

# 30-DAY NOTICE TO VACATE

Please submit this form by email attachment to [pm@advantagearizona.com](mailto:pm@advantagearizona.com)

Notice must be given on or before the **first day of last month in the Lease term.**

If proper notice is not given &/or lease has not expired, deposits may be forfeited.

Please consider this document to be my official notice that I intend to vacate the property at

\_\_\_\_\_  
Address

I would like to schedule the walk-through inspection for \_\_\_\_\_  
Date

The best phone number to call to schedule showing the house is \_\_\_\_\_  
Tenant Phone Number

The box number for the mail service is # \_\_\_\_\_ The box is located:

\_\_\_\_\_  
Approximate Street /Description of Mailbox Location

Please provide us with your forwarding address:

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip

A Move-Out Checklist will be posted into the Shared Documents section of your AppFolio portal. Please refer to the checklist as you prepare the property for the inspection. The utility services must remain active in your name until the walk-through inspection has been completed.

Advantage Arizona Real Estate may not possess a key to the house. Please do not lock the keys in the house. Should you be unable to be present for the walk-through inspection, you are to coordinate with the property manager to transfer house keys and garage door remote controls on or before the Lease termination date. Tenant shall remain responsible for the security of the premises until all keys and garage door remotes have been returned to the management company.

Text or call Andrea to schedule the time for the walk-through inspection at (602)518-4841

We are now able to process the deposit refund by ACH electronic transfer directly into your bank account. If you would like to take advantage of this feature, go to the Contact Us section and Request Notice to Vacate. Complete the form then click SUBMIT. The next screen will allow you to enter you banking information for the ACH refund.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date