



Pobalscoil na Tríonoíde / Gaelscoil na Tríonoíde

Our Annual Digital Learning Plan / Ár bPlean Bliantúil Foghlama Digití School Year/ Scoilbhliana 2025/26

Mission Statement

Together we respect one another, value learning nurture community and pursue excellence.

Léirimid meas ar a cheile, cuirimid luach ar an bhfoghlaim, tugamid tús áite dár bpobal, téimid i dtreo na foirfeachta de shíor.

Updated: May 2026



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Our Annual Digital Learning Plan / Ár bPlean Bliantúil Foghlama Digití

School Year/ Scoilbhliana 2025/26

This document records the outcomes of our current digital learning plan, including targets and the actions we will implement to improve teaching, learning and assessment practices using digital tools. This plan was informed by the Department of Education's 'Digital Strategy for Schools to 2027' and the [Digital Learning Framework](#).

1.1 School Details / Sonraí na Scoile:

Pobalscoil na Tríonoíde is a mixed gender Community school based in Youghal, Co. Cork. The school has 1086 students with approximately 141 staff members, 68 classrooms and 4 computer laboratories.

1.2 School Digital Learning Vision / Fís Dhigiteach Foghlama na Scoile:

Our vision is to strive to respond to the digital educational requirements of pupils, respecting the individual strengths and needs of each person.

The school digital plan aims to facilitate communication with the local community and all our stakeholders.

Technologies will be explored and developed to deliver a broad, balanced curriculum in a structured positive learning environment.

We aim to use digital technologies to assist students to reach their potential in all aspects of school life – practical, academic, creative, social, cultural, spiritual, moral and physical.

We aim to assist students and staff with e-confidence through collaborative processes and resource sharing.

Digital technologies will allow for increased assessment options allowing development of peer assessment and peer review, with simple and effective communication of the same to parents.

1.3 Brief account of our strengths with regard to digital technologies for teaching, learning and assessment in our school / Cuntas gairid d'ár neart maidir le Teicneolaíochtaí Digiteacha do mhúinteoireacht, d'fhoghlaim agus do mheasúnú inár scoil

- **Communication:**

- Microsoft Outlook email and Microsoft Teams are used to facilitate communication among staff.
- Microsoft Teams is used to communicate with classes, share learning resources, and facilitate the submission of and feedback on student work.
- The school website, school app, and text messaging service are used to communicate with parents and the wider school community.
- The iClass App and VSware App are used to support ongoing communication with parents and guardians.
- Social media platforms (Facebook and Instagram) are used to communicate with parents and to share success stories of student achievement in both academic and sporting contexts.

- **Teaching and Learning:**

- All classrooms are equipped with a projector to support digital teaching and learning.
- Most teaching staff have access to a school-issued laptop, while others have access to a desktop computer in their classrooms.
- One computer room has been upgraded with a laptop trolley, as the existing desktop computers were no longer fit for purpose.
- The Science department has invested in its own laptop trolley for use within the department.
- The Computer Science department has access to a dedicated set of laptops on a trolley.
- Two additional laptop trolleys, located on the upper and lower floors, can be booked by teachers for use in classrooms across subject areas.

- **Assessment and Monitoring of Student Progress:**

- VSware is used to record and monitor student attendance, AEN details, behaviour, and to share notes and reports with parents.
- Athena is used to track student attainment, compare expected and achieved grades, and support data-informed decision-making.
- Microsoft Forms is regularly used to generate surveys to gather feedback and information from students, parents, and staff.

- **Administration and Organisation**

- Digital technologies support the day-to-day administration of the school.
- A digital CCTV system is in place to enhance the health and safety of all members of the school community.
- Digital platforms are used to streamline information gathering, record-keeping, and reporting processes across the school.

1.4 Brief account of the school's digital technologies infrastructure / Cuntas gairid ar Bhonneagar Teicneolaíochtaí Digiteacha na Scoile:

- Staff laptops (80)
- Student SEN laptops
- EAL Tablet devices (80)
- DCG high specification student laptops (12)
- DCG high specification student desktops (24)
- DCG student colour printer for project work
- DCG 3-D printer and associated laptop for project work
- Student desktop computers (3 computer rooms x 28 devices)
- Student laptops (1 computer room x 30 devices)
- School Wi-Fi (Student, Staff & Guest network)
- Data Projector and sound system in each classroom
- Video Conferencing webcams (6)
- Podcasting microphones (6)
- Digital display information screens (3)
- Print facilities in all offices
- Vsware software to monitor attendance, punctuality, behaviour, AEN
- Microsoft 365 including Outlook, Teams, OneDrive, Copilot, Forms
- Athena software licence
- Book scheme book inventory software licence
- Cyber security software licence
- StudyClix licence
- Footprints science licence
- Voice to text Dragon Software licence for SEN access
- Portable microphone and speaker system

2. The focus of this Digital Learning Plan / Fócas an Phlean Foghlama Digití Seo

We undertook a digital learning evaluation in our school during the period 12/25 to 2/26. We evaluated our progress using the following sources of evidence:

- Student/teacher questionnaires to highlight areas we are working well and areas we need to improve
- Focus group among the digital learning plan working group
- Alignment with Fis27 School Strategic Planning document.

