

VIRTUAL HOMES REALTY
MOVE-IN MOVE OUT CHECKLIST

PROPERTY ADDRESS: _____ INSPECTION DATE _____

TENANT(S) NAME: _____

	VHR	M/I	M/O	COMMENTS	FOLLOW-UP RESOLUTION
<u>KITCHEN</u>					
Refrigerator					
Cupboards, sink, and baseboards					
Stove and exhaust fan					
Oven					
Sink stains					
Kitchen disposal					
Sweep and mop floor					
Exterior faces of cupboards					
Dishwasher					
Microwave and tray					
<u>ALL LIVING AREAS</u>					
Carpet Cleaning					
Baseboards, switches, wall plates					
Windows					
Window blinds					
Air Condition Grills					
Light fixtures					
Ceiling fans					
Ledges, nooks, and wall shelves					
Fireplace					
Washer and Dryer					
<u>BEDROOMS</u>					
Carpet Cleaning					
Baseboards, switches, wall plates					
Windows					
Window blinds					
Light fixtures					
Ceiling fans					
Ledges, nooks, and wall shelves					
Closets and shelves					

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	VHR	M/I	M/O	COMMENTS	FOLLOW-UP RESOLUTION
<u>BATHROOM</u>					
Closets and shelves					
Toilet and fixtures					
Bath tub					
Cabinets and drawers					
Sweep and mop floor					
Towel racks					
<u>STORAGE</u>					
Empty and swept					
<u>PATIOS</u>					
Clean and swept					
Power washed					
<u>CARPORTS</u>					
Clean and swept					
Power washed					
Home and yard trash removal					
<u>OUTSIDE</u>					
Lawn mowed					
Bushes trimmed					
Flower beds cleaned					
Pool deck cleaned & power washed					
Satellite					
Entryway power washed					
<u>KEYS</u>					
<u>GARAGE DOOR OPENER</u>					
<u>GATE CARDS</u>					
<u>MAILBOX KEYS</u>					

MOVE-IN DATE: _____ MOVE-OUT DATE: _____

Signature and date