

# Bennett Academy of Real Estate

7701 Greenbelt Road, Suite 100  
Greenbelt, MD 20770  
301-459-5040

## Enrollment Agreement

Name of Student: \_\_\_\_\_

Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number ( ) \_\_\_\_\_ SSN: \_\_\_\_\_

I am enrolling at the Bennett Academy of Real Estate for the **Principles and Practices of Real Estate for Salespersons** Program for 60 clock-hours.

Program Start Date: \_\_\_\_\_

Program End Date: \_\_\_\_\_

Schedule of Classes:

\_\_\_\_\_ Tues and Thurs from 6 PM to 9 PM (3 clock-hours/day), Sat from 8 AM to 12 PM (4 clock-hours).

This equates to 10 clock hours per week for a total of 6 weeks to complete the program.

\_\_\_\_\_ Mon and Wed from 6PM to 9:30PM (3.5 clock hours per day), Fri from 6PM-9PM (3 clock hours per day)

This equates to 10 clock hours per week for a total of 6 weeks to complete the program.

Upon successful completion of the program, I will receive a certificate of completion and a copy of my academic transcript and record of attendance. In order to be graduated from the Bennett Academy of Real Estate, Principles and Practices of Real Estate for Salespersons Program, the student must:

- Complete all 60 clock hours of training with no more that 6 clock hours of missed and made up work, which is the equivalent of attending at a 90% attendance rate.
- Achieve a minimum grade of 70% on all weekly quizzes, the midterm examination and on the final examination and therefore a minimum cumulative grade of 70%.

The Bennett Academy of Real Estate acknowledges that job placement and job salaries cannot be guaranteed.

The cost of the program is: Tuition:	\$ 199.00
Books:	
Modern Real Estate Practice by Galaty, Kyle & Allaway	\$ 52.00
MD Real Estate Practice & Law by Crawford & White	\$ 28.00
Total	\$ 279.00

**All financial obligations must be paid in full by the first day of class.**

After you have graduated from Bennett Academy of Real Estate and register to take the MD Salesperson PSI Exam, there is a \$61 examination fee for the test that will be due upon registering with PSI. This fee is paid to PSI, not the school.

***\*\*Optional Study guide can be purchased for \$23.00 from the academy office.  
(Study Guide for Modern Real Estate Practice)\*\****

\*Books, supplies and materials can be purchased from the Academy or on the open market.

Payment Schedule:

Tuition is payable: \_\_\_\_\_

Payment for books is due (if you purchase books from Bennett Academy of Real Estate) \_\_\_\_\_

Payment of any other costs is due (if you purchase the Optional Study Guide) \_\_\_\_\_

**Refund Policy:**

1. All fees paid by the student will be fully refunded if the student chooses not to enroll in or to withdraw from the school within seven calendar days after having signed the enrollment agreement.
2. If after the seven day cancellation period expires a student withdraws or is terminated after the instruction begins, refunds shall be based on the total contract price for the program and shall include tuition ONLY. Refunds will be made according to the following schedule:

Proportion of Total Program By date of withdrawal	Tuition Refund
◦ Less than 10%	90%
◦ 10% up to but not including 20%	80%
◦ 20% up to but not including 30%	60%
◦ 30% up to but not including 40%	40%
◦ 40 % up to 50%	20%
◦ More than 50%	No Refund

3. If the school closes, cancels or discontinues a program, the school will refund to each currently enrolled student all monies paid by the student for tuition.
4. Students are requested, but not required, to notify the Director, Administration Staff or Instructor if they are withdrawing from the school.
5. Refunds are based on the last date of attendance.
6. The date of withdrawal or termination is the last date of attendance by the student. A refund due a student shall be based on the date of withdrawal or termination and paid within 60 days from the date of withdrawal or termination.
7. Books purchased are the property of the student and are not refundable after the seven day cancellation period.

**\*\*A student is automatically considered withdrawn once they have missed more than 6 hours of instruction\*\***

I have received an exact copy of this enrollment contract as well as a copy of the Bennett Academy of Real Estate current catalog, and I have been advised to keep this document as well as copies of all financial documents.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of School Official

\_\_\_\_\_  
Date

In order to be binding, this contract must be signed by the Applicant, and the School Official

The enrollment contract may be extended or modified only with the written consent of both the student and the school.