2.1 Our previous digital learning plan(s) led to the following developments / Forbairtí ó Phlean(anna) Foghlama Digiteacha Roimhe Seo:

- Strengthened communication with parents through the enhanced use of VShare, providing real-time access to student attendance and punctuality records, behaviour reports (including both positive and negative behaviour), and a range of assessment information, including formative, summative, self- and peer-assessment. Implementation of a parent communication app to streamline the sharing of important information and enhance engagement with the school community.
- Enhanced internal communication by increasing the use of VShare, email, and a structured weekly staff bulletin, thereby minimising reliance on intercom announcements.
- Expanded the school's digital presence by updating the school website, establishing official school Instagram and Facebook pages to celebrate student achievements, promote school initiatives, and communicate key updates to the wider community.
- Introduced laptop trolleys on both the upper and lower floors, enabling teachers to book sets of devices to support digital teaching, learning, and assessment across subject areas.

2.2 This is what we are going to focus on to improve our digital learning practice further / Na Réimsí ar a gcuirfimid Béim

- Enhance the school's Wi-Fi infrastructure to ensure consistent, high-capacity connectivity, enabling uninterrupted teaching and learning and more effective use of digital resources by students and teachers.
- Replace all outdated projectors with modern, wireless-enabled models to support improved instructional delivery and seamless device integration. Phase out desktop computers and transition all staff to laptops to promote mobility, flexibility, and more effective use of digital tools.
- Review and update the Acceptable Use Policy (AUP), and develop a student-friendly version for display, communication, and inclusion in the student journal.
- Reintroduce Teach Meets to provide structured, peer-led professional learning focused on developing teachers' digital competence and supporting the integration of effective digital pedagogies across the school.

3. Digital Learning Action Plan/ Plean Gníomhaíochta Foghlama Digití

Dimension: Leadership and Management	Domain: Managing the organisation
Standard: Manage the schools human, physical and financial resources to create and maintain a learning organisation	
<p>Statement(s) of Practice: Physical learning spaces have been designed or adapted and furnished to harness and optimise the use of digital technology, to provide access to a wide range of relevant digital tools, content and services in learning setting that can be flexibly configured.</p>	
<p>TARGET(S): <i>(These are generally based on learners acquiring new knowledge, skills and/or attitudes as well as the method of attainment. They should lead to improved learner outcomes).</i></p> <p>By February 2028 there will be an upgrade of the school's digital infrastructure by enhancing whole-school Wi-Fi to ensure 100% high-speed coverage, replacing all outdated projectors with modern display equipment, and transitioning all staff from desktop computers to laptops. Success will be measured through verified Wi-Fi performance tests, documented replacement of all projectors, and completion of a full laptop rollout and desktop decommissioning process.</p>	

Actions are specific, measurable, achievable, realistic and timebound (SMART) activities that will be required to achieve that target.

ACTION (What needs to be done?)	CRITERIA FOR SUCCESS (What are the desired outcomes?)	PERSONS RESPONSIBLE (Who is to do it?)	TIMEFRAME (When is it to be done by?)	ACTION COMPLETED?
Audit number of projectors to be replaced and staff laptops needed	All classrooms have wireless projectors and all staff who need a laptop have one	Elma Kent	To be completed by Sept 2026	Yes – 25 projectors required to be purchased on a phased basis as existing projector becomes obsolete.
Enhance the school's Wi-Fi infrastructure	Wi-Fi is upgraded to have capacity to run all devices needed	Edward Cronin & Elma Kent	To be completed by Sept 2026	In progress, quotations and additional information sought from I.T provider.

Replace all outdated projectors	Outdated projectors replaced by wireless ones	Edward Cronin & Elma Kent	To be completed by Sept 2027	Ongoing phased replacement of projectors.
Phase out desktop computers and transition all staff to laptops	All desktops replaced with staff laptops	Edward Cronin & Elma Kent	To be completed by Sept 2027	Ongoing phased replacement of desktops.

MONITORING & EVALUATION PROCEDURES
 How are we going to monitor our progress? Do we need to make adjustments? Have we achieved our target(s)? How do we know?

