



## PROPERTY MANAGEMENT

### Activate Your Property Management Online Payment Account

Create a password that is at least 6 characters in length and includes at least one letter and at least one number or symbol.

User Name

Password

Re-Type Password

**1. Create a Password**

**2. Activate**

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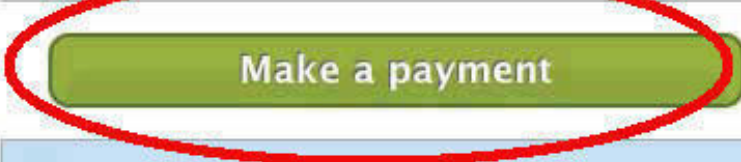


**Pay your Rent  
Once**

**Set Up your Rent to be  
Paid Automatically  
Every Month!**

Logged in as Heather Amberton  
1400 24th St, Unit 103, Santa Barbara, CA 93101

[Home](#) | [Settings](#) | [Log out](#)



**Current Bills**

Parking Due 06/01/2010	\$50.00
Gardening Due 06/01/2010	\$20.00
Rent/Lease Income Due 06/01/2010	\$800.00
<b>Balance Due</b>	<b>\$870.00</b>

**This Section shows  
how much you need to Pay**

**Past Payments** ?

<p>✓ <b>Payment on May 01, 2010</b> Includes Rent/Lease Income Paid by: You</p>	<b>\$800.00</b>
<p>✓ <b>Payment on December 07, 2009</b> Includes Security Deposits Held Paid by: You</p>	<b>\$600.00</b>

**This Section shows  
Payments made in  
prior Months**

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**To Set Up Automatic Rent Payments Go to Page 7**

**For a One Time Payment Follow these Steps**

Logged in as Heather Amberton (heather.amberton@gmail.com)  
1400 24th St, Unit 103, Santa Barbara, CA 93101

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### Make a Payment

- 1. Payment Details
- 2. Bank Account Info
- 3. Verify Details
- 4. Confirmation

#### Current Bills [\(show details\)](#)

**Balance due** \$870.00  
Due by 06/01/2010

Pay this amount

Pay on this date

**Enter Payment Amount and Payment Date**

Next: Enter Bank Account Info

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### Make a Payment

- 1. Payment Details
- 2. Bank Account Info**
- 3. Verify Details
- 4. Confirmation

Account holder

First name	Last name
Heather	Amberton

Routing number

Account number



**Enter Bank Information  
(See Below Example)**

This account is:  Checking  Savings



Save Routing and Account Numbers for next time.

**Check to Save for Next Month**



101

# Sample Check

Check Number  
do not use

⑆000000000⑆ 000000000⑆ 0 10 1

**Routing Number**  
between the ⑆ symbols

**Account Number**  
may be more or less digits than shown here

**Next: Verify Payment Details**

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### Make a Payment

- 1. Payment Details
- 2. Bank Account Info
- 3. Verify Details
- 4. Confirmation

The following payment will be made on 06/01/2010, using this bank account:

Account Holder	Heather Amberton
Routing Number	•••••6780
Account Number	••3456
Account Type	Checking
<hr/>	
Total Payment	\$870.00

**Next: Schedule This Payment**

By clicking the "Schedule This Payment" button above, I hereby authorize AppFolio Inc. to initiate and debit an electronic funds transfer to my Bank Account in the Payment Amount and as otherwise described above. I may revoke this authorization for an electronic payment as set forth in the [terms and conditions](#). I agree that each electronic funds transfer made pursuant to this authorization must comply with U.S. law and the National Automated Clearinghouse Rules.

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### Confirmation

1. Payment Details   2. Bank Account Info   3. Verify Details   4. Confirmation

**Done!**

Thank you. Your payment of \$870.00 is scheduled for 06/01/2010.

A confirmation has been sent to heather.amberton@gmail.com

We'll send you another message, including a confirmation number, when your payment is processed on the date above.

Email me monthly rent payment reminders.

**Get Rent Reminders emailed to You each Month!**

View your [Current Bills and Past Payments](#)

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# Pay Your Rent Automatically Each Month

Logged in as Heather Amberton (heather.amberton@gmail.com)  
1400 24th St, Unit 103, Santa Barbara, CA 93101

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**Make a payment**

or

**Set Up Auto Pay**

Current Bills	
Parking Due 06/01/2010	\$50.00
Gardening Due 06/01/2010	\$20.00
Rent/Lease Income Due 06/01/2010	\$800.00
<b>Balance Due</b>	<b>\$870.00</b>

**Scheduled Payments**

**Payment for 06/01/2010**  
 Amount **\$870.00**  
 Scheduled For **06/01/2010**  
[cancel this payment](#)

**Your Rent will never be Late and You'll never Miss a Rent Payment**

## Past Payments ?

<p>✔ <b>Payment on May 01, 2010</b> Includes Rent/Lease Income Paid by: You</p>	<b>\$800.00</b>
<p>✔ <b>Payment on December 07, 2009</b> Includes Security Deposits Held Paid by: You</p>	<b>\$600.00</b>

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# Fill In the Auto Pay Information



Logged in as Heather Amberton (heather.amberton@gmail.com)  
1400 24th St, Unit 103, Santa Barbara, CA 93101

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## Set Up Auto Pay

Give this payment a name   
ex: Monthly Rent Payment

Pay this amount

Make the first payment on

Repeat this payment every

Use your previously saved payment information.

Account holder First name:  Last name:

Routing number

Account number

This account is:  Checking  Savings

Save Routing and Account Numbers for next time.



Routing Number  
between the symbols

Account Number  
may be more or less  
digits than shown here

### Click to Create

The first two payments will be made on **May 18, 2010** and **June 18, 2010**.

You may cancel this payment at any time. If you move out, it will be canceled for you automatically.



[Cancel](#) or





# That's it! Your Rent will now be Paid Automatically each Month

Logged in as Heather Amberton (heather.amberton@gmail.com)  
1400 24th St, Unit 103, Santa Barbara, CA 93101

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Your automatic payment 'Recurring Monthly Payment' has been created.

**Make a payment**

or

**Set Up Auto Pay**

Current Bills	
Parking Due 06/01/2010	\$50.00
Gardening Due 06/01/2010	\$20.00
Rent/Lease Income Due 06/01/2010	\$800.00
<b>Balance Due</b>	<b>\$870.00</b>

Scheduled Payments	
<b>Payment for 06/01/2010</b>	
Amount	\$870.00
Scheduled For	06/01/2010
	<a href="#">cancel this payment</a>
<b>Recurring Monthly Payment</b>	
Amount	\$870.00
Next Payment	07/01/2010
	<a href="#">edit auto pay</a> <a href="#">skip this payment</a>

### Past Payments

<b>Payment on May 01, 2010</b> Includes Rent/Lease Income Paid by: You	<b>\$800.00</b>
<b>Payment on December 07, 2009</b> Includes Security Deposits Held Paid by: You	<b>\$600.00</b>

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