culture, Digital Media Literacy, Artistic Performance, Philosophy, Civic, Social and Political Education (CSPE), Social, Personal and Health Education (SPHE) and Physical Education (PE) have been designed by the NCCA. Schools may also develop their own short courses to meet their students' needs.

4. Other Learning Experiences

These may include student engagement in for example a science fair, a musical performance or membership of the student council or participation in school sporting activities. These will be recorded on the JCPA. Wellbeing will become a central part of your child's Junior Cycle experience. This area of learning includes, amongst others, Physical Education (PE), Civic, Social and Political Education (CSPE), Social, Personal and Health Education (SPHE) (including Relationship and Sexuality Education) and Guidance. Wellbeing will be reported on the JCPA.

For further information, visit www.oide.ie or www.ncca.ie

Student Support

Guidance and Counselling

The role of the Guidance Counsellor is to support First Year students with the transition from Primary to Secondary school. Each class is allocated a Guidance Counsellor who is available to meet with students throughout the school day. Guidance related learning is delivered through the Wellbeing class in Junior Cycle.

Guidance Counsellors will meet students individually, and are available to meet parents. Guidance Counsellors also support students on an individual basis who experience personal or school related difficulties. The Guidance Counsellors are part of the Student Support Team for each year group.

CHAPLAINCY/SÉIPLÍNEACHT

The School Chaplain

The School Chaplain is a Caring Faith presence in the school community, who is available to all students, staff, parents and their families. The chaplain accompanies members of the school community on their unique journey through life and has a special role in developing the spirituality of students and in providing a Christian witness. The Chaplain offers support to all students and staff of all religious backgrounds and/or none.

The Chaplain participates in activities which relate to the well-being and development of the school community, e.g. pastoral care meetings, student support team, school planning, evaluation and in-service. The chaplain shares with the Principal and staff the responsibility of creating a caring school community, which will enable each student to reach their full potential. The chaplain is there for all especially to accompany people at emotional and traumatic times in their lives (e.g. bereavement or relationships difficulties)

As well as celebrating the key moments in the liturgical year, teaching, visitation of homes, retreats and celebrations, pastoral counselling/ guidance, meeting with class groups and involvement with various programmes (e.g. 6th Year Leadership Programme, T.Y Programme, Transition Year Faith Friends Leadership Programme, Lourdes Youth Helpers, Ardmore Pilgrim walk and other social outreach programmes), the Chaplain is available to meet with students, staff and parents as the need arises.

The School Chaplain is committed to working closely with the Religious Education team and in collaboration with the various student support structures and personnel within the school community. The School Chaplain is available to all members of the school community for quiet time, prayer or reflection.

Leaders /Ceannairí

The Sixth Year Leaders play an invaluable part in helping the incoming First Years transition from Primary to Secondary education. Whilst this is a very exciting time in these First Years' lives, it can also be a daunting experience. The Leaders work in partnership with the staff from the very first day of 1st year to ensure that the students are happy and comfortable in their new school.

As a group, the Leaders are on hand to support, encourage and advise the First Years in their care. Each class group is assigned two leaders and they provide a friendly port of call for all the questions that may arise during the first few weeks and months. Leaders also help students with their lockers, timetables, books and give the First Years general information about our school. They also organise events throughout the year including movie days, talent shows and end of term celebrations for the whole year group. These events encourage First Years to make friends across the different class groups and to enjoy all aspects of life in Pobalscoil.



Leaders/Ceannairí 2026/27

Bates, Noah	Connon, Rosemary	McGuigan, Lucy
Breathnach, Doireann	Daly, Cleo	Morey-Sanders, Daisy
Brennan, Cathal	Fogarty, Rory	Ní Chinnéide, Louise
Callaghan, Grace	Hurley, Adam	O'Brien, Conor
Carson, Hugh	Innes, Kate	O'Brien, Kate
Coleman, Aisling	King, Danny	Pierce, Kate
Coleman, Amy	Landers, Isaac	Power, Tom
Connon, Laura	McDonnell Seanan	Tutty, Riley

School Policies/Polasaithe na Scoile

School policies are available for inspection in the school. They include both final and draft policies.

