

GENERAL CLEANING GUIDE

Entire Property/Garage/Yard Misc.–

- 1) Replace all burned out lights bulbs and dead batteries.
- 2) Wipe all light fixtures and clean switch plates.
- 3) Haul all trash and be sure all garbage cans and recycling bins are empty and clean.
- 4) Replace any screens damaged or lost during tenancy.
- 5) If yard and lawn care was the responsibility of the tenant, it should look maintained until the last day of the rental lease term.
- 6) If dirty, replace Air Filter in HVAC

Non-carpeted Floors – vacuum and mop with solution compatible with the flooring and tile

Carpeted Floors – Any stains or spots on carpets are deemed to be “beyond normal wear and tear” therefore, should be taken care of by a professional carpet cleaning company. Preferred vendor (you are not required to use them) Capitol Carpet Cleaners.

If landlord allowed a pet, carpets are **required** per Rental Contract to be professionally cleaned.

Windows – Clean all windows with Windex or comparable product. Wipe down window sills and tracks, clean screens

Ceilings – Sweep down cob webs on walls and ceilings.

Living and Dining Rooms – Wash windows, sills and clean tracks. Clean screens. Clean fireplace (if applicable)

Kitchen –

1) Wipe out inside and outside of all appliances with mild soap or white vinegar solution. If it a stainless steel appliance, make sure you clean with the grain of the surface or it will be ruined and you will be responsible.

2) Self-cleaning oven – If there is a manual available, follow its directions. Remove racks (if applicable) and set oven to clean. **You should be present throughout the cleaning process for safety reasons.** Wipe down with wet sponge after oven is cool. Stove and hood fan should be cleaned with no grease buildup. Hood fan filter should be replaced if dirty. Ceramic stove tops should be cleaned with a cleaning agent specifically for that surface or you may be responsible for ruining its surface.

3) Cupboards – Wipe out inside and outside of all cupboards/ pantry, etc. and make sure there is nothing left in them. Do not leave any shelf liners.

4) Clean sink and faucet, wipe down counter tops. Make sure garbage disposal is empty and clean.

Bathrooms –

1) Clean toilets and bathtub/shower stalls with solution which is not too strong as to ruin the chrome or tub finishes. Make sure all soap scum and mold/mildew (if any) is removed.

2) If a shower curtain was provided, at move-in, provide a new liner. Wipe out all cupboards/drawers/medicine cabinets and make sure there is nothing left in them.

3) Clean glass and mirrors with Windex.

Bedrooms – Dust and vacuum. Sweep down cobwebs. Clean light fixtures and switch plates. Clean all windows, screens, sills and tracks. Make sure closets are empty

Garage / Parking Stalls (if applicable) – Sweep down garage and porch area and remove debris. Clean windows and doors. Clean any and all oil or grease stains

Decks and Walkways - (if applicable) – Sweep down (or hose down as needed) deck and remove **all** debris including flower pots, etc.

Basement – same as bedrooms

*****ANY ADDITIONAL REQUIRED CLEANING WILL BE CHARGED TO TENANTS' SECURITY DEPOSIT AT \$35 PER HOUR PER CLEANING PERSON.**