- Termly review of progress in staff I.T update email
- Audit of existing projectors that need to be upgraded to be completed by April 2026, EK to identify a roadmap for replacing existing projectors
- Success will be measured through verified Wi-Fi performance tests, documented replacement of all projectors, and completion of a full laptop rollout and desktop decommissioning process.

Dimension: Leadership and Management	Domain: Managing the organisation
Standard: To establish an orderly, secure and healthy learning environment and maintain it through effective communication.	
Statement(s) of Practice: The principal and other leaders in the school, who receive the implementation, communication and ongoing review of appropriate policies, procedures and safeguards that pertain to the protection of individual privacy, confidentiality and the safe use of digital technologies and data for all members of the school community.	
TARGET(S): <i>(These are generally based on learners acquiring new knowledge, skills and/or attitudes as well as the method of attainment. They should lead to improved learner outcomes).</i> <ul style="list-style-type: none"> • By March 2026, we will update the school’s Acceptable Use Policy to reflect current digital practice and establish an annual review each May to ensure it remains accurate and relevant. • Within two weeks of Board approval and no later than April 2026, we will publish the updated AUP on the school website to ensure full accessibility for the school community. • By April 2026, we will create a student-friendly one-page version of the AUP and submit it for inclusion in all student journals before the 2026/27 print deadline. 	

Actions are specific, measurable, achievable, realistic and timebound (SMART) activities that will be required to achieve that target.

ACTION <i>(What needs to be done?)</i>	CRITERIA FOR SUCCESS <i>(What are the desired outcomes?)</i>	PERSONS RESPONSIBLE <i>(Who is to do it?)</i>	TIMEFRAME <i>(When is it to be done by?)</i>	ACTION COMPLETED?
FR to meet with EOD, EK to discuss updating policy	Policy is updated to reflect current digital practice	Fiona Roche, Elma Kent, Ellen O’Donovan	Feb 2026	Yes
Policy added to website	The updated AUP is published on the school website	Ellen O’Donovan, Aisling O’Sullivan	April 2026	
DL team to create student friendly version for journal	Version for students is created and published in journal	DL team	April 2026	

MONITORING & EVALUATION PROCEDURES How are we going to monitor our progress? Do we need to make adjustments? Have we achieved our target(s)? How do we know?
<ul style="list-style-type: none"> • The policy will be updated and reviewed annually, presented to the BOM for approval and ratification and will be updated on the school website. A student friendly version will be created and published in student journal.

Dimension: Teaching and learning	Domain: Teacher's collective/collaborative practice
Standard: Teacher value and engage in professional development and professional collaboration. Teachers contribute to building whole staff capacity by sharing their expertise.	
<p>Statement(s) of Practice: Teachers engage in professional development and work with colleagues to help them select and align digital technologies with effective teaching strategies to expand learning opportunities for all students. Teachers evaluate, demonstrate, and reflect with peers on the use of digital technologies to innovate and improve educational practice. Teachers collaborate in determining how digital technologies can be used effectively for teaching, learning, and assessment.</p>	
<p>TARGET(S): <i>(These are generally based on learners acquiring new knowledge, skills and/or attitudes as well as the method of attainment. They should lead to improved learner outcomes).</i></p> <ul style="list-style-type: none"> By April 2026, we will reintroduce termly Teach Meets that provide structured, peer-led professional learning opportunities focused on developing teachers' digital competence and supporting the integration of effective digital pedagogies across the school, as evidenced by participation records and staff feedback. 	

Actions are specific, measurable, achievable, realistic and timebound (SMART) activities that will be required to achieve that target.

ACTION <i>(What needs to be done?)</i>	CRITERIA FOR SUCCESS <i>(What are the desired outcomes?)</i>	PERSONS RESPONSIBLE <i>(Who is to do it?)</i>	TIMEFRAME <i>(When is it to be done by?)</i>	ACTION COMPLETED?
Audit staff knowledge of digital technologies	Questionnaire filled out by staff	DL team	March 2026	
Create a schedule of teach meets from staff strengths and weaknesses	Schedule of teach meets created	DL team	April 2026	
Carry out lunchtime sessions	Staff attend, fill out evaluation	DL team	April 2026 ongoing	

MONITORING & EVALUATION PROCEDURES
<p>How are we going to monitor our progress? Do we need to make adjustments? Have we achieved our target(s)? How do we know?</p> <ul style="list-style-type: none"> We will monitor progress through staff feedback, participation data, and evidence of classroom implementation, along with pupil voice and relevant student outcomes. These findings will help us determine whether targets have been met and guide any necessary adjustments to the format, frequency, or focus of Teach Meets.