



NEOHREX MULTI-FAMILY LISTING INPUT SHEET
Required Fields are in Red, Bold, and Italicized Text



Address: _____ MLS #: _____

Agt ID: _____ Name: _____ Co ID: _____ Co Name: _____

Agent Info County: _____

Showing Info

Showing Instruction
Call Agent, Call Office, Call Seller, E-Box, Key in Office, Other Lockbox, Show Service, Use CSS Link, Use Showing, Time Link

Showing Service Phone: _____

Showing Information:
(100 characters max) _____

Coop Compensation

Listing Type
Comp Only, Exclusive Right, Exclusive Agcy, Resvd Prospect

Limited Service
Yes, No

Buyers Broker Compensation: _____

When selecting Graduated, Variable and/or Other as a choice in the "Other Compensation" field, please enter a complete explanation of the choice(s) in the "Compensation Explanation" field.

Other Compensation
Bonus, Dual, Graduated, None, Other, Variable

Compensation Explanation
(60 characters max) _____

General Info Address

Primary Parcel ID: _____ MLS Cross Reference: _____

Street Number: _____ Modifier: _____ Pre Dir: _____ Street Name: _____

Street Type _____ Post Dir: _____ Unit #: _____ City: _____ Zip: _____ +4 _____

(Ex. CUY22B3)

State: _____ Map Coord: _____ Subdiv/Complex: _____

Township: _____ Area: _____ School Dist: _____

Internet Listing, Show Addr. to Client, Show Addr. to Public, Seller Opt Out Photo

Listing Information

Short Sale Y/N, Listing Date, Expiration Date, List Price

Online Bidding Y/N, Online Bidding Website

Auction Y/N, Auction Date, Auction Start Time, Auction End Time

Loan & Tax Information

Possession
30 Days or Less, Negotiable, Other, Time of Trans

Ownership
Agent, Bank, Builder, Estate, HUD, Principal/NR, RE Brokerage, Resident

Occupant Type
Owner, Tenant, Vacant

Ann. Taxes: _____

Assessments, Homestead Exemp.

Available Financing
Assum. Mort, Cash, Convent., Exch/Trade, FHA/VA, Land Contract, Lease Option, Mort. by Sell

Parcel ID #2: _____ Parcel ID #3: _____

Parcel ID #4: _____ Parcel ID #5: _____

Features

Property Information

Property Sub Type	# of Bldgs	Year Built:	Year Built Exception	Stories:
<input type="checkbox"/> Two <input type="checkbox"/> Four <input type="checkbox"/> Three	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Actual YBT <input type="checkbox"/> Not Verifiable <input type="checkbox"/> Under Const. <input type="checkbox"/> New Const. <input type="checkbox"/> To Be Built	<input type="text"/>

Basement	Above Grade Finished SqFt (approx): _____	Source: <input type="checkbox"/> Appraiser <input type="checkbox"/> Auditor <input type="checkbox"/> Owner <input type="checkbox"/> Realist
<input type="checkbox"/> Yes <input type="checkbox"/> No	Below Grade Finished SqFt (approx): _____	Source: <input type="checkbox"/> Appraiser <input type="checkbox"/> Auditor <input type="checkbox"/> Owner <input type="checkbox"/> Realist

Lot Size in Acres:	Lot Size Source	Garage Total:	Elevator	Fixer Up	Disability Feature	Warranty
<input type="text"/>	<input type="checkbox"/> Appraiser <input type="checkbox"/> Owner <input type="checkbox"/> Auditor <input type="checkbox"/> Realist	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Gross Income:	Net Income:	Op. Expense:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Features

