



St. Louis REALTORS® 2018 Continuing Education Registration Form

Printed Name _____ Home Street _____

City _____ State & Zip Code _____

Day Phone _____ Email Address _____

MREC License # _____ License Type _____

Do you have disabilities that require special accommodation No Yes Please explain your needs _____

- Course Fees:
- \$25 Members
 - \$35 Non-Members
 - I am a 2018 Class Pass Holder

PRIVATE TRAINING – CITY LOCATION

Date	Time	Course Title	Elective or Core	Credit Hours	Fee
5-4-18	9a-12p	Focus on Fair Housing Instructor: Gail Brown	C	3	
5-4-18	1p-4p	The Code of Ethics Instructor: Gail Brown	E	3	

Please Note: St. Louis REALTORS® does not confirm registrations. All classes are held at 4709 Delmar Blvd., Saint Louis, MO 63108

Payment required in advance: Check enclosed Credit Card (circle one) Visa MasterCard Discover Amex

Credit Card # _____ Expiration Date _____

Card Holder Signature _____

Missouri Real Estate Commission (MREC) Rules and Regulations St. Louis REALTORS® Registration & Cancellation Policy

- ✓ Continuing education requirements mandate 100% attendance during Continuing Education classes. Even the loss of one minute of class time will result in loss of C.E. credit! No exceptions.
- ✓ Students MUST sign the course registration sheet located at the registration table to be considered present for the class, and to receive credit for attending the course. Students arriving late will not be allowed to enter the classroom, and will not receive a refund, nor will the course fee be transferred toward another course. Traffic conditions are NOT an exemption to this rule.
- ✓ Students must submit written notice to the Education Department at least 24 hours in advance of a scheduled class to transfer the course fee to another course, or to receive a refund.
- ✓ Registrations received without payment will not be processed.
- ✓ There will be a ten minute break each hour. This is the only time students may leave the classroom. All business and personal issues must be handled during break times. Cell phones must be silenced and put away during class. Receiving or making phone calls or text messaging is NOT allowed during class time.
- ✓ Students may not engage in work, outside reading material, or any non-course related activities during class. Students found to be doing this will be warned to discontinue or be removed from the classroom.
- ✓ Continuing Education certificates will be available after the class at the registration table. Students should keep certificates! The cost of a certificate reprint is \$10.00.
- ✓ Fraudulent attendance, such as substituting a seat for someone, will be reported to the Missouri Real Estate Commission as a violation of Missouri Real Estate License Law.
- ✓ If a student is disruptive or does not follow the rules and regulations, they will be removed from the classroom and credit will NOT be awarded for attending the course.
- ✓ For your comfort, please bring a jacket or sweater.
- ✓ This policy applies to all registrants, including class pass holders.

By signing this form registrant understands and agrees to abide by the above rules and regulations.

Signature Required _____ Date _____

MAIL OR FAX REGISTRATION FORM

Education Department ♦ St. Louis REALTORS® ♦ 12777 Olive Blvd. St. Louis, MO 63141-6210 ♦ FAX 314-576-7143

For questions call the Education Department at 314-275-7888. Visit our website at www.stlrealtors.com for a full schedule or notices regarding classes.