

# Bennett Academy of Real Estate

7701 Greenbelt Road, Suite 100  
Greenbelt, MD 20770  
301-459-5040

## Enrollment Agreement

Name of Student: \_\_\_\_\_

Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number ( ) \_\_\_\_\_ SSN: \_\_\_\_\_

I am enrolling at the Bennett Academy of Real Estate for the **Principles and Practices of Real Estate for Salespersons** Program for 60 clock-hours.

Program Start Date: \_\_\_\_\_

Program End Date: \_\_\_\_\_

Schedule of Classes:

\_\_\_\_\_ **Tues and Thurs from 6 PM to 9 PM (3 clock-hours/day), Sat from 8 AM to 12 PM (4 clock-hours).**

**This equates to 10 clock hours per week for a total of 6 weeks to complete the program.**

\_\_\_\_\_ **Mon and Wed from 6PM to 9:30PM (3.5 clock hours per day), Fri from 6PM-9PM (3 clock hours per day)**

**This equates to 10 clock hours per week for a total of 6 weeks to complete the program.**

Upon successful completion of the program, I will receive a certificate of completion and a copy of my academic transcript and record of attendance. In order to be graduated from the Bennett Academy of Real Estate, Principles and Practices of Real Estate for Salespersons Program, the student must:

- Complete all 60 clock hours of training with no more that 6 clock hours of missed and made up work, which is the equivalent of attending at a 90% attendance rate.
- Achieve a minimum grade of 70% on all weekly quizzes, the midterm examination and on the final examination and therefore a minimum cumulative grade of 70%.

**The Bennett Academy of Real Estate acknowledges that job placement and job salaries cannot be guaranteed.**

The cost of the program is: Tuition:	\$ 199.00
Books:	
Modern Real Estate Practice by Galaty, Kyle & Allaway	\$ 52.00
MD Real Estate Practice & Law by Crawford & White	\$ 28.00
Total	\$ 279.00

**All financial obligations must be paid in full by the first day of class.**

**After you have graduated from Bennett Academy of Real Estate and register to take the MD Salesperson PSI Exam, there is a \$61 examination fee for the test that will be due upon registering with PSI. This fee is paid to PSI, not the school.**

***\*\*Optional Study guide can be purchased for \$23.00 from the academy office.  
(Study Guide for Modern Real Estate Practice)\*\****

\*Books, supplies and materials can be purchased from the Academy or on the open market.

Payment Schedule:

Tuition is payable: \_\_\_\_\_

Payment for books is due (if you purchase books from Bennett Academy of Real Estate) \_\_\_\_\_

Payment of any other costs is due (if you purchase the Optional Study Guide) \_\_\_\_\_

**Refund Policy:**

1. All fees paid by the student will be fully refunded if the student chooses not to enroll in or to withdraw from the school within seven calendar days after having signed the enrollment agreement.
2. If after the seven day cancellation period expires a student withdraws or is terminated after the instruction begins, refunds shall be based on the total contract price for the program and shall include tuition ONLY. Refunds will be made according to the following schedule:

<b>Proportion of Total Program</b>	<b>Tuition Refund</b>
<b>By date of withdrawal</b>	
• Less than 10%	90%
• 10% up to but not including 20%	80%
• 20% up to but not including 30%	60%
• 30% up to but not including 40%	40%
• 40 % up to 50%	20%
• More than 50%	No Refund

3. If the school closes, cancels or discontinues a program, the school will refund to each currently enrolled student all monies paid by the student for tuition.
4. Students are requested, but not required, to notify the Director, Administration Staff or Instructor if they are withdrawing from the school.
5. Refunds are based on the last date of attendance.
6. The date of withdrawal or termination is the last date of attendance by the student. A refund due a student shall be based on the date of withdrawal or termination and paid within 60 days from the date of withdrawal or termination.
7. Books purchased are the property of the student and are not refundable after the seven day cancellation period.

**\*\*A student is automatically considered withdrawn once they have missed more than 6 hours of instruction\*\***

I have received an exact copy of this enrollment contract as well as a copy of the Bennett Academy of Real Estate current catalog, and I have been advised to keep this document as well as copies of all financial documents.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of School Official

\_\_\_\_\_  
Date

In order to be binding, this contract must be signed by the Applicant, and the School Official  
The enrollment contract may be extended or modified only with the written consent of both the student and the school.