Aims of School	R.S.E.
Anti-Bullying	S.E.N.
Attendance	S.P.H.E.
Characteristic Spirit	Special Needs
Child Protection	Student Council
Code of Behaviour	Substance Use
Critical Incident	Uniform
Enrolment	Use of CCTV
Health and Safety	Acceptable use policy (I.T.)
Homework	Digital Learning Plan
Polasaí na Gaeilge agus na	Data Protection Policy
Gaelscolaíochta	Literacy Policy
Child Safeguarding Statement	Numeracy Policy
Child Protection Assessment of Risk	

Procedures for Prescribed medication in the interest of students' welfare and safety

Those students who are taking medication, prescribed or otherwise, on an on-going basis are required to complete **'Procedures for Prescribed Medication Information Form'**. The completed form will be retained in our school records. The information contained therein may be required in the event of an incident/emergency by school staff or paramedics.

- Changes in prescribed medication (or dosage) should be notified immediately to the school with clear written instructions from GP/Consultant of the procedure to be followed in storing and administering the new medication.
- Medication Maintenance: Parents are responsible for supplying, checking, and replenishing medications (ensuring they are in date)

This form should be updated at least on an annual basis and as required thereafter.

All information pertaining to students will be treated in the strictest confidence.

Information: Special Educational Needs

Students with SEN are identified in the following ways:

Prior to enrolment

- Standardised entrance assessment tests.
- Consultation with feeder schools.
- Needs noted on school enrolment form
- Psychological/Occupational Therapy/Speech, Multi-disciplinary and Language and other Reports submitted with enrolment form or subsequently
- Parental referral to SEN Dept., prior to or following school enrolment.

Progress in Pobalscoil na Tríonóide:

As per the New Model for Special Education, the subject teacher has primary and ongoing responsibility for supporting the needs of students in their classes.

- Documented evidence of on-going difficulties/lack of progress in school
- Pastoral/Year Head/Múinteoir i bhFeighil/Tutor/Subject Teacher/Guidance/Management referral
- SNA Team observation and monitoring
- Further in-house standardised testing and/or use of checklists, following referrals outlined above and with parental/guardian permission
- Review of results and possible referral to outside agencies, e.g NEPS, Community Occupational Therapist etc. following consultation with parents/guardians, and school management.

All students receiving SEN support are re-assessed, using standardised tests in 2nd year, to assist with future provisions for the student. "Such provisions **may** include small class group or 1:1 learning/resource support; team teaching; in-class teaching support; additional I.T. access; state exam accommodation." As per the current DES and SEN Guidelines.

General list of Special Educational Needs.

Low Incidence:

ADHD	Hearing Impairment
Asperger's Syndrome	Physical Disabilities
Autistic Spectrum Disorder	Multiple Disabilities
Developmental Co-ordination Disorder/Dyspraxia	Specific Speech and Language Disorder
Down's Syndrome	Visual/ Hearing Impairment
Moderate/Severe learning disability	Non-Verbal Learning Disorder
Emotional Disturbance	Sensory Integration Disorder
Emotional and Behavioural Disorder/Severe	Medical Disability

High Incidence:

Borderline Mild General Learning Difficulty

Mild General learning Difficulty

Specific Learning Disability/Dyslexia/Dyspraxia

Students without formal assessment/diagnosis may also access additional support.

Useful Contact Details:

- 1st Year SEN Co-ordinator: Nick Raicevic (024)25836 nick.raicevic@trionoide.ie
- Parents Association of Community & Comprehensive Schools www.paccs.ie or info@paccs.ie
- Dyslexia Association of Ireland www.dyslexia.ie
- Disability support service UCC <https://www.ucc.ie/en/dss/>
- State Examinations Commission www.examinations.ie

ANTI-BULLYING GUIDELINES

Pobalscoil na Tríonóide's Anti-Bullying Statement

"At Pobalscoil na Tríonóide we are committed to providing a caring, supportive and safe environment for every student. We encourage mutual respect between all members of our school community. Bullying of any kind is unacceptable and will not be tolerated"

Definition of Bullying

Bullying is repeated aggression conducted by an individual or a group against others such aggressive behaviour may be verbal, psychological or physical (Department of Education and Science, Guidelines on countering bullying behaviour in Primary and Post Primary schools, 1993).