Exterior	Roof	Owner Pays	Tenant Pays	Garage
<input type="checkbox"/> Alumin. <input type="checkbox"/> Brick <input type="checkbox"/> Cedar <input type="checkbox"/> Log <input type="checkbox"/> Other <input type="checkbox"/> Stone <input type="checkbox"/> Stucco <input type="checkbox"/> Vinyl <input type="checkbox"/> Wood	<input type="checkbox"/> Asph/Fiber <input type="checkbox"/> Flat <input type="checkbox"/> Metal <input type="checkbox"/> Other <input type="checkbox"/> Pitched <input type="checkbox"/> Rubber <input type="checkbox"/> Shake <input type="checkbox"/> Slate <input type="checkbox"/> Tile <input type="checkbox"/> Wood Shingle	<input type="checkbox"/> Cab/Ele Link <input type="checkbox"/> Other <input type="checkbox"/> Electric <input type="checkbox"/> Pays All <input type="checkbox"/> Gas <input type="checkbox"/> Sewer <input type="checkbox"/> Heating <input type="checkbox"/> TrashCol <input type="checkbox"/> None <input type="checkbox"/> Water	<input type="checkbox"/> Cab/Ele Link <input type="checkbox"/> Other <input type="checkbox"/> Electric <input type="checkbox"/> Pays All <input type="checkbox"/> Gas <input type="checkbox"/> Sewer <input type="checkbox"/> Heating <input type="checkbox"/> TrashCol <input type="checkbox"/> None <input type="checkbox"/> Water	<input type="checkbox"/> Access fm Unit <input type="checkbox"/> Heated <input type="checkbox"/> Assigned/Rsrvd <input type="checkbox"/> None <input type="checkbox"/> Attached <input type="checkbox"/> Other <input type="checkbox"/> Carport(s) <input type="checkbox"/> Parking Gar <input type="checkbox"/> Detached <input type="checkbox"/> Parking Lot <input type="checkbox"/> Door Opener <input type="checkbox"/> RV/Boat Pad <input type="checkbox"/> Drain <input type="checkbox"/> Unit Garage <input type="checkbox"/> Electric <input type="checkbox"/> Water Avail

Basement	Fences	Appliances/Equipment
<input type="checkbox"/> Common <input type="checkbox"/> Partial <input type="checkbox"/> Crawl <input type="checkbox"/> Partially <input type="checkbox"/> Finished <input type="checkbox"/> Finished <input type="checkbox"/> Full <input type="checkbox"/> Slab <input type="checkbox"/> None <input type="checkbox"/> Unfinished <input type="checkbox"/> Other <input type="checkbox"/> Walk-out	<input type="checkbox"/> Chain Link <input type="checkbox"/> Privacy <input type="checkbox"/> Full <input type="checkbox"/> Vinyl/Plastic <input type="checkbox"/> Invs Pet <input type="checkbox"/> Wood <input type="checkbox"/> Masonry <input type="checkbox"/> Other <input type="checkbox"/> Partial	<input type="checkbox"/> Audio System <input type="checkbox"/> Elec Air Clnr <input type="checkbox"/> Range <input type="checkbox"/> Water Soft <input type="checkbox"/> Cent. Vacuum <input type="checkbox"/> Freezer <input type="checkbox"/> Refrigerat. <input type="checkbox"/> HotTub <input type="checkbox"/> CO Detector <input type="checkbox"/> Garbage Disp <input type="checkbox"/> Security Sys <input type="checkbox"/> Counter Rnge <input type="checkbox"/> Humidifier <input type="checkbox"/> Smoke Det <input type="checkbox"/> Dishwasher <input type="checkbox"/> Microwave <input type="checkbox"/> Sump Pump <input type="checkbox"/> Dryer <input type="checkbox"/> Oven <input type="checkbox"/> Washer

