



Friendly Reminder's While Leasing Your Home

- 1) Be sure that filters are changed on the heating and air systems at least every other month to ensure that the unit(s) operate to maximum Efficiency
- 2) When using the kitchen disposal, be sure not to put lettuce, onion peel, rice, pasta, etc. in disposal. When using, be sure to run water and clear items completely.
- 3) Be aware of your surroundings. If you feel an item in the home is lacking in maintenance, call your leasing agent so that this isn't an issue when you are ready to move out
- 4) It is the goal of management to provide you with a nice environment to live in. Please be mindful of your neighbors at all times. This means keep noise levels to a minimum.
- 5) It is your responsibility to keep the yard maintained during your lease period. If at any time during your lease the yard needs attention, you will be notified. If management follows up and the yard has not been maintained, a company will be hired and you will be billed directly. (these are for homes that yard maintenance is not included on)
- 6) If your lease allows for pets, it is your responsibility to ensure that damages are not being done and that you clean up the yard after your pets.
- 7) No items should be placed on the front porch or in the yard that is not an ornamental yard object.
- 8) All repairs must be submitted to our repair hotline. In case of emergency please call Andrea Johnson 706-832-5678 **and** submit to the hotline. This is the only way to assure a prompt response. The repair hotline email address is : **repairhotline.ajre@gmail.com**

These are meant to be reminders of things that you may not think about on a daily basis. This letter does not cover all items you are responsible for; therefore please refer to your lease for specifics. We are glad to have you as a part of the Re/Max True Advantage tenant family!



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