While most bullying is typically repeated behaviour, a once off incident may also be regarded as bullying depending on the effect. A false accusation of bullying against a member of the school community is regarded as a serious offence under our Code of Behaviour.

The following actions outline the steps to be taken at Pobalscoil na Tríonóide when dealing with alleged incidents of bullying behaviour:

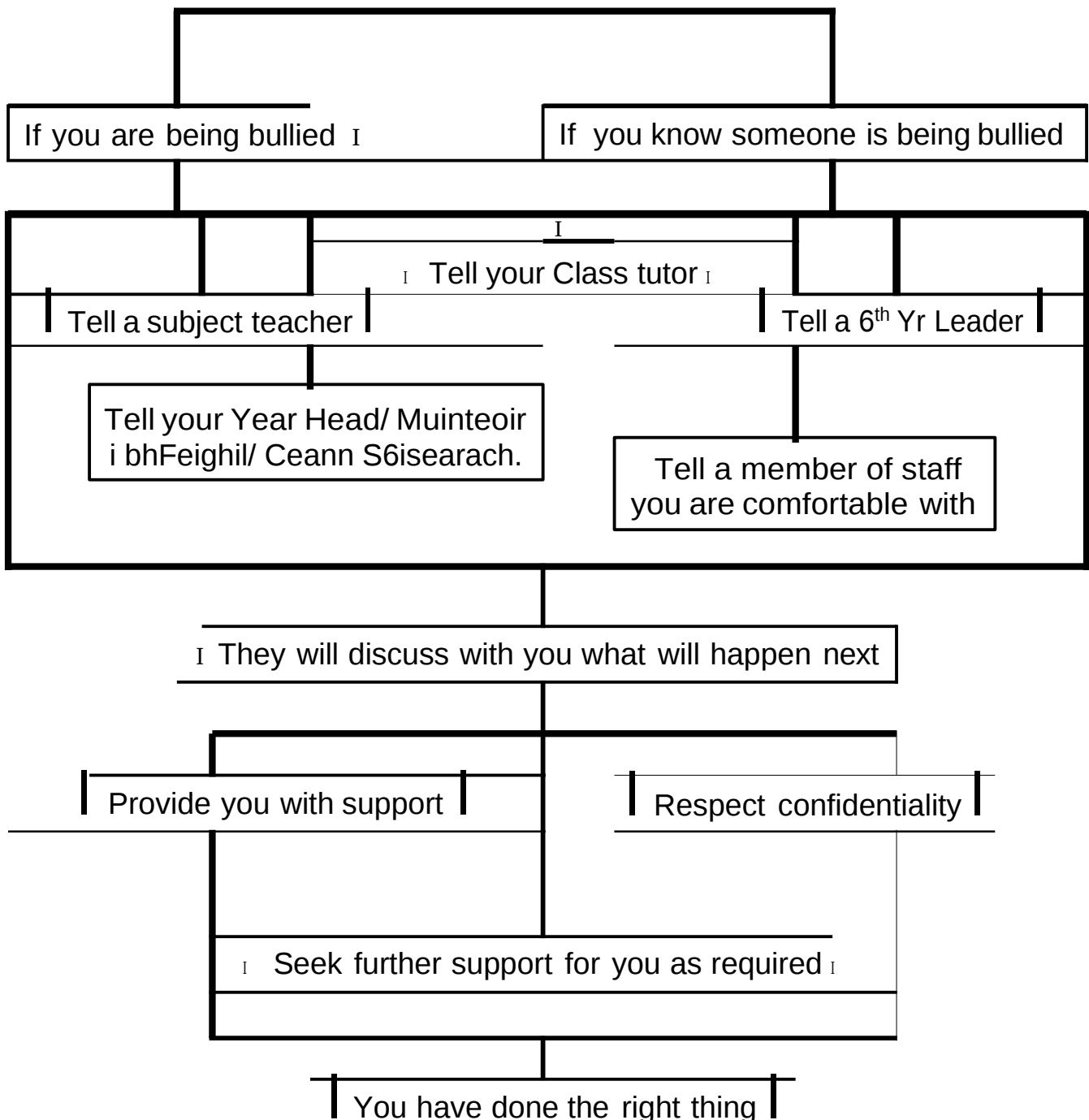
Students are encouraged to report any concern in relation to bullying to a Subject Teacher, Class Tutor, Year Head/ Múinteoir i bhFeighíl or a member of staff they are comfortable with.

