

**CLASSEN GLEN CONDOMINIUM OWNERS' ASSOCIATION, INC.
DIRECTORY OWNER/TENANT UPDATE**

HOMEOWNER INFORMATION: Unit# _____

DATE SENT: _____ DATE RECEIVED: _____

Homeowner(s) Name: _____
Last/First/Middle Last/First/Middle

c/o: _____

Mailing Address (if other than unit #): _____

City _____ State _____ Zip _____ County _____

Home# _____ Work# _____ E-Mail _____

Emergency Contact: _____ Phone# _____

TENANT INFORMATION: Unit# _____

Tenant(s) Name: _____

Home# _____ Work# _____

Emergency Contact: _____ Phone# _____

**Please complete all the above information and return to:
Michael Biddinger Real Estate, Inc.
12020 N. Pennsylvania Ave.
Oklahoma City, OK 73120
Or Fax to: 405-752-4403**

I authorize my name, phone numbers & e-mail address to be published in the Classen Glen COA Directory ____

I do not wish for my phone number and e-mail address to be published in the Classen Glen COA Directory ____

MBRE CHECKLIST

Administration:

_____	Update Directory	_____	Accounting Department
_____	Update WP Address List		
_____	Mailed Update Letter		
_____	File		
_____	New Owner Letter		