



Office: 2202 W. 47<sup>th</sup> Ave., Anchorage, AK  
 (907) 258-5367 Fax (907) 258-5542  
[www.jemsrealestate.com](http://www.jemsrealestate.com); [info@jemsrealestate.com](mailto:info@jemsrealestate.com)

# Rental Application

Thank you for your interest in our rental properties.  
 Please complete all requested information on the  
 front and back of this form.

Mailing address: P. O. Box 190530, Anchorage, AK 99519  
 Jo Ellen Smith (907) 240-5367 Michael R. Smith (907) 227-2277

Address of Property Applied for: \_\_\_\_\_ Desired Date of Occupancy: \_\_\_\_\_

(Application Fee: \$30 per adult) Rental Rate: \$ \_\_\_\_\_ Security Deposit: \$ \_\_\_\_\_ Pet Deposit: \$ \_\_\_\_\_

Tenant paid util.: \_\_\_\_\_ Electric; \_\_\_\_\_ Gas; \_\_\_\_\_ Refuse; \_\_\_\_\_ Water/Sewer. Avg. monthly util. cost: \$ \_\_\_\_\_

## PERSONAL INFORMATION

Attach Copy of Photo ID

APPLICANT'S FULL NAME: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Applicant's Cell Ph. #: \_\_\_\_\_ Home Ph. #: \_\_\_\_\_ Email Address: \_\_\_\_\_

CO-APPLICANT'S FULL NAME: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Co-Applicant's Cell Ph. #: \_\_\_\_\_ Home Ph. #: \_\_\_\_\_ Email Address: \_\_\_\_\_

RELATIONSHIP TO APPLICANT: \_\_\_\_\_

Other Residents	Relationship	Date of Birth

Do You Have Pets? \_\_\_\_\_ Type: \_\_\_\_\_ Do you smoke? \_\_\_\_\_

## APPLICANT(S) HISTORY

PRESENT ADDRESS: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Present Landlord: \_\_\_\_\_ Phone #: \_\_\_\_\_ Length of time at present address: \_\_\_\_\_

Amount of Rent: \$ \_\_\_\_\_ Reason for Moving: \_\_\_\_\_

CO-APPLICANT'S CURRENT ADDRESS (if different from above): \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Length of time at previous address: \_\_\_\_\_

Previous Landlord: \_\_\_\_\_ Phone #: \_\_\_\_\_

Amount of Rent: \$ \_\_\_\_\_ Reason for Moving: \_\_\_\_\_

CO-APPLICANT'S PREVIOUS ADDRESS (if different from above): \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Length of time at previous address: \_\_\_\_\_

Previous Landlord: \_\_\_\_\_ Phone #: \_\_\_\_\_

Amount of Rent: \$ \_\_\_\_\_ Reason for Moving: \_\_\_\_\_

## EMPLOYMENT INFORMATION

EMPLOYED BY: \_\_\_\_\_ Length of employment: \_\_\_\_\_

Employer's Address: \_\_\_\_\_ Zip \_\_\_\_\_ Telephone: \_\_\_\_\_

Position Held: \_\_\_\_\_

Monthly Salary: \_\_\_\_\_ Supervisor: \_\_\_\_\_

CO-APPLICANT'S OR PREVIOUS EMPLOYER: \_\_\_\_\_ Length of employment: \_\_\_\_\_

Employer's Address: \_\_\_\_\_ Zip \_\_\_\_\_ Telephone: \_\_\_\_\_

Position Held: \_\_\_\_\_

Monthly Salary: \_\_\_\_\_ Supervisor: \_\_\_\_\_

## CREDIT REFERENCES

Applicant's Bank: \_\_\_\_\_ Co-Applicant's Bank: \_\_\_\_\_

Applicant's Personal Reference (not related to applicant): \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Co-Applicant's Personal Reference (not related to applicant): \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Complete the following only for those accounts that do not appear on credit reports (e.g., private loans, Rent to Own):

Credit Reference: \_\_\_\_\_ Account Number: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Applicant: Have you ever been convicted of a felony? \_\_\_\_\_ Date: \_\_\_\_\_

Explain circumstances: \_\_\_\_\_

Co-Applicant: Have you ever been convicted of a felony? \_\_\_\_\_ Date: \_\_\_\_\_

Explain circumstances: \_\_\_\_\_

## OTHER INFORMATION

# of Automobiles (Including Company Cars): \_\_\_\_\_ Applicant Driver's Lic. #: \_\_\_\_\_ Co-Applicant Driv. Lic. #: \_\_\_\_\_

Make: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_ Tag No.: \_\_\_\_\_ State: \_\_\_\_\_

Make: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_ Tag No.: \_\_\_\_\_ State: \_\_\_\_\_

Make: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_ Tag No.: \_\_\_\_\_ State: \_\_\_\_\_

Household Income: \$ \_\_\_\_\_ Per: \_\_\_\_\_ Receiving rental assistance? \_\_\_\_\_

Other Remarks: \_\_\_\_\_

In Case of Personal Emergency, Notify (Next of Kin): \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Co-Applicant's next of Kin: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

I hereby submit application for a property and certify that this information is correct.

I authorize you to contact any reference that I have listed and authorize those references listed to release information to JEMS Real Estate, LLC.

**Signature authorizes JEMS Real Estate LLC to complete a full credit check and back-ground check on the applicant(s).**

**HAVE YOU OR CO-APPLICANT EVER: Been sued for non-payment of rent? Yes \_\_\_\_\_ No \_\_\_\_\_**  
**Been evicted or asked to move out? Yes \_\_\_\_\_ or No \_\_\_\_\_**  
**Been sued for damage to rental property? Yes \_\_\_\_\_ or No \_\_\_\_\_**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

FOR OFFICE USE ONLY -- DO NOT WRITE BELOW

Date Application Received \_\_\_\_\_ Received by \_\_\_\_\_

REFERENCE VERIFICATION	REMARKS	RECORD OF ADVANCE DEPOSITS RECEIVED			
Present Landlord		Date	Description	Amount	How pd.
Previous Landlord					
Employment					
Co-App Employment		This Application: Approved Not Approved			
Bank Reference		By:			
Credit Reference		Assigned Unit No.:			
Personal Reference					
Credit Report		Move-In Date			