Students will be listened to and all information treated in a sensitive and discreet manner. It is essential that the student/s understand that confidentiality cannot be guaranteed where a student's welfare is a matter of concern.

The Anti-Bullying Policy is available on the school website www.trionoide.ie

***Please note that we launched our new Anti-Bullying 'Bí Cineálta' policy in September 2025.**

Student Anti-Bullying Policy/ Polasai Frith-Bhullafochta



All information will be treated in a sensitive and discreet manner but all parties will understand that confidentiality cannot be guaranteed where a student's welfare is a matter of concern.

Administration Fee 2026/2027

The Administration Fee helps to offset some costs. Payment of an administration fee is vital for the maintaining present levels of service. All students of Pobalscoil na Tríonóide are requested to pay an administration fee which will remain at €50 per student. Family discounts will apply as outlined below. Fee's have been applied to VSware accounts.

2026/27 School Year Fees - First Years

Student Service Fees

Student Admin Fee	€50.00
Insurance	€10.00
Locker	€20.00
Book Scheme	FREE

It is extremely important that the fees be paid preferably by **12th June 2026** but no later than the beginning of the school year in August, as journals, lockers and insurance need to be purchased and allocated. **All fees can be paid on line via VSware which is located on our website or at the school office** (note: the school office can now accept credit and debit card payments). Cheques should be made payable to Pobalscoil na Tríonóide.

Lá Scoile/School Day

2026-2027

8.30 - 8.45	Student Arrival Times/Access to Lockers
8.50 – 9.02	Tutor/Assembly
9.02 – 10.00	1st Class
10.00 – 10.58	2nd Class
10.58 – 11.18	Morning Break/Access to Lockers
11.18 – 12.16	3rd Class
12.16 – 13.14	4 th Class
13.14 – 14.00	Lunch/Access to Lockers
14.00 – 14.58	5 th Class
14.58 – 15.56	6 th Class
15.56 – 16.15	Depart School – Access to Lockers

Please note: Class Tutors will meet with their Class Groups every day.

Classes end at 13.14 pm on Friday.

Students must leave the school promptly unless they are attending Homework Club or participating in a supervised school activity. Supervision is provided for 20 minutes at the end of each school day.

On days of parent teacher meetings classes finish 15 minutes earlier.

Please see website / school App for dates of parent teacher meetings.

Start-up Dates for First Year Students 2026-27

1st Year Induction:	Friday 28th August	8.50 – 13:15 (Students)
*Information Session for Parents of incoming 1st Years		12.30—13.15 (Parent / Guardian)
1st Year Induction:	Monday 31st August	8.50 – 10.58 (Students)
	Wednesday 2 nd September	8:50- 15:56 (All Students- Full Timetable)

MEETING FOR ALL PARENTS / GUARDIANS OF 1st YEARS 12:30 – 13:15 ON FRIDAY 28th AUGUST 2026

School Transport will be operating from Monday 31st August 2026

The academic year calendar is available on the school website and in the student journal.

www.trionoide.ie

DATE FOR YOUR DIARY:

PARENT TEACHER MEETING FOR 1ST YEARS

DATE: THURSDAY 4TH MARCH 2027

TIME: 4.15 – 6.45

Extra-Curricular Activities

At Pobalscoil na Tríonóide, we offer a wide range of extra-curricular activities to enrich your child's school experience. From sports to clubs, there is something for everyone to enjoy and grow in.

Sports:

Athletics | Camogie | Hurling | Football | Ladies Football | Soccer | Rugby | Girls' Basketball | Girls' Soccer | Equestrian | Cross Country



Clubs & Groups:

Chess Club | Choir | Creative Writing Group | Coding Club | Boardgames Club | Book Club | Music Club | School Musical



Academic & Special Interests:

BT Young Scientist | Millipore Sci-Fest | World Wise Global Schools | Biodiversity | FTA Schools Quiz | Gaisce | Junior Debating | Concern Debating | UCC Philosophical Debates

We strongly encourage you to support and encourage your child to get involved in these activities.