Heating Type	Heating Fuel	Cooling Type	Water/Sewer
<input type="checkbox"/> Baseboard <input type="checkbox"/> Geothermal <input type="checkbox"/> Radiant <input type="checkbox"/> Fireplace <input type="checkbox"/> Gravity <input type="checkbox"/> Radiators <input type="checkbox"/> Fireplace - Gas <input type="checkbox"/> Heat Pump <input type="checkbox"/> Space Heater <input type="checkbox"/> Fireplace -Other <input type="checkbox"/> HotWater/Steam <input type="checkbox"/> Wood/Pellet <input type="checkbox"/> Fireplace -Wood <input type="checkbox"/> None <input type="checkbox"/> Zoned <input type="checkbox"/> Forced Air <input type="checkbox"/> Other	<input type="checkbox"/> Coal <input type="checkbox"/> Other <input type="checkbox"/> Dual <input type="checkbox"/> Pellets <input type="checkbox"/> Electric <input type="checkbox"/> Propane <input type="checkbox"/> Gas <input type="checkbox"/> Solar <input type="checkbox"/> None <input type="checkbox"/> Wood <input type="checkbox"/> Oil	<input type="checkbox"/> Attic Fan <input type="checkbox"/> Win. Unit <input type="checkbox"/> Central Air <input type="checkbox"/> Heat Pump <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Wall Unit	<input type="checkbox"/> Cistern <input type="checkbox"/> Septic <input type="checkbox"/> Other <input type="checkbox"/> Well <input type="checkbox"/> Private Sewer <input type="checkbox"/> None <input type="checkbox"/> Private Water <input type="checkbox"/> Public Sewer <input type="checkbox"/> Public Water

Amenities
<input type="checkbox"/> Adult Com 55+ <input type="checkbox"/> Other <input type="checkbox"/> Common Fac <input type="checkbox"/> Park <input type="checkbox"/> Exercise room <input type="checkbox"/> Playground <input type="checkbox"/> Golf Avail <input type="checkbox"/> Pool <input type="checkbox"/> Health Club <input type="checkbox"/> ShoppingMall <input type="checkbox"/> Laundromat <input type="checkbox"/> Tennis Courts <input type="checkbox"/> Medical Serv

Lot Description
<input type="checkbox"/> Addt'l Land <input type="checkbox"/> Forestry Credit <input type="checkbox"/> Lake Priv/Access <input type="checkbox"/> Outdoor Arena <input type="checkbox"/> Beach Front <input type="checkbox"/> Golf Course Frnt <input type="checkbox"/> Lake-Stocked <input type="checkbox"/> Pond <input type="checkbox"/> Corner Lot <input type="checkbox"/> Hillside <input type="checkbox"/> Leased Land <input type="checkbox"/> River Front <input type="checkbox"/> Cul de Sac <input type="checkbox"/> Horse Property <input type="checkbox"/> Livestock Perm <input type="checkbox"/> Spring/Creek <input type="checkbox"/> Dead End <input type="checkbox"/> Lake Erie Front <input type="checkbox"/> Oil/Gas Wells <input type="checkbox"/> Water Front <input type="checkbox"/> Dock/Moor <input type="checkbox"/> Lake Front <input type="checkbox"/> Other <input type="checkbox"/> Wood/Treed

View Descr	
<input type="checkbox"/> Canyon/Valley	<input type="checkbox"/> Park
<input type="checkbox"/> City View	<input type="checkbox"/> Water View
<input type="checkbox"/> Golf Course	<input type="checkbox"/> Wooded
<input type="checkbox"/> Lake Erie	

House Faces	
<input type="checkbox"/> East	<input type="checkbox"/> South
<input type="checkbox"/> North	<input type="checkbox"/> SouthEast
<input type="checkbox"/> NorthEast	<input type="checkbox"/> SouthWest
<input type="checkbox"/> NorthWest	<input type="checkbox"/> West

Natural Resource Rights	
<input type="checkbox"/> All W/O rights	<input type="checkbox"/> Mineral
<input type="checkbox"/> Coal	<input type="checkbox"/> None
<input type="checkbox"/> Gas	<input type="checkbox"/> Oil
<input type="checkbox"/> Leased	<input type="checkbox"/> Timber

Driveway
<input type="checkbox"/> None
<input type="checkbox"/> Paved
<input type="checkbox"/> Unpaved

Rooms Room Information

Total Rooms **Total Bedrooms** **Full Baths** **1/2 Baths**

Units Unit Information

Total Units % Units Occupied

Detailed Unit Information

# this Type	Total Rooms	Total Bedrooms	Total Baths	Monthly Rent	SqFt

Remarks Remarks

Public Remarks (1500 Characters MAX)

Broker Remarks (500 Characters MAX)

Directions (250 Characters MAX)

Seller's Signature: _____ Date: _____

Seller's Signature: _____ Date: _____

Agent's Signature: _____ Date: _____