7701 Greenbelt Road, Suite 100,  
Greenbelt, MD 20770  
301-459-5040 fax: 301-459-5044  
Email: Info@BennettAcademyofRealEstate.com  
www.BennettAcademyofRealEstate.com

### MD Real Estate Principles and Practices for Salespersons - 60 clock hours

Name: \_\_\_\_\_  
Cell: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_ SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Email: \_\_\_\_\_

I am enrolling at BENNETT ACADEMY OF REAL ESTATE for a program of study in Real Estate Principles and Practices for Salespersons - 60 clock hours. The program is scheduled to begin on \_\_\_\_\_ and conclude \_\_\_\_\_ at 7701 Greenbelt Road, Suite 100, Greenbelt, Maryland 20770.

Applicants must be at least 18 years of age and have graduated from high school or received a G.E.D.

A certificate of completion will be awarded upon successful completion of the program. Graduation requirements are as follows:

Complete 60 hours of training with no more than six (6) hours of make-up classes; achieve an 80% overall attendance rate; and achieve a cumulative average of 75% and 75% on the final exam; and satisfy financial obligations of the school.

**Job Placement:** I acknowledge that job placement and job salaries, commissions or income cannot be guaranteed by BENNETT ACADEMY OF REAL ESTATE, and that no effort will be made to facilitate my job search upon successful completion of the program.

**Program Cost:** The total cost of the program at pre-registration is **\$279.00** as follows: tuition, \$199.00; registration fee \$0; and books, \$80.00.

I understand that I must obtain the required textbooks, which may be purchased from the school. Full payment is due upon enrollment in the class.

**Money Back GUARANTEE:** We are so confident in our program that we guarantee you will pass the state exam or your money back. This is our risk free money back guarantee. You have nothing to lose. Give us a call today. You first must:

1. Complete the 60 hour pre-licensing course with Bennett Academy of Real Estate.
2. Pass Bennett Academy of Real Estate's final exam.
3. You must take Bennett Academy of Real Estate's prep courses.
4. Have taken the state exam twice and failed.
5. Tuition will be reimbursed not the cost of books.

We're confident in our program and we're confident in you.

**Refund:** (1) All money paid by a student will be fully refunded if the student chooses not to enroll in, or to withdraw from, the school within seven calendar days after having signed an enrollment agreement.

(2) If the student chooses not to enroll after the seven-day cancellation

period, but before the first day of instruction, the registration fee will be retained by the school.

(3) If, after the seven-day cancellation period, a student withdraws after instruction begins, refunds will be made according to the following schedule:

<u>Proportion of Total Program Taught by Date of Withdrawal</u>	<u>Tuition Refund</u>
Less than 10%	90%
10% up to but not including 20%	80%
20% up to but not including 30%	60%
30% up to but not including 40	40%
40% up to 50%	20%
More than 50%	No refund

(4) If the school closes, cancels or discontinues a course or program, the school will refund to each currently enrolled student all money paid by the student for tuition and fees and all money for which the student is liable for tuition and fees. (5) Students are requested, but not required, to notify the Director if they are withdrawing from the school. (6) Refunds are based on the last date of attendance. (7) All refunds due will be paid within 60 days of the student's last date of attendance. (8) Books purchased are the property of the student and are not refundable except within the seven day cancellation period, as noted above.

**Acknowledgments:** I have received a copy of BENNETT ACADEMY OF REAL ESTATE catalog. I have read the requirements and polices stated in the catalog for entrance, grading, attendance, conduct, leave of absence, withdrawal, and graduation. As a condition of acceptance, I agree to adhere to and abide by these requirements and policies with the knowledge that BENNETT ACADEMY OF REAL ESTATE has the right to cancel my contract if I do not meet attendance requirements, standards of progress or abide by the student conduct policy. The enrollment contract may be extended or modified only with the written consent of both the student and the school.

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Signature of Applicant

Date

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Signature of BENNETT ACADEMY OF REAL ESTATE

Official Date

**ALL STUDENTS WILL RECEIVE AN EXACT COPY OF THE ENROLLMENT AGREEMENT. PLEASE KEEP ALL DOCUMENTS REGARDING ENROLLMENT AND FINANCIAL OBLIGATIONS.**



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**Payment Methods (check one):**

\_\_\_ MasterCard: \_\_\_\_\_ Exp.Date: \_\_\_\_\_

Amount \$ \_\_\_\_\_ /CVC CODE \_\_\_\_\_

\_\_\_ Visa: \_\_\_\_\_ Exp.Date: \_\_\_\_\_

Amount \$ \_\_\_\_\_ /CVC CODE \_\_\_\_\_

Signature required if paying by credit card \_\_\_\_\_

\_\_\_ Money Order/Cashier's Check \$ \_\_\_\_\_

**NO PERSONAL OR COMPANY CHECK OR CASH ACCEPTED. PLEASE ATTACH A COPY OF YOUR HIGH SCHOOL DIPLOMA OR G.E.D WITH THIS APPLICATION.**